

Southern Bible Institute

Academic Information Packet | 2011-2012



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Table of Contents

A Message from Martin:	1
Mission Statement	1
Admission	2
Admission Procedure	2
General Admission	3
Financials	3
Tuition Schedule	3
Tuition Refund Policy	4
Financial Aid.....	4
Academics.....	5
Academic Areas of Study	5
Biblical Studies.....	5
Biblical Theological Studies	5
Credential Program Plans.....	6
Certificate	6
Diploma (Non-Degree).....	6
Degree	7
SBI Course Offerings	8
Which application do I need?.....	10
General Information	11
Important Dates.....	12

Academic Information Packet


A Message from Martin:

We are delighted that you are thinking of entrusting Southern Bible to provide you a quality Christian education. Whether you have decided to enroll in our certificate, diploma and/or degree programs, we guarantee you will know more about the word of God than when you arrived on our campus. It is our mission that we accomplish within you an overwhelming desire to become a servant leader whether it is in your home, church, or community that you serve.

We appreciate that you are considering Southern Bible Institute as the school to continue your journey of spiritual maturity.

Again, thank you for your interest in SBI and we will show equal support and interest in you during this developmental stage of your life.

In Christ,

A handwritten signature in black ink, appearing to read 'M. E. Hawkins', with a large, stylized flourish at the end.

Dr. Martin E. Hawkins
President

Mission Statement

As a Christian Higher Educational Institution based on the truth of Holy Scripture, Southern Bible Institute's mission is to equip men and women to be competent servant-leaders with a Bible centered worldview who are prepared for ministry throughout the world.

Academic Information Packet

Admission

Applicants to all programs must submit a formal application to the Admissions office. The appropriate application must be completed in full and submitted in a timely manner in order to be considered for the semester in which the applicant desires begin courses. Although the criterion for admission differs for each program, Southern Bible is committed to placing every student which best fosters their success and growth. Our curriculum emphasizes post secondary study for the Bible, Theology, and selected General Education subjects, as well as experience ministry in a field education program.

Note: The application is self-managed. The applicant controls the gathering and submitting of all information and documentation necessary to complete the application. Listed below are the major steps involved in the application process.

Admission Procedure

1. **Choose a Program**

Read carefully the information within this packet and choose a credentialing program that best fits your current qualifications, situation and aspiration.

2. **Request Program Application**

Contact the admissions office and request an application for the specific program to which you would like to apply. This request is different from a request for information. There is a different application for certificate, diploma and degree programs.

3. **Complete and Submit Application**

Fill out the application completely. This includes the Statement of Faith & Ministry as well as applicable endorsements, recommendations and all other documentation. The application must be submitted with appropriate application fee and prior to the application deadline for the semester you are intending to start classes.

Application Deadlines:

June 30th for Fall start | November 30th for Spring Start | March 31st for Summer start

4. **Attend Orientation**

All new students are required to attend an orientation prior to beginning classes. This orientation is intended to prepare the student for his or her tenure at Southern Bible. During the orientation, an entrance exam will be administered for the purpose of ensuring proper program placement as well as to help evaluate the institute's effectiveness in educating its students.

Note: The same exam will be administered at the end of the student's tenure during the Senior Seminar course in order to further measure knowledge increase as a result of a Southern Bible education.

Academic Information Packet

General Admission

Prospective students who desire to simply take courses without a program plan or students applying for admission in the Fall but want to take classes over the Summer, may be granted a "General Admission" to the school. General admission students will not be allowed to take more than one class per semester. In such cases, the applicant must apply using the General/Certificate Program application.

Note: Contact the registrar for more information about Summer sessions and elective courses.

Financials

Tuition Schedule

College & Institute Programs

Program	2011 - 2012 Block Tuition	Semester Class Hrs	2011 - 2012 Per Credit Hr/Fee
<i>Certificate & Institute Programs</i>			
<i>Certificate Courses</i>			\$80.00
<i>Biblical Studies Diploma</i>	\$540.00	6	\$90.00
<i>Biblical Theological Studies Diploma</i>	\$810.00	12	\$100.00
<i>College Program</i>			
<i>Associate of Arts</i>	\$1650.00	15	\$110.00
<i>Bachelors of Arts</i>	\$1650.00	15	\$110.00
<i>Master of Arts</i>	\$1080.00	9	\$120.00
<i>Application Fee</i>	\$10.00 - \$25.00		\$10.00 - \$25.00
<i>Student Fee</i>	\$10.00		\$10.00

- Senior Citizens Certificate Program courses is a flat \$150.00 per semester
- 2011-2012 tuition prices effective August 1, 2011.

Academic Information Packet

- Early Tuition Payment Discount – Tuition paid in full 30 days before classes begin will be discounted with 10% off total tuition.

Financial Aid

Financial assistance is available for students who would like to attend Southern Bible Institute but do not have financial resources which will allow them to pay all the tuition and fees at the time of enrollment. Please contact the Finance Office to see if you qualify for any of the financial assistance programs available.

Tuition Refund Policy

The following tuition refund policy applies to any student who is withdrawing from the school and/or dropping classes. Where there is no outstanding financial obligation that exists between the student and SBI, the student may be issued a refund check for part or all of the tuition paid that semester. **All fees are non refundable.**

Tuition refund schedule for **Fall and Spring** semesters:

Prior to 1st day of class	100% refund less enrollment and application fees
After 1st day of class	75% refund after enrollment and application fees
After 1st week of class	50% refund after enrollment and application fees
After 2nd week of class	25% refund after enrollment and application fees
After 3rd week of class	No refund

- A late registration fee will be assessed the first week of classes.
- If registration occurs after the second week of class, no refund will apply.

Tuition refund schedule for **Summer** sessions:

Prior to 1st day of class	100% refund less enrollment and application fees
After 1st day of class	75% refund after enrollment and application fees
After 2nd day of class	50% refund after enrollment and application fees
After 3rd day of class	25% refund after enrollment and application fees
After 4th day of class	No refund

- A late registration fee will be assessed the first week of classes.
- If registration occurs after the third day of class, no refund will apply.

If a class is cancelled by SBI, the student will be eligible for a refund of tuition or credit toward another class of student's choice.

Academic Information Packet

Academics

Fall & Spring courses are scheduled to meet on various days during the week. Courses are generally offered Monday - Thursday, with select electives on Saturday. Certain courses are also available during Summer Sessions. A student must choose to enroll as a *Day Student* or *Night Student* although they are free to take courses at anytime.

Day courses are scheduled at the following times:

9:00 AM – 12:00 AM and 1:00 PM – 4:00 PM

Night courses are scheduled at the following times:

5:00 PM – 7:00 PM and 7:00 PM – 10:00 PM

Note: A minimum of 5 students must be enrolled in any particular course (including electives), in order for that course to avoid cancellation.

Academic Areas of Study

Biblical Studies

This area of study is focuses primarily on the study of the biblical text. Courses include (at minimum), a study of the Old and New Testaments along with a Systematic Theology overview and courses in select ministry studies.

- *Classes Held:* Tuesdays | Thursdays

Biblical Theological Studies

This area of study is focuses on the study of the biblical text as well as the prominent categories of Systematic Theology. Courses include a study of the Old and New Testaments and elements of Systematic Theology. Additionally are courses on select ministry studies, an introduction to the original biblical languages (Hebrew and Greek) and ministry internships.

- *Classes Held:* Monday | Tuesdays | Thursdays

Academic Information Packet

Credential Program Plans

Certificate

Certificate credentialing through Southern Bible Institute provide students with level certification after successful completion of designated course work within specific areas of study. All certificate programs require completion of core bible courses, which at minimum includes survey level studies of the Old & New Testaments, Systematic Theology overview and a basic course in Bible Study Methods. 12 credit hours of Core Bible Courses required for all certificates.

A minimum of 12 additional credit hours (and a maximum of 35 credit hours) of certificate specific courses will be required in order to obtain a certificate from that particular program. Certificates are designed primarily for individuals who desire knowledge of a specific field of study or ministry.

Note: One or more of these certifications may be obtained in conjunction with a diploma or degree program as a minor concentration through the elective course options.

Certificate emphasis available:

Certificate of Premier Expository Preaching

Certificate of Worship Leadership

Certificate of Biblical Counseling

Senior Citizens Certificate of Biblical Studies

This special certificate program provides an SBI certification in the Old & New Testaments as well as Evangelical Theological Association (ETA) certification in select courses of study. Must be 60 years or older to enroll in this program. Graduations will be given at the completion of each segment of this program.

- *Classes Held:* Mondays | 9:00 am – 12:00 pm

Certificate of Biblical Studies (*with Hispanic Emphasis*)

This certificate program offers the core biblical studies courses taught predominantly in Spanish with an ESL (English as a second language) emphasis.

- *Classes Held:* Mondays | Wednesdays 9:00 am – 12:00 pm

Diploma (Non-Degree)

The institute or non-degree credentialing through Southern Bible Institute provide students with a more in depth course of studies which extends beyond certification, but does not reach the plateau of a degree. Diplomas are awarded under these programs and a minimum of 48 credit hours are required for credential.

Academic Information Packet

Institute programs are designed for individuals who are seeking an extensive knowledge of the Bible and/or theology but are not interested in any collegiate level of study. A high school diploma or its equivalent (e.g. G.E.D) is required for admission into the Biblical Theological Studies Program however no college experience is required for any institute programs.

Diploma of Biblical Studies

- *48 SBI Credit hours required for completion*

Associate Diploma of Biblical Theological Studies

- *50 SBI credit hours required for completion*

Bachelor Diploma of Biblical Theological Studies

- *100 SBI credit hours required for completion*
- *Minimum of 48 credit hours in Basic Bible + 56 SBI credit hours required for completion*

Degree

The college or degree level of credentialing through Southern Bible Institute provides students with highest level of studies beyond that of the certificate or diploma. Degrees are awarded under with a minimum of 62 credit hours of course work. College level studies are designed for individuals who are seeking a secondary education in the area of the Bible and Theology. A high school diploma or G.E.D. is required for admission into any of these programs.

College credits earned at another institution may be transferred and accounted in the credit hours required for program completion. Specific general studies courses (such as English, Math, History, etc.) and other select courses required for graduation may be transferred.

Bachelor of Biblical Studies

- *Bachelor Degree (any field) + 48 SBI Credit hours required for completion*

Associate of Biblical Theological Studies

- *Bachelor Degree (any field) + 50 SBI Credit hours required for completion*

Associate of Arts in Biblical Theological Studies

- *62 credit hours required for completion*
(18 credit hours must be General Studies courses)

Bachelor of Biblical Theological Studies

- *Bachelor Degree (any field) + 100 SBI credit hours required for completion*

Bachelor of Arts in Biblical Theological Studies

- *124 Credit hours required for completion*
(36 credit hours must be General Studies courses)

Academic Information Packet

SBI Course Offerings

Course No.	Course	Institute		College
		Biblical Studies	Biblical Theological Studies	
Fall Semester – First Year				
ENGL 1301	Composition I			3
HIST 1301	United States History I			3
BIBL 2302	Principles of Hermeneutics I		3	3
BIBL 1301	Bible Study Methods	3	3	3
OTBL 1301	Old Testament Survey	3	3	3
ELECTIVE			3	
		6	12	15
Spring Semester – First Year				
ENGL 1302	Composition II			3
GOVT 2107	Federal and Texas Constitutions			3
GREE 2301	Introduction to Greek		3*	3
THEO 1301	Survey of Systematic Theology I	3	3*	3
NTBL 1301	New Testament Survey	3	3	3
ELECTIVE			3*	
		6	12	15
Fall Semester – Second Year				
MATH 1324	Math for Business & Social Sciences I			3
SOCI 1301	Introductory Sociology			3
THEO 2302	Survey of Systematic Theology II	3	3*	3
MINISTRY LIFE (<i>select ONE course</i>)		3	3*	3
SPTL 1301	Spiritual Life I			
PSTR 2301	Pastoral Leadership I			
ELECTIVE	(<i>Theology takes TWO courses</i>)		6*	3
INTN 2301	Internship		1*	1
		6	13	16
Spring Semester – Second Year				
MUSI 3306	Christian Music Appreciation			3
HEBR 2301	Intro to Hebrew		3*	3
SPCH 1311	Intro to Speech Communication	3		3
MINISTRY LIFE (<i>select ONE course</i>)		3		
SPTL 1302	Spiritual Life II			
PSTR 2302	Pastoral Leadership II			
ELECTIVE	(<i>Theology takes TWO courses</i>)		6	3
INTN 2301	Internship		1*	1
		6	13	16
Total credit hours after 2 Years		24	50 (26*)	62

*Theology Only. Minimum of 48 credit hrs in Basic Bible required.

Academic Information Packet

Course No.	Course	Institute		College
		Biblical Studies	Biblical Theological Studies	
Fall Semester – Third Year				
OTBL 2302	OT Bible in Time 1 (Patriarchal)	3	3	3
NTBL 2302	Gospels & Acts	3	3	3
THEO 3303	Theology Proper/Bibliology		3*	3
HIST 2302	History of the Church			3
PHIL 1304	Introduction to World Religions			3
ELECTIVE			3*	
INTN 2301	Internship		1*	1
		6	13	16
Spring Semester – Third Year				
OTBL 2303	OT Bible in Time 2 (Pre Exilic)	3	3	3
NTBL 2303	Pauline Epistles	3	3	3
THEO 3304	Christology/Soteriology		3*	3
PSTR 3303	Advanced Pastoral Leadership & Ministries I			3
PHIL 3306	Christian Ethics			3
ELECTIVE			3*	
INTN 2301	Internship		1*	1
		6	13	6
Fall Semester – Fourth Year				
OTBL 3304	OT Bible in Time 3 (Exilic)	3	3	3
NTBL 3304	General Epistles	3	3	3
THEO 4305	Anthropology/Angelology/ Harmartiology		3*	3
PSTR 3304	Advanced Pastoral Leadership & Ministries II			3
ELECTIVE			3*	3
		6	12	15
Spring Semester – Fourth Year				
OTBL 3305	OT Bible in Time 4 (Post Exilic)	3	3	3
NTBL 3305	Revelation	3	3	3
THEO 4306	Pneumatology/Ecclesiology/ Eschatology		3*	3
LEAD 3301	Biblical Foundations of Servant Leadership			3
SMNR 4301	Senior Seminar		3*	3
		6	12	15
Total credit hours after 4 Years		48	100 (52*)	124

*Theology Only. Minimum of 48 credit hrs in Basic Bible required.

Academic Information Packet

Graduate Studies

Due to Southern Bible's pursuit of accreditation, the Master's Degree Program is no longer available for new admissions. We recommend selection of a certificate program which offers training in various areas of specialized ministry emphasize for continued education (*see page 6*).

Which application do I need?

	Certificate	Institute	College
I only want to take classes without a program plan.	•		
I only want to focus on a specific area of ministry (e.g. preaching, worship, etc.)	•		
I do not have a high school diploma/G.E.D.		•	
I have a high school diploma/G.E.D., but do not want a college degree.		•	
I have a high school diploma/G.E.D. and want a college degree.			•
I have a high school diploma/G.E.D. and a college degree.			•

Note: Final approval for all programs is subject to the results of the entrance exam.

***YOU ARE NOW READY TO CONTACT US WITH YOUR REQUEST
FOR AN APPLICATION!***

Academic Information Packet

General Information

Location

7200 S. Hampton Rd.
Dallas, TX 75232
www.southernbible.org

Contact Information

For general questions contact us at:

972-224-5481
sbi@southernbible.org

For questions about admissions or to request an application contact:

Marcia Upshaw
Administrative Assistant – Office of Student Affairs
Admissions Office
972-224-5481 ext. 225
mupshaw@southernbible.org

For questions about enrollment or registration contact:

Victoria Dobbins
Registrar
972-224-5481 ext. 231
vdobbins@southernbible.org

For questions about financial assistance contact:

Ladell Wallace
Vice President of Administration & Finance
972-224-5481 ext. 228
lwallace@southernbible.org

Academic Information Packet

Important Dates

Summer 2011

June 1, 2011	Electives Summer Session 1
June 20, 2011	Electives Summer Session 2

Fall 2011

June 30, 2011*	Deadline for Applications
July 21, 2011	Deadline for Tuition Discount
August 12-13, 2011	New Student Orientation
August 22, 2011	First Day of Classes

Spring 2012

November 30, 2011*	Deadline for Applications
December 9, 2011	Deadline for Tuition Discount
January 7, 2012	New Student Orientation
January 9, 2012	First Day of Classes

*Application deadlines may be extended due to special circumstances. Please check with Admissions Office concerning possible extensions.

This Academic Information Packet describes the policies and academic programs of Southern Bible Institute in effect at the time of publication. The information contained within this packet is for planning purposes only and is subject to change without notice.



SOUTHERN BIBLE INSTITUTE

7200 S. Hampton Road
Dallas, Texas 75232

2011-2012