

SOUTHERN BIBLE INSTITUTE & COLLEGE  
**Fixed Enrollment Schedule for FALL 2018**

As you are aware that Southern Bible Institute & College utilizes a “Fixed Enrollment” process which is applicable to the diploma, certificate, and degree programs. This academic year, WE ARE ONLY ENROLLING 100 STUDENTS (per semester). These one hundred students will be the *first* new and continuing students to “secure” one of these seats by paying for one course. Below are the steps and timeline for the semester.

Note that if all seats are full in your academic area, be sure to register on the ‘Waiting List’. In the event a seat opens up due to non-payment, you will have opportunity to secure that seat (in the order of the waiting list).

**Continuing Students**

**Dates**

- |  |  |                                       |
|--|--|---------------------------------------|
| <p>1. <b>Reserve a Seat</b><br/><i>(“I intend to attend the upcoming semester”)</i></p>      | <ul style="list-style-type: none"><li>• Go to MySBI, the registration section</li><li>• Select ‘Registration Form (Calendar)’</li><li>• Add a seat in your program area</li></ul>                    | <p><b>Beginning: July 9, 2018</b></p> |
| <p>2. <b>Secure a Seat</b><br/><i>(“I’m committed to attend the upcoming semester”)</i></p>  | <ul style="list-style-type: none"><li>• Make Payment for one class: online, by phone, or in person</li></ul>   | <p><b>Deadline: Aug 15, 2018</b></p>  |
| <p>3. <b>Open Seating</b></p>  | <ul style="list-style-type: none"><li>• If seat is not secured by deadline, seat will be opened and you will be made available for other students.</li></ul>   | <p><b>Beginning: Aug 16, 2018</b></p> |
| <p>4. <b>Select Classes</b><br/><i>(“I’m confirmed to attend the upcoming semester”)</i></p> | <ul style="list-style-type: none"><li>• Class offerings will be made available.</li><li>• Go to MySBI, the registration section</li><li>• Select ‘Registration Form’</li><li>• Add Classes</li></ul> | <p><b>Beginning: Aug 1, 2018</b></p>  |
| <p>5. <b>First Day of On-Campus Classes</b></p>  |  | <p><b>August 27, 2018</b></p>         |

**New/Readmitted Students**

- Application deadline: Aug 9, 2017
- Secure a Seat: Aug 18, 2017
- Select Classes: Aug 18, 2017 (*Orientation*)

*Any questions or concerns, feel free to contact:*

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