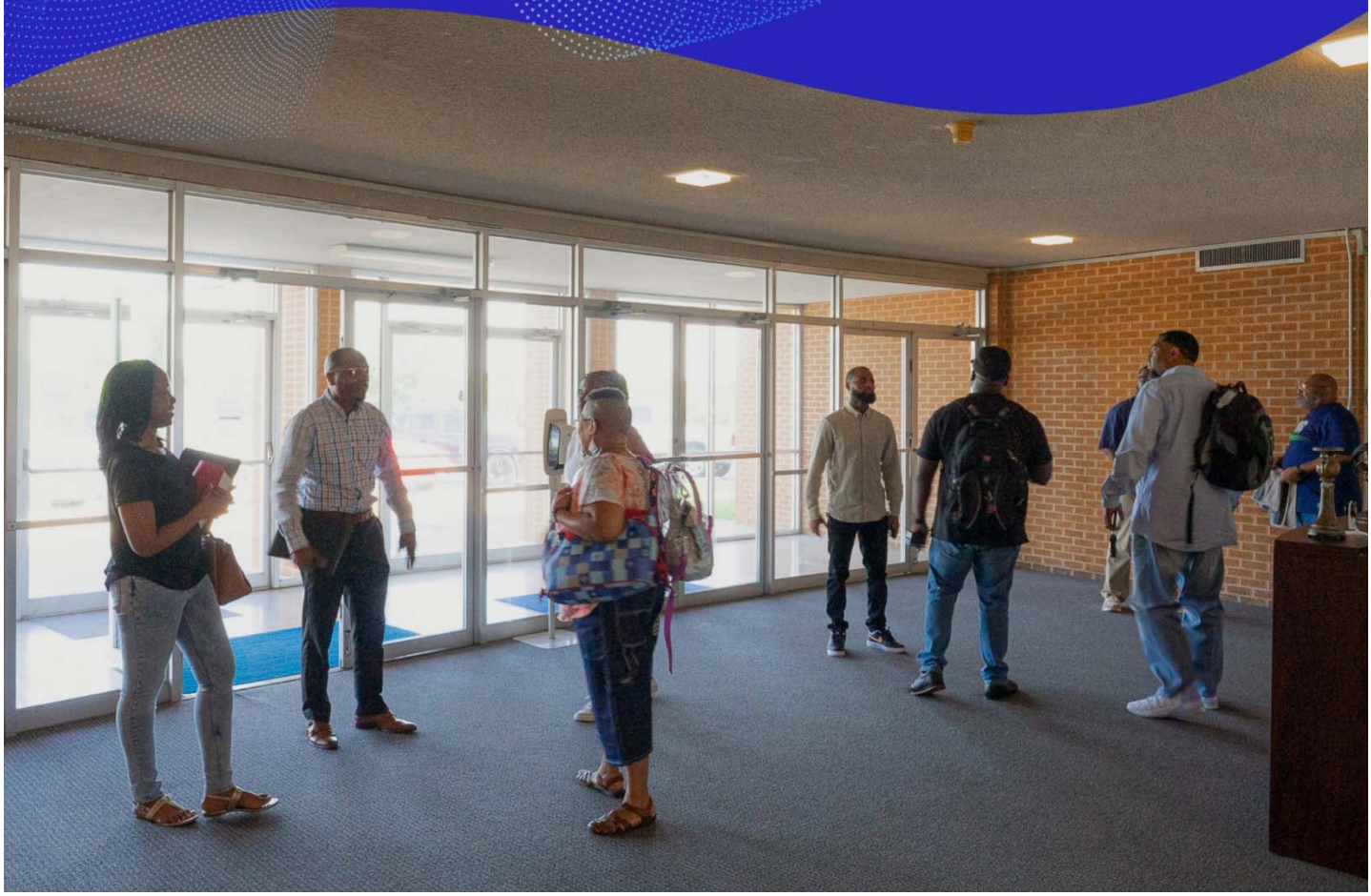
ACADEMIC CATALOG

UNDERGRADUATE // DEGREES – CERTIFICATES
INSTITUTE PROGRAMS // DIPLOMAS

2022 // 2023

SOUTHERN BIBLE
INSTITUTE & COLLEGE



2022-2023 Catalog

Volume 96

The information in this Catalog describes Southern Bible Institute & College (SBIC), its academic programs and support services, and personnel effective at the beginning of the August 2022 academic year. The information contained herein is not a contract or a legal document, but for planning purposes and functionality in the SBIC educational community, and is subject to change without notice; consequently, when making changes during the academic year in progress, SBIC will make every effort to inform students, faculty, and staff in a timely matter through published addendum. Information regarding revisions and updates in this Catalog is available from the Institutional Effectiveness Office. The *SBIC Catalog* is reviewed as part of SBIC's annual planning cycle. All suggestions for amending must be submitted in writing and reviewed by the Administrator for Institutional Effectiveness and approved by the Vice President Academic Affairs.

Southern Bible Institute & College admits qualified students who evidence personal committed faith in Jesus Christ and are agreeable with its Biblical higher education mission, instruction emphases, and commitments. SBIC does not discriminate based on gender, age, race, color, nationality, or ethnic origin. All applicants desiring to study at Southern Bible Institute & College must complete the admissions process as described in this Catalog before receiving full acceptance as a new, continuing, readmitted, transfer, or transient student.

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GREETINGS FROM SOUTHERN BIBLE

This academic year marks not only our entering into the final five years of our first centennial, but also our positioning onto a new level of educational credibility. The way forward for Southern Bible has never before been so tempered with opportunities for greater impact on the local church, community, and academia.

We are thrilled to be in the final stretch for initial accreditation—anticipating God's favor for its awarding by the close of this academic year. We are enthusiastic about the progress of our distant learning initiatives—particularly the rollout of our 'Hyflex' (real-time interactive online/in-person) course delivery. We are excited to be able to provide enrolled students with their own Logos Bible Software license as well as a 'southernbible.org' email address while matriculating at our college. With our sights set on the centennial, we are reminded that this year is indeed a pivotal year for our future. Thank you for being an integral component of this trajectory. So let's go farther into Lord's favor for us…and once again *may God richly bless, your studies*!

Terrance A. Ford, Ph.D.
President & CEO

ABOUT SOUTHERN BIBLE

ACADEMIC CALENDAR

FALL 2022

Fall/Spring Course Schedules Available	June 1 (Wed)
Priority Enrollment Seating for Fall	June 1 (Wed)
Open Enrollment Seating	July 1 (Fri)
Virtual Pre-Orientation	Aug 6 (Sat)
New Student Application Deadline	Aug 11 (Thur)
Faculty Workshop	**Aug 12 (Fri)**
New Students Orientation	Aug 13 (Sat)
Withdrawal w/Refund Deadline	Aug 18 (Thur)
Early Fall (*Daniel Scholars*) Class Begin	**Aug 15 (Mon)**
Fall Opening Convocation	Aug 21 (Sun)
Classes Begin	**Aug 22 (Mon)**
Last Day to Add a Course	Sept 1 (Thur)
Labor Day (No On Campus Classes)	**Sept 5 (Mon)**
North Texas Giving Day	Sept 22 (Thur)
Health & Wellness Emphasis Week	Sept 26-29 (Mon-Thur)
Faculty Mid-Semester Meeting	**Oct 7 (Fri)**
Stakeholders Event	Oct 14 (Fri)
ABHE Visit	**Oct 25 - Oct 27 (Tue - Thur)**
Priority Spring Enrollment Opens	Oct 27-Nov 17
Last Day to withdraw w/no Refund	Nov 3 (Thur)
Institutional Assessment Week	Nov 7-10 (Mon – Thur)
Thanksgiving Communion	Nov 17 (Thur)
Fall Reading Week (No On Campus Classes)	**Nov 22-24 (Mon-Thur)**
Thanksgiving Break (Offices Closed)	**November 23-24**
Course Evaluations	Nov 28-Dec 1
Spring Enrollment Opens	Nov 28 (Mon)
Faculty End-of-Semester Meeting	**Dec 2 (Fri)**
Finals Week	Dec 5-8
Fall Semester Ends	**Dec 8 (Thur)**
Fall Grades Due	Dec 22 (Thur)
Holiday Break (Offices Closed)	**December 23 - Jan 2 (Mon - Mon)**
Fall/Spring Course Schedules Available	June 1 (Wed)
Priority Enrollment Seating for Fall	June 1 (Wed)
Open Enrollment Seating	July 1 (Fri)
Virtual Pre-Orientation	Aug 6 (Sat)

New Student Application Deadline	Aug 11 (Thur)
Faculty Workshop	**Aug 12 (Fri)**
New Students Orientation	Aug 13 (Sat)
Withdrawal w/Refund Deadline	Aug 18 (Thur)
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Stakeholders Event	Oct 14 (Fri)
ABHE Visit	**Oct 25 - Oct 27 (Tue - Thur)**
Priority Spring Enrollment Opens	Oct 27-Nov 17
Last Day to withdraw w/no Refund	Nov 3 (Thur)
Institutional Assessment Week	Nov 7-10 (Mon – Thur)
Thanksgiving Communion	Nov 17 (Thur)
Fall Reading Week (No On Campus Classes)	**Nov 22-24 (Mon-Thur)**
Thanksgiving Break (Offices Closed)	**November 23-24**
Course Evaluations	Nov 28-Dec 1
Spring Enrollment Opens	Nov 28 (Mon)
Faculty End-of-Semester Meeting	**Dec 2 (Fri)**
Finals Week	Dec 5-8
Fall Semester Ends	**Dec 8 (Thur)**
Fall Grades Due	Dec 22 (Thur)
Holiday Break (Offices Closed)	**December 23 - Jan 2 (Mon - Mon)**

***SBIC OFFICES ARE CLOSED ON FRIDAYS**

ACADEMIC CALENDAR

SPRING 2023

Virtual Pre-Orientation	Jan 3 (Tue)
New Student Application Deadline	Jan 5 (Thur)
Faculty Workshop	**Jan 6 (Fri)**
New Students Orientation	Jan 7 (Sat)
Withdrawal w/Refund Deadline	Jan 7 (Sat)
Spring Opening Convocation	Jan 8 (Sun)
Classes Begin	**Jan 9 (Mon)**
Martin Luther King Jr. Day (Offices Closed)	**Jan 16 (Mon)**
Last Day to Add a Course	Jan 23 (Mon)
Faculty Mid-Semester Meeting	**Mar 10 (Fri)**
Reading Week & Spring Break	**Mar 14-16 (Tue-Thur)**
Connecting Christ and Culture Week	March 20-23 (Mon-Thur)
Last Day to withdraw w/no Refund	Mar 30 (Thur)
Resurrection Communion	Apr 6 (Thurs)
Good Friday	Apr 7 (Fri)
Institutional Assessment Week	Apr 10-13
Deadline for Graduation Application	Apr 13 (Thur)
Course Evaluations	April 24-27
Graduation Chapel	April 27 (Thur)
Finals Week	May 1-4 (Mon-Thur)
Spring Semester Ends	**May 4 (Thur)**
Faculty End-of-Semester Meeting	**May 5 (Fri)**
Grand Gala Celebration	May 5 (Fri)
Graduation Rehearsal	May 6 (Sat)
Alumni/Graduate Luncheon	May 6 (Sat)
Graduation Commencement	May 7 (Sun)
Spring Grades Due	May 11 (Thur)

***SBIC OFFICES ARE CLOSED ON FRIDAYS**

VISION

SBIC prepares individuals through rigorous academic instruction, in the truth of Holy Scripture for more effective service in their home, church, community, and in the world. It is our earnest prayer that the College will produce graduates who are servant leaders, not necessarily identified by denominational affiliation, but distinctively marked by **timeless servant leadership rooted in God's authoritative Word.**

MISSION

The **mission** of Southern Bible Institute & College is: Equipping men and women to be competent servant leaders with a Bible-centered worldview. Accordingly, this mission statement inspires faculty and staff to patiently work together as each one's work contributes to the Institution's **branding statement**: **"Equipping Servant Leaders."**

GOVERNANCE

Southern Bible Institute & College is a non-denominationally aligned College, IRS 501 (c) (3) tax exempt, not-for-profit organization, governed by a self-perpetuating Board of Directors.

ACADEMIC ACCREDITATION RECOGNITION

Southern Bible Institute & College is presently not accredited but is actively pursuing the accreditation process with the Association for Biblical Higher Education (ABHE), a higher education organization holding the Bible central and recognized by CHEA (Council for Higher Education Accreditation) and USDE (U.S. Department of Education). The next step for SBIC is to achieve Candidacy status.

Currently, SBIC is a Candidate status institution with the Association for Biblical Higher Education. As such, SBIC Candidate status is at the undergraduate level with the Commission on Accreditation of the Association for Biblical Higher Education, 5850 TG Lee Blvd. Suite 130, Orlando, Florida, 32822, Ph. (407) 207-0808, www.abhe.org. *Candidate status is a pre-accreditation status granted to those institutions that meet the ABHE Conditions of Eligibility and that possess such qualities as may provide a basis for achieving accreditation status within five years.* As a Candidate institution with ABHE, SBIC is listed on the association's institutions directory: http://www.abhe.org/directory.html. For more information visit our institutional website and read under the link About Us; then About Accreditation FAQs.

ENVIRONMENTAL SCAN

DFW presents great opportunities for SBIC's Biblical higher education growth. SBIC has proven stability for the long term with over 95 years of uninterrupted operation and no factional splits over doctrinal matters or ministry practice. SBIC has never wavered from its Biblical and theological stance. Faculty offer a traditional curriculum supportive of Biblical higher education for those who hold the inerrant and infallible Word of God as their rule of faith and practice.

As one of the highest areas of ecclesiastical activity in the US among African American population centers, DFW offers multitudinous venues for servant leadership ministry skills growth and mentoring support. Currently, SBIC's student body represents more than 165 area churches.

Since SBIC's student population is primarily composed of adult learners, the statistical benchmarks for growth have been informative in our research. Among the leading benchmarks these facts standout: 46% of area high school graduates do not immediately attend a higher education institution; approximately 70% in the metroplex over age 25 do not have at least a bachelor's level degree of education; the median age is 31; Dallas ranks in the top ten for low cost of living index indicators among 25 major metropolitan areas in the US. Accordingly, accreditation will lead to growth and ongoing institutional mission accomplishment given these general factors for looking at SBIC's future.

THE SBIC EXPERIENCE

What will a student experience at SBIC?—Academic programs infused with Biblical content; faculty passionate about teaching, student-to-student relationship building (through the Care Connection fellowship model), and real-time ministry application; staff modeling servant leadership and fostering meaningful relationships with students; challenging chapel messages consistently focused in the Word with spiritually uplifting worship; a campus environment conducive to spiritual and personal growth; and servant leadership ministry experience opportunities guaranteed to spiritually mature students as they pursue God's call. Students also benefit from technology in use on campus and stay connected through the campus-wide online information system, mySBIC.

Southern Bible Institute & College welcomes all applicants for admission regardless of gender, age, race, color, nationality, or ethnic origin.

LOCATION AND FACILITIES

Southern Bible Institute & College is located at 7200 South Hampton Road in Dallas, Texas, and sits on twelve acres of scenic property in the southern sector of the city of Dallas. The campus consists of the main facility which houses all classrooms, Chapel/Auditorium, student connection break room, computer lab, administrative offices, and reference library. The library supports the challenging learning outcomes of our rigorous academic programs.

Known for its affordable tuition and quality instruction in an emerging ethnically and culturally diverse educational environment, SBIC has prepared thousands of men and women for ministry in a variety of fields locally, nationally, and internationally.

DIRECTIONS TO THE COLLEGE

FROM THE NORTH (FRISCO)

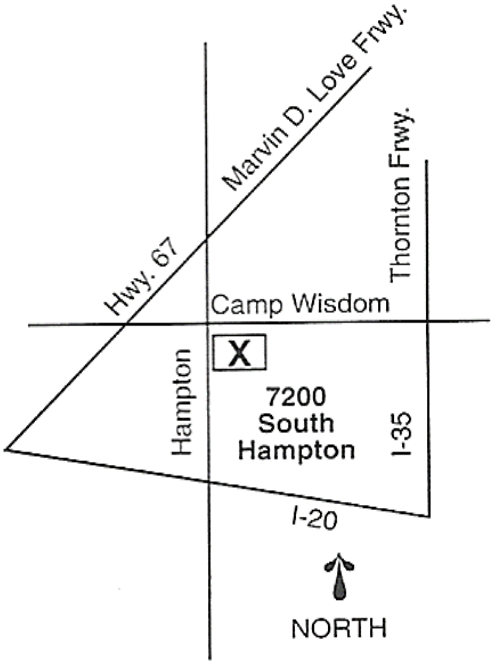
Take Interstate 75 South towards Dallas. Travel to Interstate 30 West. Take Interstate 35 East South going towards Waco. Travel South on Interstate 35 East (US- 67). Proceed south on US-67 (Marvin D. Love Freeway) toward Cleburne. Take the Hampton Road exit. Turn left onto South Hampton Road. Proceed to SBIC.

FROM THE SOUTH (AUSTIN/HOUSTON)

Take I-45 or I-35E North toward Dallas. Exit on Interstate 20, going west toward Fort Worth. Exit at the Hampton/Wheatland Road exit. Turn right onto S. Hampton Road and proceed to SBIC.

FROM THE EAST (TYLER)

Take Interstate 20 West towards Fort Worth. At Exit 465, exit to Hampton Road and Wheatland Road. Turn right on South Hampton Road and proceed to SBIC.



FROM THE WEST (FORT WORTH)

Take US 287 to Interstate 20. Travel east on Interstate 20 toward downtown Dallas. At Exit 465 (Hampton /Wheatland Road) turn left onto Wheatland Road. Then turn left onto South Hampton Road. Proceed to SBIC.

Mailing Address
Southern Bible Institute & College
P.O. Box 763609 Dallas, Texas 75376-9919

Telephone
Main: 972-224-5481

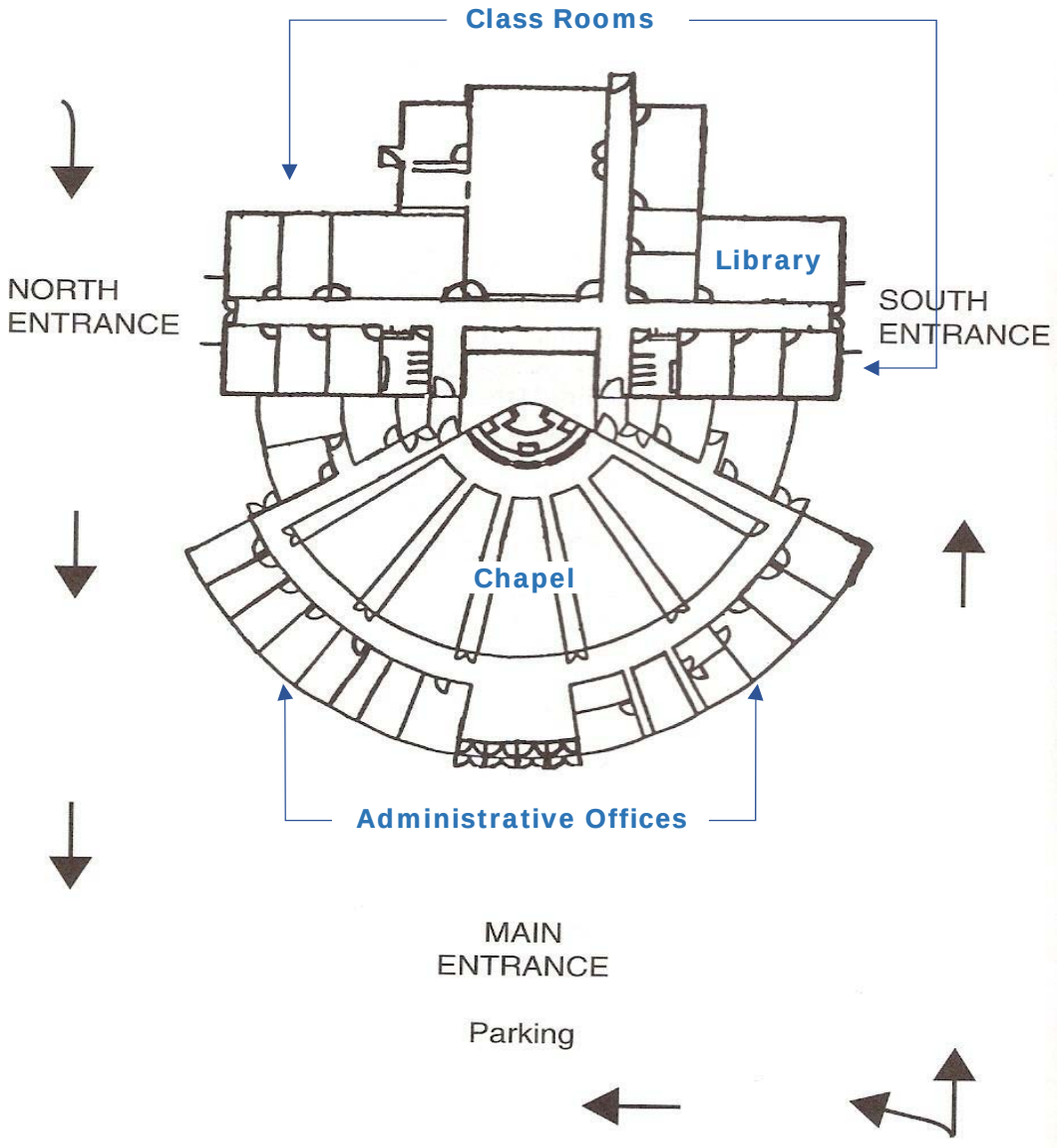
Street Address
Southern Bible Institute & College
7200 South Hampton Road
Dallas, Texas 75232

E-Mail
sbic@southernBible.org

Social Media
facebook.com/SouthernBibleInstitute
twitter.com/southernbible
youtube.com/channel

Website
SouthernBible.org

CAMPUS MAP


Class Rooms
Library
NORTH
ENTRANCE
SOUTH
ENTRANCE
Chapel
Administrative Offices
MAIN
ENTRANCE
Parking

VISIT THE CAMPUS

Prospective students are encouraged to visit the campus. Call the main office or e-mail us to speak with one of our admissions personnel or to make an appointment.

- Tour the facility
- Sit in scheduled classes in session during the term
- Attend a scheduled chapel service
- Talk with College administrators/faculty/staff/students
- Visit with the President by appointment (call the main office to schedule a visit)
- Discuss financial costs for College, academic programs, and student development
- Priority register for classes
- "*Kick the tires*" with a demo of Logos and mySBIC (the academic software and student portal used in SBIC courses)

We look forward to serving you and praying with you about God's leadership for you in attending Southern Bible Institute & College.

You can call our Admissions Office, submit a Request for Information online at www.EquipMe2Serve.org, or download the application. Go to www.southernBible.org, navigate to **About Us** page, click on **Downloads** and locate the link for **Application for Admissions** to retrieve the admissions documents.

We encourage you to get started today!

CORE VALUES

Teaching and learning are central to our mission. We believe faculty and support staff must evidence and possess a primary commitment to:

- Value man, woman, and child as a person whom God created and thus is due respect, admiration and kindness accordingly.
- View every new applicant as significant, and as such, be given every opportunity that can reasonably be offered to enroll him or her in SBIC.
- Hire staff, faculty and appoint Board members that give students every opportunity to mature through God's Word.
- Esteem the authority of God's Word as central to all teaching and learning situations. That when we consider answers to questions, resolution to conflict, counseling, or any other issues, God's Word is central in all our dealings.
- Exercise responsibility for preparing students to learn what is necessary for becoming strong home, church, and community servant leaders.

PHILOSOPHY OF EDUCATION

Southern Bible Institute & College is a Biblical higher education institution. We are committed to providing high-quality educational experiences appropriate to a post-secondary institution centered in Biblical higher education. Faculty possess appropriate academic qualifications and have experienced ministry complementary to their instruction.

Students are admitted based on their ability to evidence academic preparation commensurate for successful study at the undergraduate level. All instruction involves these non-negotiable fundamentals to achieve our mission.

- The Bible is the primary textbook for all academic programs and practical ministry experience. Servant leadership is the sine qua non indispensable link and essential action emerging from this duality. Freedom of inquiry is encouraged with the Bible as an absolute.
- Faculty are in wholehearted agreement with the essential doctrines of the faith as articulated in SBIC's Biblical and Theological Distinctives.
- Learning in the classroom must complement the priorities of Scripture in areas such as one's personal relationship with the Lord, family, evangelism, and others. A believer's first ministry priority is in and through the local church.
- It is the responsibility of faculty and of the whole SBIC community in general to model servant leadership by way of example in word and deed. Accordingly, Christ honoring love is the motivation, manifestation, and ethic of all instruction and practice for the SBIC community of believers.
- All academic instruction must be relevant to the cultural milieu of our fast-changing, technologically driven world. Learning is a life-long pursuit. Curricular, co-curricular, and extra-curricular experiences are intentionally executed to cultivate a desire for life-long learning with a Bible-centered worldview.

ACADEMIC PROGRAMS AND CURRICULUM OVERVIEW

SBIC's commitment to continuing education and post-secondary academic programs, has promoted a clearer distinction between its Institute and College program offerings. The Institute—intended to serve the traditional constituency of students with a passion to learn the Word of God but not necessarily at a post-secondary level of academia—includes Seminar or Audit, Diploma, and Bridge Studies. The College provides the highest level of ministry preparation at a collegiate level of rigor, through the professional ministry development Certificates and Degree programs (that includes Associate of Science, Associate of Arts. Bachelor of Science, and Bachelor of Arts).

These academic programs at SBIC are intentionally constructed to fully prepare our students with an increase in Bible knowledge and ministry formation as well as for vocational outcomes flowing from our institutional mission, goals, and educational environment. Life-long learning centered in God's inerrant revelation contained only in the Bible applicably sums the foundation and goals of all our instruction. Academic programs are further organized into these curricular areas: Foundational, General Education, Disciplinary, and Professional studies. As academic programs advance from diploma through degree, so the curricular requirements and rigor differ. Certain courses are taught as a corequisite through the Institute as an earned 2 credit hour course, while College students take the course with more academic rigor to earn 3 credit hours. In addition, prerequisites and accomplishments must be met prior to advancing in course work as noted in the Course Descriptions section of the Catalog. All in all, this intentionality for two- and three-hours courses keeps the student focused toward fulfilling requirements for their academic plan of study and ultimately using their training as Biblical servant leaders.

EDUCATIONAL OUTCOMES

Through its curriculum and instruction, SBIC purposes to engage its students in Biblical higher education that will enable and challenge students to:

- Increase knowledge and understanding of the Bible and Christian theology.
  - Acquire a broad knowledge of the contents in the Bible.
  - Acquire skills in personal Bible study.
  - Gain applied knowledge in how to interpret the Bible.
  - Gain applied technical skills how to interpret Bible using Logos Bible software (College only).
  - Acquire a working knowledge of systematic theology.
- Move toward a maturing Christian life by learning to apply scriptural truths.
- Grow as passionate servant leaders, equipped with marketable skills for service, ministry, and vocation.
- Develop skills for the work of evangelism and world missions.
- Develop the foundation necessary for expressing a Bible-centered worldview.
- Develop inquiry and research skills to support life-long learning.
- Progress to further studies in Biblical, theological, ministerial, and related fields.
- **Institute Diploma Graduates:** Evidence the ability to integrate Bible knowledge with a Bible-centered worldview in the areas of the home, local church, community, and marketplace.
- **College Certificate Graduates**: Evidence the ability to integrate Bible knowledge and a Bible-centered worldview, along with professional ministry skills, that advances vocational servant leadership.
- **College Degree Graduates**: Evidence the ability to integrate a Bible-centered worldview with broad general education areas of study for ministry effectiveness and further studies.

ASSESSMENT OF STUDENT LEARNING

Southern Bible Institute & College is committed to providing a high-quality educational experience for each of our students. SBIC publishes expected learning outcomes applicable for graduation candidates with each academic program. Goals are also embedded in the institution's strategic planning initiatives which involve improving curriculum, instruction capacities, and support services.

The assessments for all these areas are administered through the Institutional Effectiveness Office where the objective is to help analyze the level at which institutional education and curricular learning outcomes are being met, and then engage members of the educational community in suggesting solutions for improving student learning and support services exercised through educational and administrative support areas.

STUDENT DEVELOPMENT OVERVIEW

We are committed to providing educational experiences which complement our curriculum and faculty instruction. Freedom of inquiry also applies to student development by providing opportunities for a student to affirm God's leadership in their life as well as the stewardship of His gifting and abilities at work in and through them.

Student development activities are intended to contribute to a student's personal growth and support institutional level education outcomes for graduated students. This integral component of SBIC's educational mission through the student development Care Connection structure and support services are explained in SBIC's *Student Development Handbook*.

Spiritual life and ministry formation naturally play an indispensable role. Both are facilitated by the dedicated Coordinator which oversees these areas. Regular campus chapel services challenge students (and all members of the campus community) to prioritize their personal spiritual growth and build qualities of Christian character into their personal lives characterizing servant leadership. Through regular ministry experiences under the Servant Leadership Education Development (SLED) course assignments, students are challenged to develop ministry and vocational skills competencies that complement learning in the classroom. SLED requirements are facilitated within each course that included the documentation expectations and student responsibilities are outlined in each syllabus.

STRATEGIC INSTITUTIONAL INITIATIVES/PLANNING

Located in the southern sector of Dallas—Southern Bible Institute & College finds itself in an expanding, ethnically-diverse community. Within its community, Southern Bible Institute & College shines as a beacon of hope as an authoritative Biblical higher education institution. The predominately African American community in which SBIC resides, desires students who are trained with a Bible-centered philosophy of education who manifest expository preaching and teaching passion and skills. Southern Bible Institute & College is poised to grow and fill this proliferate hunger for Biblical preaching, teaching, and servant leadership.

Institutional Strategic Initiatives

SBIC's current institutional priorities and goals are anchored in these eight (8) strategic initiatives developed through a collaborative process with the Board of Directors, administrative team, faculty and staff, and other constituents such as alumni. These initiatives flow from the mission statement. Each initiative expresses what SBIC believes is necessary for institutional effectiveness in a comprehensive and strategic sense to work out the mission and guide the institution's present and future work. The initiative further lead to the essential functions of the College for continuous improvement.

This leads Southern Bible to annually prepare planning and assessment documents, while confirming partnerships with individuals, businesses, churches, and professional communities who embrace our mission. SBIC will accomplish this by these eight initiatives:

1. Increasing institutional effectiveness through regular, systematic planning, and assessment to advance the mission of the Institution.
2. Improving and expanding curricular offerings to meet the educational needs of traditional and nontraditional students with digital and campus strategies that center in servant leadership with a Biblical worldview.

3. Growing the student population through active, aggressive, and effective recruitment and retention strategies.
4. Implementing and sustaining the Vision through top-notch servant leadership development; and expanding the faculty to increase excellence in academic engagement and ministry effectiveness. Additionally, cultivating a professional staff who provide administrative and educational support services that complement the Institution's mission and branding statements for servant leadership.
5. Advancing the digital environment of the College by improving student learning and pedagogical strategies, offering campus and distance learning delivery modalities, communicating the College's story, and day-to-day operations in all areas of the College.
6. Exercising optimal stewardship, while providing an excellent learning environment. Initially remodeling current facilities to provide an environmentally sound and safe learning environment in a growing technological age.
7. Increasing the funding base of SBIC through new relationships with dedicated partners who share the Mission and Vision.
8. Providing a stabilized educational and fiscal foundation from which to invite smaller like-minded public institutions as well as local church leadership and Christian Education programs to partner with SBIC serving as an influential resource for implementing a similar model and mission.

BIBLICAL AND THEOLOGICAL DISTINCTIVES

Far from inviting a passive acceptance we encourage students to question and challenge knowledge that is acquired through careful critical evaluation and appropriate application. The grid through which all of this must be filtered is contained in Southern Bible Institute & College's Biblical/theological distinctives, which every faculty member subscribes to and believes in order to teach at the College.

We believe:

In the Bible as the inerrant, infallible Word of God, and that, "All Scripture is given by inspiration of God."

Exodus 24:4; Deuteronomy 4:1-2; 17:19; Joshua 8:34; Psalm 19:7-10; 119:11,89,105, 140; Isaiah 34:16; 40:8; Jeremiah 15:16; 36:1-32; Matthew 5:17-18; 22:29; Luke 21:33; 24:44-46; John 5:39; 16:13-15; 17:17; Acts 2:16 ff.; 17:11; Romans 15:4; 16:25-26; 2 Timothy 3:15-17; Hebrews 1:1-2; 4:12; 1 Peter 1:25; 2 Peter 1:19-21.

In one God, manifested in three persons, Father, Son, and Holy Spirit, co-equal and co-eternal.

Ps. 33: 6, 9; Isaiah 61:1; Matt. 3:16-17, 28:19; Mk. 1:1011; Luke 1:35, 3:22; John 1:32; Acts 7:55; Romans 8:11, 14-17, 26-27; 2 Cor. 12:13-14; Hebrews 9:14.

In the perfect humanity and the perfect Deity of the Lord Jesus Christ. His substitutionary death on the cross. His burial, His bodily resurrection, and His intercession and advocacy for His saints.

Genesis 18:1ff.; Psalms 2:7ff.; 110:1 ff.; Isaiah 7:14; 53; Matthew 1:18-23; 3:17; 8:29; 11:27; 14:33; 16:16,27; 17:5; 27; 28:1-6,19; Mark 1:1; 3:11; Luke 1:35; 4:41; 22:70; 24:46; John 1:1-18,29; 10:30,38; 11:25-27; 12:44-50; 14:7-11; 16:15-16,28; 17:1-5, 21-22; 20:1-20,28; Acts 1:9; 2:22-24; 7:55-56; 9:4-5,20; Romans 1:3-4; 3:23-26; 5:6-21; 8:1-3,34; 10:4; 1 Corinthians 1:30; 2:2; 8:6; 15:1-8,24-28; 2

Corinthians 5:19-20, 8:9; Galatians 4:4-5; Ephesians 1:20; 3:11; 4:7-10; Philippians 2:5-11; Colossians 1:13-22; 2:9; 1 Thessalonians 4:14-18; 1 Timothy 2:5-6; 3:16; Titus 2:13-14; Hebrews 1:1-3; 4:14-15; 7:14-28; 9:12-15,24-28; 12:2; 13:8; 1 Peter 2:21-25; 3:22; 1 John 1:7-9; 2:1-2, 3:2; 4:14-15; 5:9; 2 John 7-9.

In the personality of the Holy Spirit, and full recognition of His work, in this age of reproving, convicting, sealing, baptizing, instructing, indwelling, and filling.

Genesis 1:2; Judges 14:6; Job 26:13; Psalms 51:11; 139:7ff.; Isaiah 61:1-3; Joel 2:28-32; Matthew 1:18; 3:16; 4:1; 12:28-32; 28:19; Mark 1:10,12; Luke 1:35; 4:1,18-19; 11:13; 12:12; 24:49; John 4:24; 14:16-17,26; 15:26; 16:7-14; Acts 1:8; 2:1-4,38; 4:31; 5:3; 6:3; 7:55; 8:17,39; 10:44; 13:2; 15:28; 16:6; 19:1-6; Romans 8:9-11,14-16,26-27; 1 Corinthians 2:10-14; 3:16; 12:3-11,13; Galatians 4:6; Ephesians 1:13-14; 4:30; 5:18; 1 Thessalonians 5:19; 1 Timothy 3:16; 4:1; 2 Timothy 1:14; 3:16; Hebrews 9:8,14; 2 Peter 1:21; 1 John 4:13; 5:6-7; Revelation 1:10; 22:17.

That the Salvation is by grace through faith; it is a gift of God unmerited on our part. That we are redeemed only through the shed blood of Christ on the cross.

Genesis 3:15; Exodus 3:14-17; 6:2-8; Matthew 1:21; 4:17; 16:21-26; 27:22-28:6; Luke 1:68-69; 2:28-32; John 1:11-14,29; 3:3-21,36; 5:24; 10:9,28-29; 15:1-16; 17:17; Acts 2:21; 4:12; 15:11; 16:30-31; 17:30-31; 20:32; Romans 1:16-18; 2:4; 3:23-25; 4:3ff.; 5:8-10; 6:1-23; 8:1-18,29-39; 10:9-10,13; 1 Corinthians 1:18,30; 6:19-20; 15:10; 2 Corinthians 5:17-20; Galatians 2:20; 3:13; 5:22-25; 6:15; Ephesians 1:7; 2:8-22; 4:11-16; Philippians 2:12-13; Colossians 1:9-22; 3:1 ff.; 1 Thessalonians 1:9-10, 5:23-24; 2 Timothy 1:12; Titus 2:11-14; Hebrews 2:1-3; 5:8-9; 9:24-28; 11:1-12:8,14; James 2:14-26; 1 Peter 1:2-23; 1 John 1:6-2:11; Revelation 3:20; 21:1-22:5.

That all those who have accepted Christ as their personal Savior are born again and are members of the Church, which is the body and Bride of Christ regardless of membership in any local organized church or denominations.

Matt. 16:16-18; Acts 2:47-48; Romans 12:5; 1 Cor. 12:12-27; Eph. 1:20-23, 4:3-10; Col. 3-14-15.

In the eternal security of believers. Eternal security is a work of God for those who are chosen of God and saved by grace, and of necessity are preserved unto the realization of God's design.

John 5:24, 10:28, 13:1, 14:16-17, 17:11; Romans 8:29; 1 Cor. 6:19; Philippians 1:6; Heb. 7:25; I Peter 1:3-5; 1 John 2:12, 5:13; Jude 24.

That marriage is ordained of God and is defined as a solemn covenant and union between a God-made man and a God-made woman. The husband and wife have equal standing in grace before God with the husband being the head of the home and wife submitting herself to him. (For more information, read SBIC's Statement on Human Sexuality in this Catalog and on our website.)

Genesis 1:27-28, 2:21-25; Ruth 4:13; Malachi 2:14-15; Luke 2:4-5; Romans 5:1-2; 1 Corinthians 7:2; Ephesians 5:22-33. 32; Hebrews 13:5; 1 Peter 3:1-7.

In the personality of Satan. He was created perfect but fell through pride and became the originator of sin, the enemy of God, and is the "god of this world."

Gen. 3:1-15; Isa. 14:12-17; Ezek. 28:12-19; Luke 4:1-13; John 8:44; Eph. 2:2, 6:10-12; Jude 6; 1 John 5:19, Rev. 12:9, 20:1-3, 10.

In the fall of man by believing Satan's deception, and his condemnation as a sinner separated from God, which includes all mankind.

Genesis 1:26-30; 2:5,7,18-22; 3; 9:6; Psalms 1; 8:3-6; 32:1-5; 51:5; Isaiah 6:5; Jeremiah 17:5; Matthew 16:26; Acts 17:26-31; Romans 1:19-32; 3:10-18,23; 5:6,12,19; 6:6; 7:14-25; 8:14-18,29; 1 Corinthians 1:21-31; 15:19,21-22; Ephesians 2:1-22; Colossians 1:21-22; 3:9-11.

In the eternal punishment of those who reject so great salvation, and the Lord Jesus Christ, the *monogenes* Son of God.

John 1:14, 18, 3:16; Luke 16:19-26; 2 Thess. 1:7-9; Jude 6-7; Rev. 20:11-15

That though the saved person may have occasion to grow in knowledge of his position and power in Christ; he is as soon as he is saved, absolutely complete in Christ and is in no way required by God to seek a second blessing or second work of grace.

John 5:24, 17:23; Acts 13:39; Romans 5:1; 1 Cor. 3:21-23; Eph. 1:3; Col. 2:10; 1 John 4:17, 5:11-12

That the saved person retains his sin nature, which is not removed in this life, but that provision is made by the Spirit for daily victory over sin and may be appropriated and is effective to those who do so.

John 17:17; Romans 6:11-13, 8:2, 4, 12-13; 2 Cor. 3:18, 7:1; Gal. 5:16-23; Eph. 4:22-24, 5:25-27; Col. 2:1-10; 1 Thess. 5:23; Heb. 10:10, 14; 12:10; 1 Peter 1:14-16; 1 John 1:4-7, 3:5-9.

That some gifts of the Holy Spirit such as speaking in tongues and healing were manifestation gifts, given to authenticate the message and the messengers. With the completion of the Bible, these gifts are not a sign of spirituality, but must be used in accordance with Biblical scripture.

Mark 16:19-20; Acts 19:10-12; 1 Corinthians 12:30, 13:8; 2 Timothy 4:20

In the value and dignity of all persons created in God's image based on its Biblical and theological distinctives. We distinguish, however, between ministry gifts and church offices, and believe that the office of church pastor/elder as preacher/teacher should be restricted to men who meet the requirements. Therefore, women should not serve in this capacity.

1 Timothy 2:12-14, 3:1-7; Titus 1:5-9, 2:3-5; 1 Peter 5:1-4.

In the imminent return of Christ: first, for His Church, followed by a tribulation period, culminating in His visible, personal, glorious second coming to set up a 1,000 year earthly Kingdom in which He reigns as King of Kings and Lord of Lords, and the restoring Israel; ending in a final judgment of the living and the dead and of Satan and his hosts and leading to eternal death, destruction and separation in Hell or eternal blessing and life in Heaven with Him forever in the new Jerusalem and new heavens and earth.

2 Samuel 7:11-13; Psalm 2:9; Isaiah 11:14; Jeremiah 30:7; Ezekiel 34:28; Joel 3; Amos 9:15; Zechariah 12:2-3, 14:1-4,9; Matt. 24:36, 25; Mark 9:47-48; John 6:39; Acts 1:11; Romans 8:19-21; 1 Corinthians 3:9-15, 15:51-54; 2 Corinthians 5:10; 1 Thessalonians 3:13, 4:14-18; Titus 2:13-14; 2 Peter 3:13; 1 John 2:28-3:3; 1 John 2:28, 3:2; Revelation 1:7, 13-16, 5:9-14, 6:17, 7:14, 12:10-11; 13:8, 19:7-9, 14-16, 20, 20:1-15, 21:2-5

HISTORY OF SBIC

First 30 Years: 1927 - 1957

The Southern Bible Institute & College had its beginning in 1927 when Rev. L. G. Foster, Sr. who was an elevator operator at the Magnolia Building, Downtown Dallas, stated, “I was walking down Elm Street and I saw some white men who were there at Stone Place. They were preaching and I had never heard the Bible preached so profoundly. I waited and listened as I waited, because I wanted to know where they had gotten so much knowledge about the Bible”. Rev. Foster then said, “they told me that they were from Evangelical Theological College and the book they kept referring to was written by a man named C. I. Scofield called, RIGHTLY DIVIDING THE WORD OF TRUTH. I knew that I couldn’t attend that school because I was colored, but I asked them if they would teach me. Finally, after many days of listening and much persistence, they told me that they were going to introduce me to a man who might be able to help me. And they took me to Mr. Edmond H. Ironside, who was also a student of the Evangelical Theological College and who also owned a bookstore.”

Now all this took place just four years after the Dallas Theological Seminary (DTS) was organized. Rev. Foster met Rev. Ironside and they became friends. Rev. Foster was so impressed with what Rev. Ironside taught that he was prompted to contact many others. Many colored preachers criticized them because they had gotten this white man to teach them, but God revealed to them that this white man had knowledge of the Word, and thus DALLAS COLORED BIBLE SCHOOL was born.

After years of sacrificial service by Dr. Ironside, it is during this time that the name was changed from DALLAS COLORED BIBLE CLASS to SOUTHERN BIBLE TRAINING SCHOOL. In 1940, the school name was changed to SOUTHERN BIBLE INSTITUTE. In August of 1941 Dr. Edmond Ironside was called home by the Lord he loved and served.

In 1945 Dr. Henderson S. Fox was called to serve as the school’s President. In the summer of 1948 under the leadership of Dr. Fox land was purchased and a building was erected at 1415 Fleetwood Street. As the school grew, two additional lots were purchased. Classes met there three times a week, but only at night since most of the ministers worked a full-time job and as a pastor.

Although most students were men, there were several women who benefited from the first three decades of Southern Bible's history. One woman in particular was Ms. Dessie Webster who attended the school along with her husband and graduated in 1938. She later earned her doctorate and in 1953 opened the Fellowship Bible Institute in San Francisco, California.

Second 30 Years: 1958 - 1987

In June of 1971, Dr. Henderson S. Fox retired and in July of 1971 Dr. Gordon R. Mumford was appointed President. Some of those who taught under Dr. Fox and Dr. Mumford while at the Fleetwood location included, Dr. Martin Massinger, Dr. Aldon Gannett, Dr. Harold Hoener, Dr. Erwin Lutzer, Dr. Stan Orth, Dr. Paul Fink, Dr. Kenneth F. McKinley, Dr. Alfred Martin, and Prof. Ron Anderson.

In May of 1976 Southern Bible moved to a plot of land which tripled in size and building space at 830 South Buckner. It was there that the school began both day and evening classes and grew. This location served us well until such time that it precipitated a need to relocate. A number of Dallas Theological Seminary upper classmen and professors taught here. One person in particular was Dr. Anthony (Tony) Evans, who was a student at DTS.

After decades of sending upper classmen from Dallas Seminary, the school started using

some of Southern Bible's own graduates to teach and Dr. Charles Reed became the first Black instructor and later became the Academic Dean and then a Board member. Dr. Robert D. Reed was an instructor and later became the first African American Chairman of the Board of Directors.

During this period of history, there was a young lady who attended and graduated from Southern Bible who had a great impact by the name of Ms. Lillie Foreman. She promoted and strongly supported the school until her death at the age of 96.

Third 30 Years: 1988 – 2017

In August of 1993, Southern Bible moved to their current location which consist of 12 acres of land and a building consisting of 27,000 square feet.

A major highlight of this period is the hiring of the College's first African American president, Dr. Martin E. Hawkins in September of 2005. Early in his presidency, Dr. Hawkins began making defining statements of leadership. Among them was affirming Southern Bible's commitment to the authority of God and His Word as the central focus of its educational philosophy and strategic initiatives. Some other major accomplishments during Dr. Hawkins' early tenure included:

- Successfully updating and beautifying the aesthetics of the campus facilities and grounds.
- Transitioning the curriculum from a 1 credit hour system to a 3 credit hour structure.
- Significantly increasing donor support and major fundraising events such as the Preach-A-Thon and the Annual Gala and Celebration which often included more than 1,000 guests.
- Tremendously increased donor giving and financial support.
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Perhaps one of the most significant milestones of the Hawkins presidency to this point, is Southern Bible's determinative pursuit of accreditation through the Association for Biblical Higher Education (ABHE). In tandem with this endeavor, and under Dr. Hawkins leadership, the College entered several distinguished academic partnerships. One of these partnerships is through ETA (Evangelical Training Association) whereby Southern Bible is offering to assist like-minded groups with servant leadership development in their ministry context through courses taught using ETA courses as a continuing education model. Another involved our academic degree programs. Southern Bible forged a partnership with Moody Bible Institute of Chicago, Illinois bridged by a course articulation agreement. In that agreement, students completing Southern Bible's Associate of Science degree can transfer all earned course credits into the Moody Bachelor of Science in Ministry Leadership and receive a regionally accredited degree at graduation from Moody. This was Southern Bible's first official course articulation agreement.

Another significant improvement in Southern Bible's curriculum involves an academic partnership with Logos Bible Software. Logos has been selected as Southern Bible's primary pedagogical platform for enhancing student learning and research skills as well as the primary resource for the College's electronic Bible study library supporting the curriculum and learning outcomes. Southern Bible has also entered yet another academic partnership with Lumerit Education's *Learning Solutions* (formerly Knowledge Elements Education Network) for offering its general education curriculum online. A more recent relationship has begun with SBIC hosting an annual "Day of Outreach" in partnership with CRU (formerly known as Campus Crusade for Christ) during their annual regional meetings in the area which involves coordinating over 1,500 college students and staff in evangelism,

throughout Oak Cliff and the metroplex at large.
Besides these partnerships, SBIC implemented a campus-wide online information system (mySBIC). mySBIC connects all the functions of the College, gives our faculty important new instruction tools that will improve student learning and instructor- student communication, and also allows our students to have access to institutional information and events, their academic records, and course resources.

In February 2014, the Association of Biblical Higher Education granted Southern Bible Applicant status with the Commission representative's affirmation that the institution was ready to do the work for achieving Candidacy, the middle status between Applicant and Initial Accreditation.

Southern Bible's students continue to benefit with current technology supported by a fiber optic line and cutting-edge software and equipment in the computer lab. This technology has opened the door for Southern Bible to advance its academic degree programs online education. When you drive by our campus an electronic sign displays current information about events. In 2016, Southern Bible purchased a 9,000, volume library collection and in 2017 was bequeathed the personal library of Dr. Charles Ryrie at the time of his death.

The Next Thirty Years: 2018 – Present 2022. . .

In 2017 Southern Bible turned 90, and the first new action for the next thirty-years involved several focus groups of stakeholders who were invited to consider a name change for the Southern Bible Institute. With their input in mind, the Board of Directors approved the name change from "Southern Bible Institute (SBI)" to "Southern Bible Institute & College (SBIC)."

SBIC celebrated its 91st year in 2018 with the launch of a short-term capital fundraising campaign designated as *next*90. As a result, over two hundred new donors are now contributing regularly to the mission of the College. The active engagement of alumni was likewise increased. The academic programs were reorganized so that current general education courses were compiled for a new General Studies major in an Associate of Arts degree and minor in the existing Associate of Science degree. The current required general education courses in the Bachelor of Arts were organized to form a minor. All SBIC's high quality Biblical and Theological studies courses remain the same. A new Certificate programs was added, Digital Ministry which give up to date training for ministry in the digital world in which we live and minister. The Women's Ministry Leadership program was reviewed and improved to be more interactive. The new online library catalog serves all.

SBIC's pursuit of accreditation moved a major step forward. The ABHE Commission on Accreditation granted SBIC Candidate status in February 2019. This recognition opened many new opportunities for SBIC to advance its mission. One such opportunity was an articulation agreement with Dallas Theological Seminary and positive progression towards additional academic agreements with other well-known, like-minded colleges and universities in the DFW metroplex. Bachelor of Arts degree graduates from SBIC now have a great benefit should they desire to pursue graduate level study. They are eligible for consideration to be enrolled with advanced standing Dallas Theological Seminary, which if granted reduces the total number of credit hours to finish the Master of Theology graduate degree program.

In 2020, the leadership migrated the *next*90 short-term plan into a new three-year funding plan, called *The Jordan River Project*. The purpose is to build a strong financial foundation as Dr. Martin Hawkins retired and Dr. Terrance Ford transitioned into the role as the new President & CEO. The capital goal for this three-year was $3,000,000. The President's Advisory Council provided significant input and support to this three-year plan by focusing

on interested people and organizations at local and national levels. This plan took action steps toward adding new major gifts from individuals and groups with a philanthropic zeal who looked to advance a Biblical worldview through higher education as stated in SBIC's mission. Additionally, preparation to engage foundational sources through grant writing were taken and a professional grant writer was brought on for this purpose along with a professional advancement advisor.

SBIC's responsiveness to the 2020-2021 COVID-19 pandemic demonstrated SBIC's institutional stability and strength with an uninterrupted mission momentum. All curriculum was adjusted for offering through remote online learning. Multiple student assessments revealed that our proactive planning and flexibility did not lessen the academic quality and delivery as we continued our journey toward 100 years of servant leadership (in 2027) and drive for accreditation by the Association of Biblical Higher Education.

On July 1, 2021, Dr. Terrance A. Ford became the 5th president of Southern Bible Institute & College. Within the first year of his presidency, SBIC signed an articulation agreement with Criswell College, established the Pastors/Churches Network, launched the Center for Servant Leadership, debuted the SBIC Spirit Store, and established an unprecedented fiscal standing.

INSTITUTIONAL ADVANCEMENT

SBIC's Institutional Advancement Team moves forward with a comprehensive A*dvancement Plan* that allows the institution to maximize relationships with existing constituent groups and build new relationships that will help advance the College's mission and vision.

Institutional advancement at SBIC can be summed up in three words inform, inspire, and invite. This effort focuses on connecting people, churches, and organizations with God's work through this historic institution's legacy of faith, excellence, and servant leadership. The Southern Bible Administration and Advancement team stand ready to connect with you.

THE JORDAN RIVER PROJECT

At this point in our institutional history and journey toward Initial Accreditation, we believe the Jordan River Project was a Godsend for two important reasons. First is the fact that it greatly eased the presidential leadership transition from Dr. Martin Hawkins to Dr. Terrance Ford. Dr. Hawkins firm belief that Dr. Ford should be free from as much financial burden as possible at the outset so that he focus on moving the College forward in frontline higher education directions such as new curriculum for Digital Ministry and Community Engagement. Secondly, although SBIC is well aged historically in the areas of financial advancement and fund-raising at the Biblical higher education level, the College is young (since becoming an Applicant in spring 2014). The Jordan River project brought to together all the struggles, triumphs, and lessons in God's grace into not only a well-planned presidential transition, but also well-planned strategy for strong financial stability over the next three years.

RELATIONSHIP TO CHURCHES

Southern Bible is honored to be supported by more than 360 local churches. Currently, these churches invest in the College by sending students, financial gifts, intercessory prayer support, and congregational access. SBIC has alumni who are serving in various churches and ministries throughout the Dallas/Ft. Worth area, the country, and the world.

Southern Bible Institute & College is not under the auspices of any denomination or religious affiliation. The student body is a composed of many different denominations. SBIC is considered a strong resource for pastors and churches who are seeking Biblically based pastoral and lay leadership for their congregations.

THE CENTER FOR SERVANT LEADERSHIP

The Center for Servant Leadership was established in order to better promote and provide Bible-centered servant leadership between the College and the community—particularly the local church. The impetus of the Center is to provide practical servant leadership experience for students, job opportunity for alumni, and ministry resources for churches/community. This segment of the Institute serves to be a bridge between academia and hands-on-ministry—particularly for those who may not be prepared full college rigor but desire to access and benefit from the resources available through SBIC.

THE PASTORS & CHURCHES NETWORK

The Pastors/Churches Network serves as the primary communication pipeline between the President, pastors & scholars, as well as the College and local churches. Partners in this Network receive early knowledge of what's happening at SBIC, and first-hand access to scholarly/ministry support material. Through this Network, lead pastors have a special platform for direct weigh-in with the President. The goal is to intentionally work to better connect with two of SBIC's primary beneficiaries: actively engaged pastors and ministry enthusiastic churches.

FINANCIAL SUPPORT

Southern Bible Institute & College is not endowed by any select church group, since it is a non-denominational College. The College relies on both the Lord and His people, including individuals, churches, and businesses who believe in this ministry for its basic support. SBIC also receives periodic gifts from foundations for special projects in line with the foundation's interests and the College's strategic initiatives.

Student tuition and fees pay only a fraction of the College's business, personnel, and other operating costs. SBIC encourages gifts, bequests, annuities, and/or other methods of giving from friends of the College. While student tuition meets some of the expenses, generous gifts, bequests, annuities, and property form critical sources for the financial base necessary to achieve our mission statement: "equipping men and women to be competent servant leaders with a Bible-centered worldview."

According to the IRS Code, Southern Bible Institute & College is a 501(c)(3) organization; therefore, all applicable gifts are tax deductible. Every gift is acknowledged by an official receipt and is deductible in accordance with the regulations of Internal Revenue Service for federal tax purposes.

We especially appreciate the prayers and financial gifts of God's people as we move towards the completion of our first century of continuous operation as an educational institution with a Biblical servant leadership mission, mandate, and motto. Our faculty and staff realize the importance of validating your giving. Specialized giving such as stocks, vehicles, or other valuables will be properly accepted and accounted for accommodating personal and tax reasons. Legal representatives are available to ensure that all requirements are met.

As we pivot to embrace the future through vision initiative, SBIC is totally committed to completing the accreditation process with the Association of Biblical Higher Education and growing our campus facilities to include a new building program. We encourage students,

alumni, churches, and friends to consider us as a part of their monthly budget.

ONLINE INFORMATION SYSTEM - mySBIC

Technological improvements allow SBIC to reach out near and far affecting every area of SBIC's mission and strategic planning. SBIC has implementing a secure, web-based information system is known as mySBIC—hosted by Oasis Technologies. mySBIC is the technology hub for all student, faculty, development, and education activities.

The functionality of mySBIC allows students to better plan academic choices and monitor their academic program completion progress, manage their student account and pay tuition/fees online, send/receive e-correspondence to/from faculty/staff, real-time access to available information for completing course requirements and participation in course dialog among peers delivered by synchronous and hyflex technologies.

New applicants preparing to study at SBIC receive documentation updates relative to entrance requirements and fast contact from admissions personnel assisting them with tracking throughout the admissions process.

Alumni (students graduated from an academic program) continue to benefit from mySBIC through e-published news and events, correspondence and requests for official transcripts may be accessed through this technology.

Donors desiring to participate in the College's mission focused in servant leadership, once granted access, can make financial gifts and track their online giving throughout a fiscal year, and also receive updated e-published news and events to most importantly encourage their intercessory prayer support for the many lives touched by the College's Bible-centered mandate in higher education.

Each applicant and matriculating student receive a student portal with a web address login ID and password. Access to the student portal is through the College's main website: www.southernBible.org. The password may be changed by the student. College-wide announcements and reminders are e-published through this student portal network. The Student Development & Services Office manages student portal access; all other system support areas are managed by the College's assigned personnel for educational and technology support. Academic functions are managed by the Registrar and key academic personnel. All areas of mySBIC are evaluated through assessments administered by Administrator for Institutional Effectiveness.

PUBLIC DISCLOSURE

Over the last two graduation classes 2020-2021 & 2022 the College assessed the effectiveness of its mission, institutional performance, and student achievement. The graduated alumni had this to say about their Southern Bible equipping experience.

INSTITUTIONAL PERFORMANCE - MISSION ACHIEVEMENT	
Academic Program	
Certificate Student	64.71%
Associate of Science Degree Students	5.88%
Associate of Arts Degree Students	0.00%
Bachelor of Science Degree Students	17.65%
Bachelor of Arts Degree Students	11.76%

Completion Rates Per Academic Program

Certificate	3.4 years
Diploma	4.0 years
Associate of Science	3.2 years
Associate of Arts	3.3 years
Bachelor of Science	4.2 years
Bachelor of Arts	6.2 years

Agreement after graduating: as a competent servant leader?

Very Strong	94.12%
Strong	5.88%

Agreement after graduating: ability to interact with others using a Bible-centered worldview?

Very Strong	100.00%

Agreement after graduating: ability to use Biblical knowledge and critical thinking skills learned at SBIC in my daily life and decision-making?

Very Strong	100.00%

Agreement after graduating: gained usable experience in ministry formation (SLED) that I have applied in my current service?

Very Strong	88.24%
Strong	11.76%

STUDENT ACHIEVEMENT

Pursued additional higher education

Yes	47.06%
No	52.94%

Opportunities for ministry involvement

Vocational	17.65%
Active in ministry	70.59%
Not active in ministry	11.76%

First reason for attending and graduating from SBIC

Personal Goals	5.88%
Spiritual Growth Goals	82.35%
Vocational Goals	0.00%
Ministry Effectiveness Goals	11.76%

Second reason for attending and graduating from SBIC

Personal Goals	47.06%
Spiritual Growth Goals	17.65%
Vocational Goals	5.88%
Ministry Effectiveness Goals	29.41%

The mission of Southern Bible Institute & College is: "*Equipping men and women to be competent servant leaders with a Bible-centered worldview*."

ENROLLMENT INFORMATION

ENROLLMENT MANAGEMENT PHILOSOPHY

In keeping with its mission and historical purposes, SBIC seeks to recruit, admit, and retain students who are qualified to enter SBIC according to the criteria published in the Catalog, on the website, literature, and in application materials. Stated goals and admission records are explored with the applicant and prayerfully followed in order to match the academic program and course load best suited for advising the applicant at the proposed time of entrance. SBIC's admission process may include meeting with admission's personnel or other personnel and any additional documentation along with the considerations mentioned above. Continued matriculation requires that an admitted student complete the full admission process within their first semester after entering SBIC provisionally or another one of SBIC's acceptance statuses described in the Catalog (i.e. probation and conditional).

Applicants may also include people who are not seeking to serve the Lord through vocational ministry but desires to refresh or deepen their knowledge of God's Word, desire to learn from an instructor in a general education course taught with a distinctive Bible-centered worldview emphasis or sharpen ministry skills through professional studies. Overall, SBIC welcomes applications from changed and willing persons who have received Christ and desire to be educated from the presupposition of a Bible-centered worldview, servant leadership model, and SBIC's Biblical and theological distinctives.

SBIC seeks to admit students throughout the year with published dates for completing application materials.

LITERATURE: SBIC makes literature available about its academic programs and support services in various venues for recruitment and available on the College website, www.southernBible.org. (See **Application Decision Making Process**.)

SBIC Close-Up: The Student Development & Services Office designates special days (usually once a month) for the purpose of exposing and encouraging new and prospective students to consider SBIC. Prospective students attend these 1.5 hour sessions where the programs and opportunities of the College are clearly explained with the intention of securing an application from the inquirer at the close of the session. Prospective students are also encouraged to attend seminars, sit in classes, and participate in scheduled social events.

STUDENT RETENTION: SBIC believes that student retention is not solely dependent on quality curriculum and instruction but is most importantly a fundamental College-wide responsibility embedded in the institutional culture supporting its mission, mandate, and motto centered in servant leadership.

The Vice President Student Services facilitates this College-wide retention initiatives. Retention strategy begins with SBIC's energetic recruitment contact personnel and tailored admissions process guided by person-to-person management. After entering, students beginning non- professional development academic programs must take the Student Success Seminar in which a strong foundation is laid for continuing and completing their education goals at SBIC. College events involving students in all curricular programs connect learning in the classroom with personal spiritual challenge and action. Faculty contact before and after class and advisory mentoring is vital to the retention effort and for fulfilling SBIC's servant leadership motto of *equipping servant leaders*.

Additionally, faculty interaction is key in bridging the student's field education assignment with course content and their personal ministry experience and wisdom. The Associate of Science and Bachelor of Arts capstone course brings all prior learning and ministry experience into focus that is set to give the student a strong finish. Our published dispute resolution policy informs students about first steps for resolving their concerns. Assessments such as the student satisfaction and graduation survey and course evaluations further inform the assessment/improvement factor in retention. And last, SBIC has

implemented a Care Connection model where faculty, staff, fellow students, and alumni maintains intentional and personal points of contact with the student throughout the year to discern problems and obstacles to their matriculation while offering encouragement, support, and prayer for continued success.

Enrollment planning and retention management are administered through the Office of Student Services & Development.

APPLICATION FOR ADMISSION

The SBIC admission application process includes focused areas for evaluating an applicant by their stated intent for studying at SBIC, historic academic records (e.g. transcripts), statement of faith and ministry, church endorsement, and recommendations. Applicants are also asked about their active church involvement or progress for seeking membership in a local congregation. All applicants are evaluated through these required, published admission standards.

All academic transcripts and recommendations must be official and sealed. All decisions for acceptance or rejection are finalized by the Admissions Office, which includes clearance from the Business Office for financial transactions. All admissions official documents remain the property of SBIC and cannot be used for any other purposes.

Briefly stated, an applicant must begin the process by completing the application form available online along with a non-refundable application fee and continue submitting remaining admissions documents: www.southernBible.org > About Us > Downloads > Application for Admissions.

Application fees are $25 for Certificate, Diploma, and Degree programs. The applicant must complete all admission materials and requirements requested by the Admissions Office.

Additional information and requirements governing admission decisions are discussed below and throughout the Enrollment Information section of the Catalog.

APPLICATION DOCUMENTATION

STATEMENT OF FAITH AND MINISTRY

All applicants must write (in essay form) their faith conversion experience, expectations of SBIC with concerning their ministry or vocational plans, and how this College will enable them to accomplish their ministry goals. Applicants are expected to write candidly.

Because writing is extremely integrated in the education process the applicant's response will be used not only consider their spiritual journey, but to gauge their level of writing as well. Spiritual setbacks and triumphs can be included along with expectations for how Biblical higher education through SBIC can contribute to God's leadership in their life. This essay can be sent by the applicant directly to the Admissions Office.

RECOMMENDATIONS

Only College applicants (i.e. those seeking a degree & professional development certificate) must submit at least two recommendations, attesting to the applicant's good moral character and Christian witness. These forms must be submitted by persons other than the applicant's family, preferably a pastor and a former teacher or employer. Letters with a signature and printed name are acceptable making sure the response covers the same areas of interest as the official Recommendation form. Confidentiality requires recommendations to be sent directly from the individuals to the SBIC

Admissions Office in a sealed envelope.

CHURCH ENDORSEMENT

All applicants are expected to be a part of local church. The church must complete the Church Endorsement form with signatures from the pastor or designated church leader. This form should be returned by the church to the Admissions Office. If a student is transitioning from one local church to another, they may be admitted provisionally and will have to submit this form be the end of the next semester.

TRANSCRIPTS AND OTHER ACADEMIC DOCUMENTS

Applicants with prior college and seeking a degree must provide official transcripts and other documents not only for SBIC records, but also for accurately transcripting the maximum amount of transfer credit, which in turn assists with advising to determine the most manageable academic program plan.

ENROLLMENT SUITABILITY

ADMISSION STANDARDS

Spiritual Requirements

Salvation and Spiritual Growth

The prospective applicant must give evidence of knowing the Lord Jesus Christ as their personal Savior and a growing relationship with Him. Space is provided in the application materials for the applicant's Statement of Faith and Ministry to document this admission standard.

Community

Living within a higher education community under the Lordship of Jesus Christ requires a desire from students to work cooperatively with the College and act responsibly in all relationships. Like any community, certain standards are necessary. The *SBIC Student Development Handbook* contains information on the student's relationship to social activities, general conduct, and the SBIC family. A teachable spirit, prayerful heart, healthy attitude, and reasonable responsiveness are expected of every student.

Physical and Learning Requirements

As part of the admissions process, SBIC evaluates its ability to accommodate applicants with medical emergency alert needs and those with physical or learning disabilities. Applicants needing assistance in these matters are required to present current evidence of a medical alert need or disability with professional documentation from physicians, psychologists, or other licensed professionals knowledgeable about their condition. After administrative review, the Admissions Office will advise the applicant about SBIC's ability to accommodate their situation. In some cases, an applicant may be referred to another institution better able to assist with the applicant's accommodation need, while in other cases advice is given to the applicant about limitations at SBIC with potential outcomes.

Academic Entrance Requirements

Gaining an education involves standards and measured progress to attain a goal, be it knowledge or earning an academic credential. The SBIC Catalog provides the information essential for this success. Again, a teachable spirit, healthy attitude, prayerful heart, and reasonable responsiveness are expected of every student.

Graduation from a public or private high school, home-school program, completion of a GED (General Educational Diploma), or 15 hours of course credit taken at the post-secondary

level with a "C" or better average is required for full acceptance. In the case of the latter, an official transcript showing courses taken, grades received, and the applicant's graduation date is required for continued matriculation. Applicants who have not maintained acceptable grades during high school or at other post-secondary institutions may be admitted on academic probation. In addition, second degree applicants must provide a transcript from the institution where their degree was earned.

ACT or SAT Scores

Prior to admission, all degree or certificate applicants must take either the American College Test (ACT) or the Scholastic Aptitude Test (SAT) and have their scores submitted to SBIC, if the applicant has been graduated from a secondary school or completion program less than two years. (The SBIC ACT code is 1371 and the SAT code is 1215.) Applicants receiving an ACT score under 19 or an SAT score under 920 (two test scores) may be conditionally admitted or on academic probation. Exemption of the ACT or SAT is normally granted to transfer applicants with an acceptable transfer CGPA or to those who have been out of high school for two or more years. Any exceptions to the stated scores above is handled on a case-by-case basis.

Non-Discrimination Admission

Southern Bible Institute & College is discriminatory in the admission process in that it only admits applicants who are personally committed to a growing faith in Jesus Christ and evidence a desire to study at a post-secondary level within SBIC's mission and philosophy of Biblical higher education. SBIC does not discriminate based on gender, age, race, color, national or ethnic origin, or in the administration of its admission and graduation requirements. SBIC does advise applicants about its ability to accommodate medical alert, physical, and learning disabilities.

STATEMENT ON MARRIAGE AND DIVORCED APPLICANTS

SBIC does not knowingly admit students who are involved in any, marital or non-marital cohabitation circumstances involving sexual conduct reserved for Biblical marriage—noting that only marriages between a God-made man and a God-made woman, qualifies as Biblically married. As part of the application review process, SBIC may require applicants who are separated, divorced and/or remarried to include a written explanation of the circumstances surrounding their situation. This additional requirement is not meant to demean any person or their life situation, but most importantly for their good and to give both the applicant and College an opportunity to evaluate the applicant's potential for completion and ways to best serve them.

(See in this Catalog SBIC's Biblical conviction about marriage in the Biblical and Theological Distinctives published Statement on Human Sexuality, and Same-Sex Union Policy that is available upon request)

APPLICATION DECISION MAKING PROCESS

The process for becoming a student at SBIC generally follows this process.

- Learn about SBIC's academic programs and courses in this Catalog (or other valid sources) and pray about which academic program God is leading you to apply toward.
- Inquire about specific information on the programs of interest by going to www.southernBible.org, clicking the link "Request Info". Complete the information on the form. Note: An active email address is required for all inquiries.
- Once the Request for Info has been submitted, an admissions specialist will contact you to advise and assist with completing the appropriate application through our

person-to-person application management process. At any point feel free to contact an admissions specialist or Admissions Office if you have any questions about the process (972.224.5481). E-mail questions: admissions@southernBible.org.

- Application fees are $25 for Certificate, Diploma, and Degree programs. The fee is a non-refundable and payable to SBIC. The Business Office issues receipts.
- The Admissions Office keeps track of admission documents requested from the applicant e.g. official transcripts and from persons recommending the applicant. Recommendations should be returned in a sealed envelope from the person making the recommendation; are kept confidential and should not be viewed by the applicant or representatives.
- Applications received will be: 1) processed and reviewed by Admissions Coordinator then, 2) reviewed and an acceptance recommendation submitted by a member of the Faculty Student Development Committee, and lastly 3) final admittance determination will be made by the Vice President Academic Affairs or designate.
- An applicant who has been accepted as a student will be notified by letter and/or email. They then must secure an enrollment seat for the semester applying. To secure a seat, the student must pay for a minimum of one class in the program they have been admitted.
- It is the applicant's responsibility to make sure all financial obligations are paid and required information is accurate. SBIC will not process an applicant's request for admission until, at minimum; the application and statement of faith are received. An admitted student cannot begin classes until they have written clearance from the Business Office.

ACCEPTANCES STATUSES

Students admitted to SBIC will receive an email or letter notification of their acceptance with one of the following acceptance statuses.

Full Acceptance – The applicant has submitted all documentation necessary and meets all admission requirements.

Provisional Acceptance – The applicant has submitted enough documentation necessary to grant registration for courses in the upcoming term and must complete all other required documentation in a timely manner for continued matriculation leading to Full Acceptance status.

Probational Acceptance – The applicant's prior academic work is not acceptable for transfer and consequently must comply with the standards of progress for continued matriculation in the Academic Information section of the Catalog. Academic limitations may also be enforced (such as the number of courses initially attempted at entrance) to encourage student success.

Conditional Acceptance – The applicant's demeanor or life situation is in transition and in the process for positive spiritual growth. Academic and Student Life limitations may also be enforced (such as the number of courses initially attempted at entrance or accountability counseling) to encourage student success at every level.

ORIENTATION

The special days prior to and/or immediately following the beginning days of the fall and spring terms are set aside for new student orientation. During orientation new students are introduced to the mySBIC student portal, enroll in classes, pay or make payment arrangements for courses, take assessments, get questions answered, and enjoy a special event planned by the student leadership. Orientation is required for all new students. Orientation helps students build new relationships, gain information about the College's expectations, and ease into the SBIC institutional culture, community, and the classroom.

ENTRANCE ASSESSMENTS

All entering students must take a Bible content assessment and may be required to take the Computer Literacy assessment and/or English language basic skills placement assessment. Students should be prepared to take these assessments during orientation and must complete all assessments within the first two weeks of classes at SBIC.

BIBLE CONTENT ASSESSMENT

The Bible content assessment measures the student's entering content knowledge of the Old and New Testaments and is not graded as an examination by which the student passes or fails but is rather used for benchmark purposes in assessing learning outcomes expected of all graduated students as they enter and exit from an academic program. This assessment tool may also be used in the determination of Biblical course credit transferability of readmitted students' who have previously attended or graduated from Southern Bible or some other Bible college.

COMPUTER LITERACY ASSESSMENT

Southern Bible Institute & College makes every effort to equip students with the tools and skills necessary to succeed as a 21st century learner. Recognizing that many adult learners struggle with computers and technology, this assessment is given to gauge the student's level of computer literacy and in no way to assess their ability to learn. Hence, students may be required to take the computer literacy assessment to ascertain whether their computer/technology proficiency is at a level appropriate for the academic program to which they were admitted. If determined that the skill level is below average, the student may be required to enroll in the Introduction to Computers and Technology course and/or lab achieving a grade of "C" or better before proceeding forward in that academic program.

GENERAL EDUCATION ENGLISH LANGUAGE PROFICIENCY ASSESSMENT

All entering students enrolled in the Associate of Science, Associate of Arts, or Bachelor of Arts degree programs may be required to take an English language proficiency assessment because SBIC, as a Biblical higher education institution, recognizes that reading and writing are germane for all curricular requirements. A student must score a minimum of 80% on this English language basic skills placement assessment to demonstrate writing proficiency for completing post-secondary level academic course work. Otherwise, the student must take and pass a developmental English language basic skills course for underprepared students before taking credit courses for English Grammar and Composition. The developmental English language basic skills course is a non-credit course. In addition, a grade of "C" or better must be achieved to receive credit for first term English Grammar, Composition, and second term English Composition course. The developmental English

language basic skills course (if necessary) and English Grammar and Composition course must be completed in the first twelve credit hours. This reasonable proficiency is required for progressing on to advanced studies in the student's academic program plan.

STUDENT SUCCESS SEMINAR

SBIC's faculty is committed to assisting entering students so that they can gain greater benefit from academic programs. The Student Success Seminar course (SEMN 2100) is a one-hour academic credit (or two credit hour for Bridge Studies) seminar designed for this reason. The seminar introduces students to SBIC and its expectations as a College and from its students. SBIC's educational and academic program learning outcomes are discussed as a foundation for a successful college experience. Other areas include learning styles, academic skills, and initial assessment toward vocational outcomes possibilities.

This is a required seminar for all Associate of Science, and Bachelor of Arts entering students who have completed less than 30 semester hours of post-secondary education at a similar institution, or with a transfer GPA below 2.0.

SPECIAL APPLICANTS

Applicants desiring transfer to SBIC from another post-secondary institution or applying as a transient student to take credit course work, must complete the regular application packet with all materials. SBIC invites secondary students who want to enroll are attending and in good standing and making satisfactory academic progress at their high school. Those who want to audit-only are also encouraged to apply.

TRANSFER APPLICANTS

Transfer applicants from other post-secondary institutions are welcome and must follow normal application processes prescribed by the Admissions Office. Transfer applicants are individuals who have been enrolled at other post-secondary institutions and are now seeking to complete an academic program at SBIC. Applicants must request sealed official transcripts from each post-secondary institution attended—sent directly to the SBIC Registrar's Office. If a transfer applicant does not have an incoming cumulative grade point average (CGPA) of at least 2.0, the applicant is normally placed on academic probation and must show improvement based on the standards of progress published in the academic information section of this catalog.

TRANSFER CREDIT DECISIONS

Transfer credit may be given for courses from other institutions with demonstrated quality, comparability, appropriateness, and applicability to those of SBIC. Courses with grades below C (or a grade-point below 2.0) are not transferable. Transfer credits do not affect the student's CGPA earned at SBIC. Southern Bible makes transfer decisions appropriate with its mission and philosophy of education and uses the Higher Education Transfer Alliance (HETA) as a resource with its stated criteria (www.chea.org/HETA). Besides this, transfer decisions at SBIC are not always made solely on the source of accreditation, institution, or academic program.

Applicants coming to SBIC from non-accredited institutions may transfer in reviewed course credit toward Bible/Theology or other degree plan course requirements at SBIC depending on program requirements. Transfer decisions will be made on a case-by-case basis and may require a review of submitted course descriptions and/or course syllabi. SBIC will only

consider approving credit for courses with letter grades, which must be “C” or higher. “Pass/fail,” “satisfactory/unsatisfactory,” or other grade types are not transferable to SBIC. Once again, note that the Bible Content Assessment tool may also be used in the determination of Biblical course credit transferability.

CORRESPONDENCE TRANSFER CREDIT

SBIC does not offer correspondence courses. Transfer credit from correspondence courses taken at other institutions is limited and must meet regular instruction rigor from courses taken in the classroom. All potential correspondence courses for transfer credit must have a syllabus for evaluation and be taught by an instructor with recognized academic teaching credentials earned at an institution recognized by USDE or CHEA. No more than 9 hours are transferable via correspondence courses.

NOTE: Check the Academic Programs section of the Catalog for the maximum allowable amount of transfer credit per academic program and types of courses acceptable for course equivalent transfer.

TRANSIENT APPLICANTS

Transient applicants are also welcome. Transient applicants are students not wanting to transfer into one of SBIC academic programs, but desire to take selected courses in SBIC’s curriculum for personal reasons or for possible transfer to another educational institution. Transient applicants must request an official sealed transcript from the post-secondary institution the transient is attending—sent directly to the SBIC Registrar’s Office.

In some cases, an acknowledgement letter from the student’s current institution may be required to verify that the institution understands the student’s enrollment decision for taking courses at SBIC. Transient students must have a minimum 2.0 CGPA at the institution attending to be considered for transient study at SBIC and are normally limited to one course per term. Tuition and all applicable fees must be paid in full at the time of registration prior to attending class for the first time. Financial aid is not available for transient students.

DUAL ENROLLED SECONDARY APPLICANTS

SBIC encourages students desiring education beyond high school through dual enrollment. Secondary students seeking dual enrollment at SBIC to take a course for credit must follow the normal application process. The standards for dual enrollment applicants are a 3.0 CGPA and a recommendation letter from a secondary education counselor stating the student has academic readiness for successfully taking and passing post-secondary course work at the time of application to SBIC. Dual enrolled students are normally limited to one course per term. Tuition and all applicable fees must be paid in full at the time of registration prior to attending class for the first time.

AUDIT NON-DEGREE APPLICANTS

Audit and Non-Degree students, although fully recognized and integrated as part of the student body, are awarded no programmatic credentials. Audit/Non-Degree students are offered the opportunity to take courses primarily for personal reasons—such as more in-depth study and interaction at a post-secondary level or to increase their applicable Biblical knowledge.

The Seminar Studies program is the course auditing option of the academic offerings. If a student desires to audit a course or a series of courses—and has not been admitted into any other program—this is the program to which they may be admitted. Applicants looking only for course knowledge, classroom experience, course refresher, or do not meet admission requirements and readiness for higher education study, should consider this option.

Students in the Seminar program may enroll in any course where auditing is available. Under the current enrollment process, Seminar students may enroll once the course schedule is posted and are not counted within the fixed enrollment seating limit. These students are encouraged to interact during course proceedings and take full advantage of the instructor's knowledgeability and the classroom learning experience. Audit students do not receive course academic credit; however, record of course enrollment will be included on unofficial and official transcripts—verified with an "AU" in the grade place. Subsequently, no grade points are accumulated.

Seminar students' attendance will not be monitored, but active attendance is encouraged for maximum course benefits. These students are not permitted to take exams—other test type work—or submit work to the instructor for grading. Course materials (such as instructor notes) will be made available through the student's mySBIC portal; however, access can only be granted if the Technology Fee has been paid in full.

INTERNATIONAL APPLICANTS

SBIC is not authorized to accept applicants for study with student visas. Therefore, foreign nationals wishing to study at SBIC must reside in the U.S. as permanent residents or have established some other form of legal status.

Applicants must give evidence of educational background that is at least equivalent to a US high school diploma. It is the responsibility of the applicant to obtain records or transcripts from their respective institutions in their home countries. Said records should be translated and notarized as "official" documents.

Applicants who are not native English speakers must demonstrate evidence of suitable English language skills to do successful post-secondary work. In some cases, collaborative testing such as TOEFL or TOESL may be required to complete the admission process. International transfer of course credit or academic program credentials may also require outside review from Josef Silney and Associates foreign credentials evaluators. For further details, please contact the Admissions Office.

HOME-SCHOOLED APPLICANTS

Southern Bible Institute & College welcomes home-schooled applicants who meet admission requirements. Typically, an interview with admissions personnel and scores from standardized tests such as the ACT or SAT are used to help assess readiness for college-level academic work. Home-schooled applicants entering SBIC for the first time or having completed fewer than 15 hours of post-secondary work, should also provide a transcript or detailed description of curriculum, and must give evidence of subject preparation from a private or public institution equivalent to that of a high school graduate.

CONTINUOUS SERVANT LEADERSHIP APPLICANTS

From time to time, SBIC may decide to occasionally extend its servant leadership educational mission to include partnerships with interested churches, organizations, and institutions. The curriculum for the Continuous Servant Leadership program follows the same as Seasoned Saints using ETA (Evangelical Training Association) materials and is transcripted as continuing education unit (CEU) credits. The goal of these partnerships is short term. The purpose of this program is "*to build up leadership whereby these local leaders can then assume a servant leadership role that will lead to training new local servant leaders.*" The partnership packet explains in detail the process for any church or other organization to enter into this partnership relationship with SBIC.

NOTE: See other sections in this Catalog for additional information: CEU Courses in the Academic Section, tuition costs in Financial Information, and the curriculum for Continuous Servant Leadership students in the Academic Programs Information section.

READMISSION

Students seeking readmission after an absence of three or more consecutive terms, (excluding winter, summer terms if offered) must submit a new Application form, appropriate application fee per academic program status, a Church Endorsement form, official transcripts of any additional college work attempted, and other material as determined by the Admissions Committee. A letter of full explanation may be required to accompany readmission materials from any readmit student dismissed from any institution for any reason and consequently meet any matters pertinent to the student making satisfactory progress and/or completing an academic program of study.

Readmission cannot be considered unless all previous financial obligations have been met. Readmitted former students may be required to re-enter under the requirements of the Catalogue current at the time of readmission and/or show demonstrated financial responsibility by prepaying for courses as determined by the Business Office prior to the close of regular registration.

TAKING COURSES AT OTHER INSTITUTIONS WHILE ENROLLED AT SBIC

SBIC is a commuter campus with most of its students working and taking classes. The College permits students to take general education courses and transfers credit earned through area community colleges to ease scheduling needs and academic goals.

Students currently enrolled at SBIC who wish to take a general education course at another institution must petition the Registrar for approval to do so **prior to enrolling in the off-campus course**. The student must demonstrate to the satisfaction of the Registrar that there is a genuine need to take courses off-campus, and such courses must be equivalent to the courses in the curriculum of SBIC as determined by the Registrar. SBIC evaluates each potential transfer course credit offered from one of the Dallas College campuses against its list for general education courses offered at SBIC. Transfer credit is granted on a course-by-course basis for courses in SBIC's curriculum involving Biblical and theological and professional development courses, and seminars.

OCCASIONAL OFF CAMPUS COURSES

From time to time, SBIC offers occasional off campus courses for continuing education unit credit or traditional credit.

The offering of these courses does not constitute an extension center, branch campus, or permanent site managed by SBIC. SBIC's goal is to build up leadership whereby these local leaders can then assume a servant leadership role that will lead to training new local servant leaders.

All students enrolled must go through the admission process and are subject to all applicable academic requirements and procedures whether for continuing education unit credit or traditional credit.

Continuing education credit courses are primarily limited to Evangelical Training Association curriculum. These ETA courses do not lead to the awarding of an earned academic

credential. Traditional credit curriculum offered at these off-campus sites is limited to introductory survey courses, educational support courses for Bible study or research (such as Bible and Technology), and singular courses from the Certificate course offerings. All course materials must pass the academic standards required of all campus classes and must be taught by an instructor approved by SBIC and supervised by a SBIC academic administrator quality and consistency.

VISITORS AND CHILDREN ON CAMPUS

Occasional visitors in the classroom are welcome! Visitors must first notify the Student Development & Services Office of their presence and intentions on campus and should be introduced to the course instructor before the class begins. Visitors are not allowed to supplant an instructor's course agenda or educational opportunities in class afforded to credit or audit students enrolled in the course. Visitors to a class are limited to two visits maximum per semester. Any exception to visit limitations must first be cleared through the Student Development & Services Office.

Bringing children to any class session is not permitted. Exceptions to this policy may only occur with the express permission of the Student Development Office and the course instructor. These emergency instances must be very rare since problems of seating and distraction prohibit this practice on a regular basis. Children are not to be on campus unattended during class time. College staff persons on duty are not permitted to accept responsibility for or to attend to children during class time. Children are not to be left unattended on the campus, in cars, or buildings. In the interest of safety, such practices are prohibited.

FINANCIAL INFORMATION

BUSINESS OFFICE

The Business Office is open to students during posted times. Exceptions can be made through pre-arranged appointments only. Please plan ahead to do your business prior to class start times.

Students are required to pay accounts on time. No student will be permitted to take final exams until arrangements have been made to pay all outstanding tuition and fees. Access to class and course material through mySBIC portal will be suspended and no transcripts or grades will be issued until all outstanding tuition and fees are paid.

TUITION AND FEES SCHEDULE

SBIC's tuition rates are intended to be very affordable. SBIC does not participate in Title IV funding. Rates are based on academic requirements and limitations published in the information sections of this Catalog for Enrollment and Academic areas.

TUITION

Tuition costs are based on credit hour bases that is currently set at $137.50 per credit hour. Examples of the tuitions are as follows:

College Courses (Degree & Certificate Programs)

Each three credit hour course	$412.50

Institute Courses (Diploma & Bridge Studies Programs)

Each two credit hour course	$275.00

Online (General Education) course tuition	$530 per course

This includes local mentorship from a SBIC faculty.

Tuition to audit a course	$175.00 flat fee

Student fee is also required for auditing students.

FEES

The list of fees is below and includes some one-time fees and some per semester fees. All fees are non-refundable and non-transferable.

The list of fees is below and includes some one-time fees and some per semester fees.

Application Fee – onetime fee per admittance	$ 25.00 [1]
Student Fee – per semester	$ 100.00 [2]
Technology Fee – per semester [3]	
BA, BS, or AS degree programs	$ 150.00
All other 'for credit' programs	$125.00
Official Transcript	$ 10.00
Replacement Degree	$ 20.00
Graduation Fee	$175.00 [4]
Late/ Returned Check Fee	$ 35.00

1. Returning students who have not matriculated for more than three consecutive semesters must be readmitted and pay the Application Fee.
2. Student Fee includes: 'southernbible.org' student email address, use of the computer lab, course schedule, course syllabi, course notes, grade reports, and identification badge with picture and holder. Beginning fall 2022, $25 of student fee will be allocated as a store credit for student purchases from the SBIC Spirit Store (*available once tuition and fees are paid in full for that semester*).
3. The Technology Fee for all students taking credit courses provides access to technology resources at SBIC. Included are a fiber optic connection, Wi-Fi connection, network access, computer lab access with standardized document production software and printer service, information monitors, College's website, upgrading of software and hardware, technical support, and technology scholarships. Beginning fall 2022, the increased technology fee now includes a semester license for Logos Bible Software for enrolled students. Students in programs requiring more in depth Biblical/Theological courses (i.e. the BA, BS, or AS program) will receive the Advanced Package which includes a larger library collection. Those students in programs requiring fewer Biblical/Theological courses (i.e. AA, Certificate, Diploma programs) will receive the Essential Package which has less ebook resources. Once the student completes their enrolled program (*with a minimum of four semesters of new technology fees paid in full*), the Logos license will be gifted to them.
4. Graduation Fee is required for graduation without exception. This fee covers the cost for cap and gown, degree and diploma cover, graduation lunch ticket for the graduate, servant leadership towel, academic program audit, and class picture.

PAYMENT PLAN AND OPTIONS

All tuition and fees are due at registration. All accounts not settled by their deadlines will be assessed a late fee. Payment can be made using a cashier's check, personal check, MasterCard, Visa, American Express or money order. Online payments may be made through the student's mySBIC portal.

A tuition payment plan is offered with approval through the Business Office. The current plan requires: ½ of balance down and 3 payments of remaining balance (which includes fee). Payment due dates are firmly set at: Sept 1, Oct 1, and Nov 1 (fall) and Feb 1, Mar 1, and Apr 1 (spring). Any violation of this policy or default of any kind can cause immediate dismissal from class. Failure to pay will result in the inability to register, access class info, or obtain transcripts.

TUITION REFUND POLICY

In consideration of the fixed enrollment seating and the requirement to secure a seat with full payment of one course prior to the deadline, NO REFUNDS WILL BE ISSUED FOLLOWING THE FIRST DAY OF CLASS.

The complete tuition refund schedule is as follows:

1. First Day of class or after	No Refund
2. 30 days prior to the first day of class	25%
3. 60 - 31 days prior to the first day of class	50%
4. 61 or more days prior to the first day of class	100%

LEARNING RESOURCES SOFTWARE

Logos Bible Software is a state of the art richly equipped research software platform and library management tool uniquely fitting the rapidly expanding needs of the modern Bible College and Seminary student. All College students are required to have this software package. For more information about Logos see Learning Resources/Electronic Libraries in the academic section of this Catalog.

FINANCIAL AID ELIGIBILITY AND RESOURCES

SBIC does not receive Title IV funding. Financial aid through institutional resources is limited due to SBIC's affordable tuition. Due to SBIC's predominate population of adult learners matriculating on a part-time bases, financial aid eligibility and resources applies to part-time as well as full time students. Financial aid resources may include a church grant agreement with SBIC, scholarships, and college work options. Discounts are no longer available. SBIC does not loan money for student tuition. Financial aid does not apply for winter and summer terms.

SBIC FINANCIAL AID TYPES

CHURCH GRANTS

Sources of continued scholarships may be available through the student's local church. Prior to entering into church grant agreement, the students must contact their church to request that the church develop a scholarship plan with SBIC.

SCHOLARSHIPS

Scholarships are available in the fall and spring terms for students who meritoriously qualify and/or show the need for tuition assistance. Students requesting tuition assistance must complete a Financial Aid Application form for consideration by the Scholarship Committee, which is a faculty standing committee and other designated College personnel. Not all requests are granted. Funds are limited and as such funds are distributed when available.

Currently there are two primary scholarships available to SBIC students. The first is the Martin E. Hawkins Scholarship fund. This fund is in the name of SBIC's fourth president. These gifts are purposed to continue his legacy and passion to educate servant leaders with a Biblical education through Southern Bible Institute & College. The second is the general Student Scholarship fund. Although this fund encompasses all other scholarship gifts not designated for the MEH fund, there is an opportunity within this fund for donors to provide their gift "In Honor of" an individual whom they'd like to commemorate. A bio of the honoree will be given to each recipient each of those funds as a way of sharing the remarkability of the person of honor.

All scholarship funds have criteria that must be met and documented before financial aid can be applied to a student's tuition need for the current term for which the student is registering. General scholarship guidelines are below.

- No cash disbursements given to student from SBIC's scholarship funds.
- Scholarships are not automatically renewed or awarded exigently but are awarded by criteria affirmation and reasonable request by the scholarship committee.
- All awards apply to current tuition owed, cannot be more than tuition owed, and are not transferable to another student.
- Scholarships apply for degree, diploma, certificate programs/classes only and not applicable for audit students taking more than one class.
- Scholarships do not apply to fees or other incidental costs.
- Eligible students cannot have an outstanding balance at the time of application.

- Demonstrate they are currently active in a ministry, through a letter of recommendation from a ministry supervisor.
- Write a typed essay from 250-300 words to the scholarship committee explaining financial need and how receiving this scholarship will help the student further in their ministry work and goals.

DANIEL SCHOLARS PROGRAM

The Daniel Scholars Programs is scholarship program emerging from the Jordan River Project. A Southern Bible Institute & College *Daniel Scholar* is admitted into a special program of distinction for younger students (male and female) attending SBIC for the first 63 credit hours of their college matriculation. Inspired by the familiar "*Rhodes Scholar"* distinction—coupled with the Daniel chapter 1 challenge—*Daniel Scholars* are young, first-time college students who are recognized and supported for having notable potential to become a future leader or influencer (in some capacity) in the Christian church. The *Daniel Scholar* has unique interaction with the expertise of the faculty of Southern Bible Institute & College, as well as real-time servant leadership experience within an ecumenical organization. Furthermore, the *Daniel Scholar* will receive scholarship support which could be as much as half of the total tuition cost of an Associate's degree from SBIC.

"WORK-FOR-TUITION"

A limited number of non-federal work-in-exchange for tuition opportunities may be available within the college. The "Work-For-Tuition" option is for current students and is considered on a person-by-person basis after all forms are completed and a plan is established for approval. As available, a list of positions as well as work schedules which meet the needs of the student's tuition cost for the current semester, will be provided throughout the semester. The student must, interview, and meet any qualification requirements for the position. There will be a rate established of hours worked with application to the cost reduction of tuition. As the student completes work hours, their tuition for that semester will be reduced according to the rate established. All arrangements are final and must be adhered to by the student. Any outstanding money is considered as tuition debt owed and is payable before the student can register for upcoming semesters or graduate. Money earned from this work option is subject to FIT (Federal Income Tax) laws and FIT (Federal Income Contributions Act).

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STUDENT DEVELOPMENT INFORMATION

STUDENT DEVELOPMENT PHILOSOPHY

COMMUNITY

Southern Bible Institute & College is a growing community of Christian men and women committed to servant leadership under the Lordship of Jesus Christ. As SBIC carries out its Biblical higher educational mission, the College's exercises its authority to cultivate order, promote unity, maintain standards, and invoke discipline from the source of all authority, God (Romans 13:1-7). Accordingly, SBIC thus supports and seeks to strengthen the two institutions God established: the family and the Church, as well equip students to effective serve with a Bible-centered worldview, the marketplace and secular community. In order to accomplish this, the educational community seeks to encourage one another in learning about their spiritual identity in Christ, exercising spiritual gifts, honing ministry skills, and dependency in Christ. Faculty evidence cares for students, while exercising authority over them to teach, correct, and guide. In this manner, SBIC executes its mission responsibility.

SBIC operates on the premise that each student has been born-again through faith in Jesus Christ. This new life is evidenced by the student growing more mature intellectually, socially, emotionally, and spiritually in their interactions. Many of the items contained in the SBIC Student Development Handbook will already be a part of a student's lifestyle, while others have to be learned. The necessity for rules and regulations diminishes as Christ lives His life through the student. By attending SBIC, students agree that it is wise and in the best interest of all concerned to submit to instruction, guidance, and direction provided through its programs and personnel.

SBIC correspondingly understands that students are individuals needing recognition, acceptance, and time. All students begin their College's career somewhere in a spiritual, emotional, and social transition continuum which should end in them becoming maturing, responsible Christian servant leaders (Ephesians 5:18-21; Philippians 2:1-8). This leads Southern Bible Institute & College to initiate student development programs and functions involving spiritual formation and social interaction that in turn complement academic instruction. SBIC thus understands and practices student development that seeks to understand and value its students through respect and responsibility.

NOTE: A complete discussion of SBIC's student development philosophy is published in the *SBIC Student Development Handbook*.

STUDENT ACTION LEADERSHIP TEAM (SALT)

After admission, SBIC students gain a listening ear, friend, role model, and representative to faculty/administration through the roles of the Student Action Leadership Team (SALT). SALT members work closely with Faculty Advisors while learning administrative and spiritual formation leadership skills by planning events on the institutional calendar, working with prospective and new students, assisting in chapel services, and coordinating activities for the student body. Student leaders are also on occasion invited to represent student interests on selected faculty standing committees. The leadership of these students plays a vital role in understanding student perception and needs, making administrative decisions, and maintaining student interest in the SBIC community.

SALT'S main team priority is to help Southern Bible Institute's students grow in their God-given potential for life and ministry during educational preparation time at SBIC. The Student Action Leadership Team ministers to students by:

- Maintaining open relationships with students as servant leaders.

- Performing assigned responsibilities for moving institutional operations and strategic initiatives forward.
- Encouraging students as they work through trials and difficulties in a Biblical and responsible way.
- Sharing experiences with students as they seek to balance academics with spiritual goals, family matters, local church, social interaction, ministry assignments, and employment.
- Assisting faculty and staff in motivating students to achieve excellence.
- Ministering to students and their families in the event of serious illness, hospitalization, or death in the immediate family.
- Praying with as they make choices concerning vocational opportunities best suited to their spiritual gifts, skills, and talents.
- Encouraging students who may decide to prematurely withdraw from SBIC.
- Working with administrators and IE for ways to improve academic and student development concerns.

Student Action Leadership Team members are part of the circle of key people in every student's life at Southern Bible Institute & College for encouragement, prayer, advice, and focused mentoring. The SALT team's servant leadership ministry supports academic programs and business functions, thus working together to fulfill the mission of SBIC.

SPIRITUAL FORMATION

CHAPEL SERVICES

All students are encouraged to attend scheduled chapel services and are required to attend if scheduled during an enrolled course for that semester. Chapel is a special time set aside to meet the worship and spiritual needs of all. Chapel is an inspirational and vital part of the total academic, spiritual, and social experience at SBIC. Leaders seek to edify all through passionate proclamation from God's Word and balance worship with traditional hymnody and contemporary music. All members of the SBIC community should come with a worshipful attitude, praying that God will uplift their hearts and the hearts of the people sitting around them.

Tuesday and Thursday Chapels are scheduled from 9:00 am–9:40 am and evening chapels from 7:00 pm–7:40 pm. Students and guests may attend either morning or evening.

In consideration for the fact that Chapel utilizes a portion of in-class time, students enrolled in classes affected by the Chapel schedule are required to attend as attendance will be taken in Chapel for the class. Absence and tardiness to Chapel will be weighed in the grading calculation for the course.

Neglecting chapel attendance is a serious matter affecting student matriculation and graduation. Arriving late for chapel is likewise important because being late (tardy is arriving 10 minutes late for Chapel) and four (4) tardies are equal to one (1) absence. See the relevant course syllabus for additional details on chapel attendance policy.

CHURCH ATTENDANCE

Regular attendance at a local church is expected for all students. SBIC encourages students

to invest in their local church by working their SLED (Student Leadership Education Development) assignments there. Active participation in a local church is further encouraged because Christian growth and edification leads to a balanced life that is both evangelistic and servant centered. Developing a pattern of absenting oneself from the local church leads to spiritual apathy and carnality. (Hebrews 3:13; 10:23-25; I Peter 2:1-2).

FIELD EDUCATION
(SERVANT LEADERSHIP EDUCATION DEVELOPMENT)

SLED (Servant Leadership Education Development) is the supervised field education part of each course curriculum that overlaps with spiritual formation and ministry formation through student ministry experience and skills development. The Vice President Student Services & Development oversees this requirement as well as other ministry service projects, opportunities or other missions-related activities.

The SLED assignment is designed to provide a setting in which the student can apply instruction gained in the classroom with actual, practical ministry involvement, essentially ministry formation. If taken seriously, the student will have a richer educational experience, as well as enter full-time ministry, or the work force, with an enhanced sense of readiness and professional confidence.

SLED requirements are facilitated by faculty of the course(s) being taken during that semester. Students are required to have a documented, completed ministry assignment each fall/spring term relevant to content obtained through at least one of the courses taken that semester for a maximum total of eight terms per academic program. SLED assignments are included in the grade weight for all courses. However, instructors will submit a copy of the grades for the SLED Assignment required for that course to the Vice President Student Services to verify satisfactory of SLED requirement for that semester.

SPIRITUAL FORMATION EMPHASIS WEEK

This is a special week set aside in the fall for the purpose of spiritual evaluation, challenge, and commitment. Speakers focus on specific areas of the Christian life pertinent to a growing relationship with Christ, the disciplines of being a student, and equipping for effective ministry after graduation.

HEALTH & WELLNESS / STRESS REDUCTION WEEKS

Health, wellness and stress reduction are not only a physiological, emotional, and mental necessity, but also an important key to a vibrant spiritual life. The Student Action Leadership Team will host a Health & Wellness week in the fall semester and a Stress Reduction Week in the spring in order to emphasize the importance of proper physical care and intended for relieving stress associated with finishing the term strong and doing well on final exams.

SPIRITUAL LIFE

SBIC expects students to set time aside for reading the Word of God and prayer (Luke 18:1; Psalms 119:105). These two items are the basis for consistent growth toward spiritual maturity in the Christian life. Chapels and other spiritual life emphases contribute to spiritual growth.

SBIC likewise recognizes the indispensable place of ministry from the local church and pastor in the student's life and ministry (Hebrews 10:24-25, 13:17). SBIC likewise expects each member of the community to strive consciously to maintain relationships that support, encourage, and help others (Romans 15:1-2). When difficulties arise students should

respond with truth, compassion, kindness, humility, gentleness and patience--bearing with each other and forgiving whatever grievances may occur between them and others (Colossians 3:12; Ephesians 4 :32). Furthermore, we are responsible to support those who are experiencing grief, discouragement, illness, tragedy, and other personal trials. Expressions of bearing one another's burdens include comfort, consolation, encouragement, and intercession (2 Corinthians 1:3-4).

Discipleship groups help students learn these priority habits through fellowship and accountability which in turn promotes and encourages unity within the whole Institutional community (Colossians 3:16). Evangelism naturally follows strong spiritual growth. These results are God-expected results emerging from SBIC's spiritual formation emphases for student development, whether through challenge in the classroom or chapel, or field education assignment, or community events.

SUPPORT SERVICES

COMPLAINTS AND GRIEVANCE RESOLUTION SERVICES

From time to time a student may encounter a problem in their relationship with SBIC. When such an event occurs, whether it concerns finances, academic issues, or other matters, the student must follow the grievance resolution procedures written below. All such matters should be referred to the appropriate individual.

The Vice President of Student Services and Development is the designated institutional contact person for giving direction and initially handling student complaints.

The following Biblical guidelines should be followed for resolving complaints as part of a God-honoring grievance restoration process (Matt. 5:23-26, 18:15-16; Galatians 6:1).

Each concern **must be expressed verbally as well as in writing** to the staff, faculty or administrative person or designate directly responsible for managing the institutional area.

President & CEO's Office	Dr. Terrance A. Ford
Student Accounts (Interim VP Adm/Adv)	Ms. Lakesha Grice
Student Development/Field Education/Placement Office (VPSS/D)	Dr. Kevin Hawkins
Admissions	Dr. Kevin Hawkins
Institutional Development/Public Affairs	Dr. Terrance A. Ford
Academic Programs (VP Academic Affairs)	Dr. Justin Jackson
Registration (Registrar)	Ms. Marcia Upshaw
Information Technology	Ms. Lakesha Grice
Facilities Manager & Safety Liaison (Facilities Mgr)	Mr. Tony Myers
Institutional Effectiveness & Accreditation (IE Admin)	Dr. Joel Wilson

- If the student does not believe that the complaint has been resolved appropriately, then the concern should be communicated verbally and in writing to the IE Office.

- In the event that the student does not have the complaint resolved through this second level of appeal, then the student may express the concern verbally and in writing directly to the President & CEO, who is the institution's final level of appeal for complaints.
- After exhausting the institution's complaint process, current, former, and prospective students may initiate a complaint with the following groups:
- THECB (Texas Higher Education Coordinating Board) by sending the required forms either by electronic mail to the agency's web address located in Austin, Texas, http://www.thecb.state.tx.us/index.cfm?objectid=051F93F5-03D4-9CCE-40FA9F46F2CD3C9D, or by mail to the Texas Higher Education Coordinating Board, Office of General Counsel, P.O. Box 12788, Austin, Texas 78711-2788. Facsimile transmissions of the forms are not accepted.
- A student may also present their complaint to the accrediting association with whom Southern Bible Institute & College holds Applicant status. SBIC is not accredited and therefore is not a member College's. Complaints may be mailed to: Commission on Accreditation, Association of Biblical Higher Education, 5850 TG Lee Blvd. Suite 130, Orlando, FL 32822.

COUNSELING SERVICES

Personal and confidential counseling is available by appointment to any student with the Vice President Student Services in the Student Development & Services office. Spiritual gifts questionnaires and personal inventory type tests are available to help students assess needs and direction in their lives. In addition, students can be directed to a counselor appropriate to their situation. SBIC maintains an on-going relationship with professional counselors.

Academic advising is also available by appointment with the Registrar. Students can additionally benefit from the spiritual insight and experience of faculty members.

HEALTH SERVICES

First aid supplies are located in the Student Services & Development Office. Access to supplies is available through the Facilities Manager and Registrar.

Students are encouraged to maintain good health through eating regular, well-balanced meals and getting plenty of exercise. Exercising three times a week can lower stress and help students balance their academic load and employment with spiritual goals.

Health insurance and physician selection are the student's responsibility. SBIC does not endorse any brand of insurance or act as a referral service for physicians.

A student with an acute or contagious illness is not permitted to remain on campus or attend classes. In some cases, a student may be administratively withdrawn from SBIC for medical reasons. Before returning to campus and/or attend classes a release letter from the student's physician must be presented to the Registrar documenting that the student is not in a contagious or declining state and in the physician's opinion able to resume a full course of study.

EMPLOYMENT AND JOB PLACEMENT SUPPORT SERVICES

Job openings and opportunities (including Work-For-Tuition) are posted through the Student Services & Development Office, and in some cases on the public website of the College's. Graduate and alumni placement is handled through the Student Services & Development Office by the Vice President Student Services. The Vice President Student Services also serves as a key resource for alumni employment opportunities in ministry.

Other sources of employment and placement include information spread by word-of-mouth among students, and employers who contact the College's. SBIC includes career guidance and preparation components in certain courses such as the Student Success Seminar and Capstone. ***(Academic and support services are available for campus and distance education students.)***

COLLEGE EVENTS

SBIC is a commuter campus with the majority of students being adult learners. Our course schedule is built on block offering system from which students can best coordinate and maximize their time for coming to campus and work schedule. Hence, major College's events are strongly linked to the College's emphases for spiritual formation e.g., Spiritual Life Emphasis Week and Stress Reduction Week. Events take place on selected days and throughout a scheduled week. Reminders for upcoming events are regularly announced through eNews (email blasts), MySBI-student portal via the online information system or posted in designated areas around the campus. Events include:

DAY OF OUTREACH

SBIC endeavors to host various events which emphasize and highlight the community and outreach. This is a way for the College's to live out its servant leadership development drive in a practical way. Events target the community near and in close proximity to SBIC's campus as well as areas near partner churches and organizations.

The Day of Outreach is one event hosted by Southern Bible in partnership with CRU (formally Crusade for Christ) during their regional conference held annually in the Dallas area. SBIC has had over 1,300 students and staff on campus and engaged in community outreach and evangelism facilitated by SBIC's faculty, staff, students, and partnering churches. Students of diverse ethnic backgrounds are given firsthand experience in ministering in urban communities. All SBIC students are encouraged to participate in this event and may earn SLED credit.

Additionally, SBIC uses such events to intentionally reach out to local neighborhoods in order to meet and pray for neighbors, invite them to attend local churches, and most importantly present the gospel and give people an opportunity to respond for beginning a relationship with the Lord Jesus Christ. A final objective is to give SBIC the opportunity to share with its neighbors the mission of the College's.

CONNECTING CHRIST AND CULTURE CONFERENCE & REVIVAL

During the fall term a culturally relevant topic is introduced and explored during various chapels and Brown Bag sessions. These topics are explored in order to establish an understanding of both secular and sacred worldviews surrounding the issue. This is considered as the conference portion of the series.

In the spring semester, the focus is continued in a revival series of worship service events which explores the topic purely from a bibliocentric worldview. The Connecting Christ and Culture Conference and Revival both endeavor to provide scholarly and ministerial focus on relevant cultural concerns from a Christian perspective. Equally purposeful is the goal of informing and encouraging alumni, local pastors and congregations through continuous connection with the College's. These events are also a recruiting events for the College's, in that the community at-large is invited to attend all sessions during both semesters.

YEAR-END CELEBRATION EVENTS

At the end of each spring semester, year-end celebrations begin on Friday and end on the first Sunday in May with commencement on graduation day. These events will serve as the annual celebration of SBIC's history and relationships with its friends, supporters, alumni, and students. The community and supporters will have opportunities to enjoy camaraderie and spiritual fellowship, as well as opportunities to meet new people, hear first-hand about strategic developments, and be challenged to support SBIC thorough prayer and generous financial gifts.

GRADUATION

Graduation day is the highlight event of the calendar year. It is not only a time to honor the Lord and recognize our graduating class, but a time also to honor all who have made this life marker possible and to reflect on each person's contribution.

COMMUNITY EXPECTATIONS

COMMUNITY STANDARDS

Part of the acceptance process to SBIC includes signing the application indicating the student's agreement to work at consistently upholding SBIC's community standards explicitly and implicitly and maintaining a lifestyle that is consistent with the College's student life philosophy. Upholding standards also includes keeping fellow students accountable for their actions. It is not acceptable to actively disobey because one disagrees, does not get caught, or is willing to accept the consequences of disobedience. These attitudes are destructive to one's personal integrity, detrimental for one's character in the SBIC community, and potentially damaging to the student's future life and ministry.

The specific teachings and principles in the Word of God are the final authority for all student life matters. SBIC Biblically based curriculum and student life philosophy are designed to encourage character that is pleasing to the Lord Jesus Christ. Character displeasing to the Lord is corrected through exhortation, counsel, and implementation of Biblical principles (I Thessalonians 4:1). The personnel of SBIC seek to consistently commend students in their daily walk for attitudes and actions that please the Lord. Therefore, attitudes and actions proscribed in the Bible are likewise inadmissible and expressly not sanctioned by SBIC. At SBIC these include:

In addition to the **Academic Integrity** standards for academic work published in the *SBIC Catalog*, students are likewise to refrain from:

- Possession or use of illegal narcotics and habit-forming drugs—including marijuana or any other non-prescription drug intended for recreational use
- (1 Corinthians 10:31; 2 Corinthians 12:9a; Hebrews 12:1-2).
- Social dancing that is lewd or defrauding (1 Thessalonians 4:4-6, 5:22).
- Gambling in any form (Proverbs 23:5; 1 Timothy 6:6).
- Stealing (Exodus 20:15; Ephesians 4:28).
- Lying, deception, and false manipulation of facts so as to mislead persons away from the truth (Exodus 20:16; Ephesians 4:25; 2 Corinthians 4:2).
- Using slanderous or profane language (Ephesians 4:29-31).
- Sexual misconduct including premarital sex, adultery, all forms of pornography

including the use of College's computers to access pornographic or sexually immoral suggestive sites, sexually immoral solicitation, or homosexual behavior (Romans 1:26-28; 1 Corinthians 6:18; 1 Thessalonians 4:1-8).

- Unmarried students making housing/living arrangements with unmarried person of the opposite gender.
- Attitudes of malice, greed, jealousy, pride, over-indulgence, gluttony, hate, bitterness, wrath, hostility, ill will, unforgiveness, and prejudice based on one's race, culture, gender, or socioeconomic status. (Ephesians 4:31; 1 Peter 2:1).
- Acts of violence or destruction (Proverbs 1:7, 10-19).
- Conversation that belittles or demeans another person's character, that is clamorous, crass, critical, divisive, derogatory, sexually explicit, or conversation that promotes grumbling, complaining, and discontent in and among the SBIC community. (Ephesians 4:29-32, Philippians 2:14).
- Physical or verbal intimidation that leads to physical aggression and injury is unacceptable demeanor regardless of the circumstances (Romans 12:17-21).
- Possession, use, or patronage of any literature, picture, film, internet product, stage production, video, or music that is morally degrading or spiritually debilitating (Philippians 4:8).
- Accountability for material and interactions posted or referenced on websites and for behavior or commensurate activities confessed to on social media websites and similar postings that is Biblically/morally not sinful, degrading, defrauding, or suggestive (Ephesians 5:3-18).
- Participation in the occult or related activities, e.g. horoscopes, séances (Deuteronomy 18:9-12; Galatians 5:20).
- Involvement in a cult or out of the mainstream Biblical religious group (Deuteronomy 18:20-22; 2 Corinthians 11:14-15; Galatians 1:8-9).
- Students under investigation or convicted of a felony or criminal activity or judicial non-compliance are subject to immediate suspension (Romans 13:1-4).

Antagonistic or presumptuous attitudes toward community standards at SBIC are, in effect, an expression of a student's desire to withdraw from the SBIC community. This is one reason SBIC has administrative withdrawal – for the purpose of maintaining order. Southern Bible Institute & College does not purpose to be a censoring agent but is interested in tangible evidence of growth in Christ and sound judgment based on Biblical principles and application. When making personal decisions in these areas, one must remember, "for whatever is not from faith is sin" (Romans 14:23), "to him who knows to do good and does not do it, to him it is sin" (James 4:17), and that all in a believer's life should be done to the "glory of God" (1 Corinthians 10:31).

CAMPUS DRESS CODE

SBIC encourages students to develop the ability to make good decisions and to assume responsibility for their personal appearance and dress in preparation for their vocational choice after graduation. Employers of SBIC graduates often require their personnel to adhere to dress code in harmony with the mission of their organization. Accordingly, students should seek to apply the following principles:

- Make your life an example (1 Timothy 4:12). Evaluate your motives (Colossians 3:23-24). Modesty involves wearing clothes that fit properly and are clean and neat in appearance.

- Emphasize the inner person by not drawing attention to the outer person (1 Peter 3:3-4). Apart from a person's words the face can reveal inner attitudes. Clothing should draw attention to the face because eye traps need to be avoided. Eyes are attracted to bare skin and to tight fitting clothing which can be suggestive, teasing, or defrauding.
- Refuse to be conformed to the world (Romans 12:1-2). Faddish clothing, overdone accessories, or excessive cosmetics can give the wrong impression about your character.
- Avoid being a stumbling block to others (1 Corinthians 10:31-32). All that we do should ultimately be to the glory of God.

CAMPUS MOTOR VEHICLE OPERATION

Operating a vehicle on campus is a privilege contingent on compliance with these basic requirements. All motor vehicles must be insured in accordance with the laws of the state. Motor vehicles must be parked between the lines and not in marked handicapped parking spaces, unless the vehicle has a handicap permit; the campus speed limit is 15 mph. Students' motor vehicles may also be searched in the presence of adequate witnesses when it is believed that an Institute policy or state/federal law is being violated.

HARASSMENT

Harassment in the SBIC community based on race, gender, national origin, age, or disability is neither permitted, nor condoned. Such unwelcomed harassment is wholly inappropriate and goes completely counter to the College's conviction about human worth before God and might also violate state and federal laws.

Sexual harassment in particular includes conduct or comment of a sexual nature, including unwelcome sexual advances, requests to engage in sexual favors, suggestive comments or gestures, and other physical and expressive behavior of a sexual nature, which can be reasonably regarded as vexatious or abusive and where any one of the following conditions are met:

- The conduct is engaged in or the comment is made by a person who knows or who ought reasonably to know that the conduct or comment is unwanted or unwelcome.
- The comment or conduct is accompanied by a reward, or the express or implied promise of a reward, for compliance.
- The comment or conduct is accompanied by reprisal, or an express or implied threat of reprisal, for refusal to comply.
- The comment or conduct is accompanied by the actual denial of opportunity or the express or implied threat of denial of opportunity, for failure to comply.
- The comment or conduct is intended to, or has the effect of, creating an intimidating, hostile, or offensive environment.

Sexual harassment violates the fundamental rights, worth, dignity, and integrity of another individual as expressed above. It should be clearly understood by all associated with SBIC that sexual harassment is regarded as a serious offense, not be tolerated under any circumstances, and subject to a wide range of disciplinary measures, including immediate dismissal from campus, or disciplinary probation, suspension, or dismissal.

Moreover, bullying is likewise not tolerated. Bullying is defined as any act substantially interfering with a student's real or perceived educational performance, opportunities,

expected benefits, or outcomes, that occurs on or immediately adjacent to campus. Bullying involves comment or conduct intended to, or having the effect of, creating an intimidating, hostile, or offensive environment that violates the fundamental rights, worth, dignity, and integrity of another individual. Again, it should be clearly understood by all associated with SBIC that bullying is regarded as a serious offense, not be tolerated under any circumstances, and subject to a wide range of disciplinary measures, including immediate dismissal from campus, or disciplinary probation, suspension, or dismissal.

Any student who believes that he or she has been subjected to comment or conduct that based on race, gender, national origin, age, disability, or is sexually inappropriate, which might constitute bullying and/or sexual harassment, should discuss the matter with the Executive Vice President or Vice President Student Services. These persons will provide the complainant with advice and assistance including advice on how a formal complaint may be lodged. A complaint, however, will not be formally dealt with until that complaint is made in writing and delivered in person to either of the persons listed above.

I.D. CARDS

Each student will be issued an I.D. card for identification as an SBIC student, and may be used for on campus library services and discounts offered by partnering businesses. External library cards are separate and are issued through TexShare.

I.D. cards are included in the registration fee are issued during the first weeks of the semester by the Facilities Office. Replacement cards will be issued for a nominal fee of $5.00.

LOST AND FOUND

Lost and found items can be checked on via the Facilities Manager. Items disposed of periodically when no claim of ownership has been validated.

TECHNOLOGY ON CAMPUS

Students bringing cell phones, personal computers, or other technology media do so at their own risk. SBIC is not responsible for finding, locating, or reimbursing students for these items when lost, stolen, or damaged on campus or at College's functions.

Student cell phones and other communications devices must be off and put away while in class. If a student has these types of devices out in class, the student may be asked to leave class. Any student found to be texting, reading text messages, making calls or receiving calls (including e-mail), while in class during a test, gives the appearance of cheating and may have to face disciplinary measures addressed under Integrity in this Catalog and Community Standards in the Student Handbook.

Moreover, cell/home phone numbers/e-mail addresses shared in public with friends run the risk of eventually being passed to unintended individuals. Pictures sent on cell phones run the same risk and could be posted later (e.g. Facebook, Twitter and others).

It is against the law to threaten, harass, or bully others with text messages/phone calls, e-mail, or by posting comments on internet sites such as Facebook or Twitter. SBIC will cooperate with law enforcement personnel and judicial proceeding for any student involved in this behavior.

SBIC outsources its IT work to a vendor who maintains the College's network for student use that provides access to campus computing facilities through a computer lab, including designated software support for e- mail, internet, library research, and standard applications for preparing course assignments. All uses of the campus network and online use must conform to SBIC's published technology use policies. A student agrees to

adhere to technology policies whenever they connect or login to the SBIC network. SBIC reserves the right to disconnect users *without warning* to protect the integrity and/or usability of the College's network. Technology use policies are distributed through the Student Development & Services Office. Southern Bible offer as a courtesy, Wi-Fi services in most areas of the campus. For access to the provided Wi-Fi connection, contact the Student Technology Services Coordinator or the Facility Manager.

TELEPHONES AND PHOTOCOPY MACHINE

Office phones are limited to use by faculty and staff. SBIC phone numbers are answered by staff members and open at the following times:

- Monday, Tuesday, and Thursday; 8:30 A.M. - 4:30 P.M.
- Wednesday; 8:30 A.M. – 2:00 P.M.
- The campus is closed: Friday, Saturday, and Sunday unless otherwise posted.

SBIC's answering machine is on when the reception offices are closed. It is monitored regularly, except for weekends. A messaging service is available for callers. The College's primary number is: (972) 224-5481.

The SBIC photocopier is for faculty and staff use only.

CAMPUS SAFETY AND EMERGENCY PROCEDURES

SBIC seeks to provide a secure and safe environment. Suggestions for improvement or overlooked/unattended issues must be received in writing and addressed to the Vice President Student Services or Facilities Manager & Safety Liaison.

Recent violent events on campuses in the continental US have caused the administration to look carefully at campus security and safety. As a result, these security and safety measures have been put in place as for campus security and safety awareness and prevention and as ancillary to the Community Standards describing expectations.

COVID-19 / PANDEMIC PROTOCOLS

Southern Bible Institute & College is committed to maintaining COVID-19 safety protocols in line with the current CDC recommendations. These protocols will be adjusted from based upon present circumstances. For the most up-to-date protocols and requirements, please visit our College's website homepage at southernbible.org.

Learning Resources Access

In keeping with Southern Bible Institute & College's COVID-19 safety procedures, the SBIC Library will provide services in the following manner:

- The Library is opened on Mondays, Tuesdays, and Thursdays (10:00 am – 4:00 pm).
- For research assistance, submit your inquiry by email (library@southernbible.org) or by phone 972-224-5481 ext. 243. Leave a voice message if the call goes to voicemail, including your name and a good contact number.
- If you need to visit the library, call to schedule an appointment during library hours of operation. Access to the Online Library Catalog is available 24/7.
- The Online Library Catalog is now accessible from anywhere 24/7 through the mySBIC student portal or by visiting sbic.follettdestiny.com. When you arrive at the landing page, click on the Southern Bible Institute & College link located under Other Collections.

CRIME AWARENESS - A student(s) observing criminal activity on campus or breaking of campus security and safety measures should not try to intervene, but instead immediately report the incident to the Vice President Student Services or Facilities Manager & Safety Liaison. If the student(s) are victims, the student should not seek exact justice, but rather remove themselves from the situation as quickly as possible and follow the same incident reporting procedure to the Vice President Student Services or Facilities Manager & Safety Liaison.

As part of its crime awareness education, SBIC distributes campus security and safety procedures and updates with registration materials each fall and spring term. Current campus crime statistics are published monthly in the Download section of our website.

CAMPUS BUILDINGS - The Vice President Student Services is responsible for security and safety on the SBIC premises. The Facilities Manager and Safety Liaison or designate unlocks the facility at 7:30 A.M. each morning. The facility is locked at the close of classes or business each evening by the security and safety staff on duty with responsibility for locking all exterior doors and ensuring that windows are closed and locked properly. Students should not enter locked areas, tamper with locks, or leave doors or windows ajar in areas that are not designated or open for entry.

SAFETY EQUIPMENT - Fire extinguishers, alarms, and smoke detectors are to be used only in case of a fire. Fire safety equipment is expensive to replace. Rendering safety equipment nonfunctional may jeopardize the lives of others. Exit signs in the building clearly make exit routes plain for emergency situations. SBIC publishes emergency evacuation procedures in its Catalog and Handbooks and distribution with registration materials.

VEHICLES AND PARKING- All students arriving or departing should use approved entry and exit areas, and park in designated areas (lighted areas for evening classes). For safety, students should always lock their car or other transportation. Care in driving should be observed when on campus. Vehicles left on campus without permission from the Facilities Manager are subject to being towed from campus without warning.

WEAPONS, FIREARMS, AND EXPLOSIVES - Firearms, ammunition, weapons, or any explosives (including fireworks) are prohibited on the SBIC campus premises. This also includes pellet and BB guns, bows and arrows, swords, large knives, and sling shots, or any other object that might be construed or used as a weapon.

Southern Bible Institute & College does not allow “Campus Carry.” That means anyone, other than authorized personnel, carrying a firearm inside any of the buildings on the campus of Southern Bible Institute & College are in violation of campus policies and the laws of the State of Texas. This policy is based on (Tex. Penal Code § 46.03(a) and Tex. Penal Code § aw46.03(f). Only licensed l enforcement personnel may have protection/peacekeeping weapons on campus while on duty.

Students, faculty, and staff who are licensed to carry a gun are allowed to keep their firearms in their locked vehicles that are parked on the campus. Again, no firearms are allowed to be taken into the SBIC facilities without prior written permission by the administration.

SBIC posts a written notice for its campus carry policy about firearms at each entrance door. SBIC also practices an active shooter protocol for safety while on the campus. A public read-only copy of these policies can be obtained from the Campus Safety Liaison.

WEATHER DISRUPTION - SBIC follows a policy for the College to remain open during adverse weather conditions but may cancel or reschedule classes and/or curtail non- essential services in response to the specific conditions prevailing.

In the event of inclement conditions developing overnight, every effort will be made to communicate the decision to open/close the College by 6:30 A.M.—to local radio station

such as KCBI (90.9 FM) and television station WFAA, channel 8, the ABC channel affiliate in the Dallas/Fort Worth metroplex. Information will also be posted on the College's website, e- blasts will be sent to students, faculty, and staff, and the voicemail system will be updated to reflect changes. Students must use personal wisdom in deciding whether or not to travel in inclement weather. Should you miss a class that is not cancelled, be sure to notify the instructor as soon as possible.

EMERGENCY PROCEDURES

FIRE PREPAREDNESS - Anyone discovering a fire must immediately **activate the nearest alarm switch** (thereby setting off the alarm). **Phone the Fire Department:** Dial 911. Report the fire location at 7200 South Hampton Road. The report must include the nature and location of the fire, the fact that the fire department has been called, and any other pertinent information. Once outside the building, **Inform the Fire Team**. The daytime fire team includes the Facilities Manager & Safety Liaison and Vice President Student Services.

EVACUATING THE BUILDING

- Before leaving rooms or offices, shut doors and windows where possible.
- In the classroom, the instructor will give directions and be the last person to leave the classroom.
- Exit signs in the building clearly make exit routes plain for emergency exiting. Do not return to the building until told to do so by a Fire Team member.

In addition to these published evacuation procedures, the SBIC Fire Team practices periodic, unannounced fire evacuation response drills as preparation for real campus fire emergencies. Emergency escape routes are posted in each room and in hallways throughout the facility.

FACILITIES USE

CAMPUS PROPERTY

The proper use and care of property is a priority for the SBIC community. Every effort should be made to care for and maintain property so that it is in working order for the next person. All equipment in need of repair or maintenance should be reported to the Facilities Manager immediately and documented through Maintenance Request Forms.

CLASSROOMS – Priority classroom use is always given to class scheduled for that room at any given time. Requests to use a classroom for special study or meeting, must be approved by the Facility Manager or Business Office. If furniture is rearranged in any classroom please place it back in order upon leaving. No food or drink is permitted in the classroom during class, except with the instructor's permission. Students who spill food or drink on the furniture or carpet are responsible to clean the spill area. Supplies and equipment for cleaning are available from the Facilities Manager.

PREVENTATIVE MAINTENANCE - Caring for property is expected from those who use it. Damaged or malfunctioning equipment should be reported via Maintenance Request Forms, and in emergencies to the Facilities Manager or Business Office. Students who abuse or misuse property through neglect or knowledgeable carelessness must make arrangements to pay for or replace the property through the Business Office. Students, who abuse or misuses property, may be suspended by the Student Development Committee and/or required to make restitution. Examples of abusing or misusing SBIC or property include:

- Ignoring posted signs. Breaking in or entering rooms/buildings without authorization. Entering locked areas or tampering with locks; vandalism.
- Misuse of Institute keys: duplicating keys, using unassigned keys to enter areas without authorization, or loaning assigned keys to others without the prior authorization from the Facilities Manager & Safety Liaison.
- Misuse of Institute equipment: using SBIC Offices word processing equipment for personal use without approval, using business phones for long distance calls without prior approval, making unauthorized adjustments to thermostats.
- Inappropriate use of SBIC property: damaging vending machines or other equipment and furniture.
- Tampering with a fire alarm can result in a $200 fine and more from the DFD.

CAMPUS CLEANLINESS - Please use trash containers for your personal trash and debris. This helps keep our campus neat by disposing of trash you see lying around. Our buildings are used day and night throughout the week for educational purposes and occasionally for rent by outside groups of approved ancillary uses. Thanks for your cooperation!

FACULTY OFFICES, STORAGE ROOMS, AND WORK ROOMS

Offices and workrooms are private and are to be used for official business only. Entering an office, storage room, or workroom without prior approval can result in disciplinary action. Faculty and staff members post hours on their door when they are available. Students should assume that a faculty or staff member does not wish to be disturbed when the door is closed, and common courtesy should be exercised when faculty staff member is engaged with another person.

STUDENT SOCIAL SPACE

A student lounge is located near the north entrance of classrooms side of the building by the computer lab. The lounge is for relaxation, eating, reading, and fellowship. Students are not permitted to use the lounge as sleeping quarters.

Due to electrical and fire precautions, no external cooking appliances are permitted to be plugged into lounge outlets, except with permission from the Facilities Manager.

The cleanliness environment of the lounge is the student’s responsibility; therefore, students must pick up after themselves. Any damaged furnishing or equipment should be reported to the Facilities Manager and in the case of carelessness damage and replacement costs will be charged to the student's account.

REPAIRS

The Facilities Manger posts signs indicating ongoing repairs or if an area is unsafe. Repairs needed must be reported via Maintenance Request forms and will not be completed otherwise except in emergency cases.

LIABILITY

SBIC does not assume responsibility for money, valuables, or other personal property left in private or public areas in buildings or the parking lot. Students should be aware that the possibility of temptation through theft is always present.

PETS

Pets are not allowed on campus except for guide dogs. Clearance must be approved by the Student Development Office.

STUDENT DISCIPLINARY PROCESS

Student Development disciplinary action in the SBIC community is defined as the external influence by which the student learns spiritual truth, self-discipline, commitment, community mindedness, and taking personal responsibility for choices. The purpose of this disciplinary system is to uphold the student development work of the Institute so that an atmosphere conducive to academic and spiritual growth is maintained. God desires that all believers be conformed to the image of Christ. He accomplishes this by the work of the Holy Spirit through servant leadership, Biblical freedom, and unselfish love (Mark 10:43; Romans 15:1-2; 1 Corinthians 13:4-8a). When discipline is exercised, students must respond to the Spirit's conviction of sin by confession (1 John 1:9) leading to repentance and obedience (Psalm 51:17); this will result in growing attitudes and behavior that please the Lord (1 Thessalonians 4:1). Quenching the Spirit has serious detrimental consequences (1 Thessalonians 5:19; 1 Corinthians 11:31-32). Each student must develop a personal sensitivity to the leadership of the Holy Spirit and an attitude of submission to God. As this sensitivity develops, prescribed discipline on the human level continues to decrease.
The administration of student development discipline becomes necessary when the student chooses to disregard or willfully not comply, and more seriously consistently and blatantly evidences an inability to live in harmony with SBIC's student development standards and expectations. Accountability is then called for. Ignorance of these is not excusable because all students sign the application agreeing to abide by them. Copies of the Institute's Catalog and Handbooks are available to all students. The goals of discipline result in personal and community responsibility applicable to all, spiritual maturity, and compliance for the good of all community members. SBIC is eager to resolve all disciplinary matters at the lowest possible level.

DISCIPLINARY ACTION

Failure to adhere to Institute standards and expectations renders the student liable to disciplinary process.

The student development discipline system designed to be an educational process modeling grace driven Biblical restoration and spiritual maturity exhorted in Galatians 6:1-5 and James 5:19-29 and does not function as a court of law. Therefore, procedural issues, including the introduction and consideration of evidence, are handled in a manner consistent with that educational focus. Where the allegations are more serious, and therefore the consequences more serious, the rules of procedure are structured appropriately.

The student discipline system is not a substitute for the criminal and civil courts, but a system put in place to resolve student issues for alleged violators enrolled in Southern Bible Institute. Disciplinary action may follow the order explained below. However, any disciplinary action need not be preceded by any other lesser discipline.

NOTE: Students must reference the *SBIC Student Development Handbook* for a complete explanation about decision-making leading to disciplinary action. Appeals for disciplinary action are also included in the Handbook.

ACADEMIC INFORMATION

CURRICULUM PHILOSOPHY

Understanding SBIC's curriculum philosophy is not only essential for student success, but also for assisting the student with their personal responsibility for completing their educational goals within the Institution's directives in practice throughout the student's matriculation and terminus graduation celebration. Southern Bible Institute & College's curriculum is intentionally structured within the context of Biblical higher education mapped into four main categories and academic disciplines explained and illustrated below. Categories include: Foundational, Disciplinary, and Professional studies, and a selected group of General Education courses all taught with a Biblical/theological/critical thinking approach. The Curriculum is managed by core faculty titled Lead Faculty.

Southern Bible Institute & College's structure model is one that intentionally distinguishes the College from the Institute. This comes as a result of reviewing SBIC's strategic processes, operational trends, feedback from stakeholders, evaluations of "best practices," analysis of tuition and educational costs—in conjunction with juxta positioning the contemporary need for an innovative college level education for ministry leaders with the traditional desire to provide sound Biblical teaching for everyone who merely wants to study the Word at a deeper level.

THE COLLEGE

The College houses Certificate and Degree programs. These programs have markedly more rigorous standards for admission, heavier workload (academic rigor) for students, and higher program costs. Most courses will be 3 credit hours with collegiate academic rigor (particularly a higher level of research, reading, and writing requirements). Among some of the most distinguishing benefits of the College are an earned degree, greater transferability of applicable course work, maximized ministry readiness, and preparedness for further undergraduate and graduate level studies.

THE INSTITUTE

Through the Institute, Southern Bible continues to serve its traditional constituency of students with a passion to learn the Word of God, though not at a collegiate level of academia. Admission will not be as arduous as the College admission in an effort to "right fit" all students who want to attend to some program within the Institute. The Institute houses the Diploma, Bridge Studies, and Continuing Education programs –which has included special programs such as: The Rejuvenators (*also known as Seasoned Saints*), Continuous Leadership (*ETA extension sites*), Seminar Studies (*audit*) and Non-Degree programs. Students in the Institute reap SBIC's traditional benefits of gaining valuable Bible knowledge and developing practical ministry skills, without the full weight of collegiate level work and costs. Hence, most Institute courses are only 2 credit hours.

Under this multi-tier paradigm, College and Institute courses are taught at the same time and by the same instructors using a core lecture. Thus, in class instruction hours are the same for both groups, however, the out of class workload and requirements are different. These distinctions are be clearly noted in the syllabi.

SBIC's curriculum philosophy follows academic program planning based on the student's successful completion of prerequisite courses and number of credit hours before advancing to take systematic theology courses. Students are encouraged to complete the Core courses: Bible & Technology, Old Testament 1 & 2, and New Testament Survey before taking any disciplinary courses (including Systematic Theology courses) for credit.

Diploma students are to only take the 2 credit hour tier courses as corequisite courses pertinent to their program. They are, however, permitted to take professional development

courses, with the understanding that they are only offered at the 3 credit hour tier, and therefore are at a college level workload.

SBIC makes reasonable effort to produce a predictable schedule so that students can plan their course scheduling well. Ultimately, students are responsible for taking courses in their prescribed academic program degree plan, taking periodic and exit assessments, and for complying with all graduation requirements.

CORE STUDIES

These are the minimum courses required for anyone receiving non-CEU credentials from SBIC—Bible and Technology, New Testament Survey, Old Testament Survey I, Old Testament Survey II, Biblical Foundations for Servant Leadership, and Survey of Theology. Some of these courses are required prior to taking the more intensive Biblical and theological studies. Students pursuing the Systematic Theology Distinction must take CHST 3501 Church History Survey as a core course instead of THEO 3201 Survey of Theology.

FOUNDATIONAL STUDIES

The courses in the foundational studies category in the curriculum serve to develop Institute and College students with the foundation needed for life-long learning from the primary textbook of life, the Bible. These foundational courses are structured as prerequisites prior to taking advanced systematic theological and other courses. Why? What good is theology if you are not adequately conversant with the book from which we derive our theology; what benefit would a worldview be that encompasses servant leadership as the motivation for all of our work without the Bible as our compass for work and ministry?

Foundational studies serve as a milestone affirming the student has completed all the essentials necessary for advancing to disciplinary and professional studies course work. Systematic Theology content is best grasped when taken after all of the Biblical Studies courses are completed. No Systematic Theology course (including Survey of Theology and Church History) can be taken prior to completing at minimum Old Testament Survey I & II and New Testament Survey. Due to the limited number Biblical studies courses required, a Certificate in Systematic Theology is not offered.

GENERAL EDUCATION STUDIES

General education studies are required as expected for all SBIC College students enrolled in Biblical higher education degree-level program study. Courses from this area of the curriculum map equip students for interaction with the physical, social, and cultural world they live in as competent servant leaders, the heart of SBIC's educational mission.

General education courses are divided into four categories using these educational disciplines: Communication, Fine Arts/Humanities, Natural Sciences/Mathematics, and Social/Behavioral Sciences.

SBIC likewise gives its students a broad, well-rounded offering for general education studies using a Biblical worldview. The student success seminar is critical for student academic success and personal development. Grammar and literature courses build effective communication in written form and profitable for oral communication. Health science and lifestyle management support holistic student development. Western civilization history traces God's sovereign hand over history as the Lord of history. Philosophy and critical thinking courses, force students to think about common everyday values and moral issues from a reasoned Bible-centered worldview. Sociology and psychology courses give opportunities for students to demonstrate a better understanding of self and relationships with other people. The capstone and senior seminar courses (SEMN 4610, SEMN 4620) are

interdisciplinary and assigned to the professional studies area of the curriculum map for Associate of Science, Associate of Arts, and Bachelor of Arts degree students. Both courses are strongly linked to SBIC's mission statement by the elements of competency and a Biblical worldview. This involves connecting general education studies with Biblical/theological/spiritual formation studies. This is accomplished by requiring the student to successfully complete an integrative, in-depth writing assignment synthesizing these curricular areas and using critical thinking to demonstrate coherent, viable solutions applicable for resolving pressing, real-world issues facing people they will be interacting with as servant leaders.

General education credit courses offered by SBIC are normally delivered by SBIC faculty and in some instances through online instruction accompanied with an onsite faculty mentor to assist students with course tutoring, online navigation, and overall support as the student assimilates to this learning environment. The faculty mentor is there to assist the student with, tutorial needs, technology issues, and interaction with online instructor of record. Students enrolled in online courses MUST connect with Gen Ed Mentor each week concerning your progress and performance in the class.

Note: Online and classroom courses are three credit hours in length and may have different credit cost per tuition hour and may be at an accelerated pace (i.e. 8 week sessions instead of 16).

DISCIPLINARY STUDIES

Disciplinary Studies courses on the curriculum map build on the strong Biblical content received from foundational studies. Students are introduced to the traditional study of systematic theology. These systematic theology courses are taught with a critical thinking methodology necessary for appreciating differing points of view and most importantly living out the mandates of Scripture by exposing the student to thinking and responding theologically in a pluralistic, amoral culture much like the Apostle Paul encountered at Mars Hill in Athens. Further, students are exposed to the study of Biblical languages for increasing the student's ability to study the Scriptures. Advanced studies at the graduate level and life-long learning with a theological grid are expected outcomes from the courses completed in this area of the curriculum map.

PROFESSIONAL MINISTRY DEVELOPMENT STUDIES

The inclusion of professional studies courses on the curriculum map in the Certificate academic programs and distinction additions gives students the opportunity to build essential skills for a targeted vocational area in line with SBIC's Biblical higher educational mission and their interests. Courses are taught by a ministry professional instructor with documented experience applicable to the area of study. Current areas of study include pastoral ministry leadership, women's ministry leadership, worship leadership, Biblical counseling, Bible exposition (which combines the premier expository preaching and expository teaching distinctions), and other pilot offerings such as digital ministry and community engagement.

COURSE FOCI

COURSES TAKEN AS A DISTINCTION OR CONCENTRATION

SBIC encourages students to get equipped for ministry as God leads and for life-long learning. Ergo, students can complete multiple Professional Development Certificate course work and graduate without repeating core course requirements in the Diploma Program, Associate of Science degree, Associate of Arts degree (see Minors below), or Bachelor of

Science degree. This means taking an additional twelve-hour block of courses that shows on the student's transcript as a Distinction/Concentration.

COURSES TAKEN AS A MAJOR/MINOR WITH A DISTINCTION

Associate of Science (AS) degree students major in Biblical Studies and minor in General Studies. The AS degree prepares the student for more advanced studies in Bible and Theology. On the other hand, Associate of Arts (AA) degree students major in General Studies and minor in Biblical Studies. This AA degree gives the student a Biblical worldview in preparation for other non-Biblical studies at another institution with a higher transfer rate due to more required general education course. Both degree programs allow a student to take additional course work as a twelve-hour Distinction from the Professional Development Certificate offerings.

Bachelor of Science students may take additional course work from the Professional Development Certificates or take all four systematic theology courses and graduate with a Distinction. Bachelor of Arts students major in Biblical & Theological Studies, minor in General Education Studies, and must choose a professional development certificate block of courses with a required course practicum. The required professional development block of courses for BA students is 15 credit hours. BA students also take SEMN 4650 Senior Seminar to round out all their BA degree program studies to prepare for vocational ministry.

INTERDISCIPLINARY COURSES

The capstone seminar courses (SEMN 4610, SEMN 4650) are interdisciplinary and assigned to the professional studies area of the curriculum map for Associate of Science and Bachelor of Arts degree students. These SEMN courses are strongly linked to SBIC's mission through the mission statement elements for competency and a Biblical worldview. Both courses involve connecting general education studies with Biblical/theological/spiritual formation studies and are consequently a major part of exit assessment processes for documenting student achievement.

SEMN 4610 Capstone Seminar is assigned to the professional development education studies area of the curriculum map. This course is degree completion requirement for Associate Degree students. The first major purpose for the course involves bridging general education studies with Biblical/theological/spiritual formation studies. This key purpose is accomplished in the first term by requiring the student to complete an integrative, in-depth writing assignment synthesizing both these curricular areas using critical thinking strategies to demonstrate coherent, viable solutions applicable for resolving pressing, real-world issues facing the people they will be interacting with as servant leaders. The second major purpose involves review strategies prior to taking exit assessments for Biblical and theological studies.

SEMN 4650 Senior Seminar is an interdisciplinary course used as professional development education for students nearing completion of the Bachelor of Arts degree. The SEMN 4650 Senior Seminar involves the requirement for a student to compile a profile with ministry preparedness as the theme based on their professional development concentration. The student is expected to use prior course work learning and applicable field education experiences along with other self-understanding assignments to articulate their responses through an oral exam. Another major focus involves review strategies prior to taking exit assessments for Biblical and theological studies.

BRIDGE STUDIES

Transitional or leveling course work is meant to offer students a preparation path for collegiate studies. Whether transitioning from an Institute Diploma program or requiring

additional readiness prior to admittance into the College program, these studies will give students a greater confidence and opportunity for success on the college level.

The Bridge studies program is designed in a way that compensates for the credit hour differential between the course work of the Institute and that of the College. Most required courses are intended to improve the student's technology, writing, and reading skills to the degree necessary for college level work.

STUDENT ACADEMIC AND MINISTRY FORMATION ACHIEVEMENT

The educational value of the synthesis for SEMN courses (Capstone and Senior Seminar) gives a subjective overview of learning outcomes relevance published for each professional development studies area such as the student being able to advance to further studies.

The findings from the Biblical and theological exit assessments give faculty an objective, quantitative result that serves to help faculty decision-making for making changes to improve student learning. Findings are also compared with results based on national norms from students taking the same assessment and graduated from similar degree programs. In summary, this interdisciplinary capstone course requires the graduation candidate to demonstrate their level of degree program learning outcomes competency using written communication, critical inquiry, and innovation; the level of degree program learning outcomes expected from students graduated and equipped for competent servant leadership, who live their life and minister in accordance with a Bible-centered worldview that is transformational.

ACADEMIC RIGOR

SBIC's delivers its curriculum with academic excellence as a motivation for instructors to truly teach and most importantly for students to truly learn.

In order to achieve instruction excellence for students learning, SBIC practices academic rigor with a culture and systems approach that is both quantitative and qualitative. As mentioned previously, the level of academic rigor is higher for those programs and courses under the College, as opposed to those on the Institute. The academic rigor is measured as such for a 15 in-class weeks/semester:

3 cr/hr courses must equal 127 total estimated hours (*37.5 in class + 89 out of class*).

- 2 cr/hr courses must equal 85 total estimated hours (*37.5 in class + 47.5 out of class*).
- 1 cr/hr courses must equal 42.5 total estimated hours (*17.5 in class + 25 out of class*).

Academic rigor begins with the instructor who sets in motion a fully prepared course that is not simply delivered as an information through lecture, but rather an instruction plan that involves engaging the student in challenging dialog and application using critical thinking and research as the main pedagogical methodologies to ensure well-rounded student learning achievement. Academic rigor involves these academic cultural fundamentals:

- Faculty believe "rigor" is part of its big picture academic culture, not an end goal, but an

inherent part of its assessment processes leading to continuous improvement.

- Faculty believe that "rigor" means postsecondary education students must take ownership of their education with the burden for learning resting with the student, not the professor.

- Faculty believe in "rigor" that produces transformational learning that in turn opens the student's expectations to new and challenging ways God can use them with their God-giftedness as they learn from the central textbook, the Bible, and from the experiences of faculty members themselves.

- Faculty believe in "rigor" that requires challenging reading and writing assignments, exams that are not always simple regurgitation of facts, but require the student to compare/contrast differing viewpoints with applications and implication for their choices. In short, critical thinking is essential for College students.

- Faculty believe that each course's learning outcomes are achieved by each student individually as each one responds to challenging "rigor" employed by the instructor.

On the quantitative side SBIC requires each professor to complete an academic rigor worksheet that demonstrates appropriate reading, writing, ancillary assignments, evaluations, and testing with completion times that justify the number of credit hours awarded to students who successfully complete the course. At the end of the course, students complete a standard course evaluation that measures instructor competencies, achievement of learning outcomes, and suggestions for improving the course. Faculty next receive a summary of all course evaluations submitted that help them reflect back on their academic rigor used throughout the course to help students truly learn.

CURRICULUM TRACKING EXPLANATION

COURSE SUBJECT AND NUMBERING SYSTEM

Southern Bible Institute & College uses a standardized course subject and numbering system described below. A transcript key following SBIC's course tracking system is printed on the reverse side of each transcript page. The letter naming sequence and numbers are designed to provide students with general information regarding the focus and intent of courses in the SBIC curriculum. Courses requiring a perquisite have a superscripted asterisk (*) beside the number when needed.

Course descriptions are included at the end of the Catalog. Courses are grouped as: Foundational, General Education, Disciplinary, and Professional Development Studies. The letters of a course address the general subject matter of the course and in some cases the type of course as well such as a survey or exposition.

The Course numbering following the four-letter subject descriptor is based on a four-digit system. An example explaining SBIC's subject and numbering system is provided below.

Courses beginning with 1 prefix are Foundational studies encompassing survey and intensive study of Bible books, normally considered freshman and sophomore level, and needs to be completed prior to taking systematic theology courses. Courses with a 2 prefix are recognized general education courses common to post-secondary study, normally considered freshman and sophomore level. Disciplinary courses are prefixed with a 3 involving advanced theology and Biblical languages, normally considered junior and senior level. Courses with a 4 prefix are professional studies normally considered junior and senior

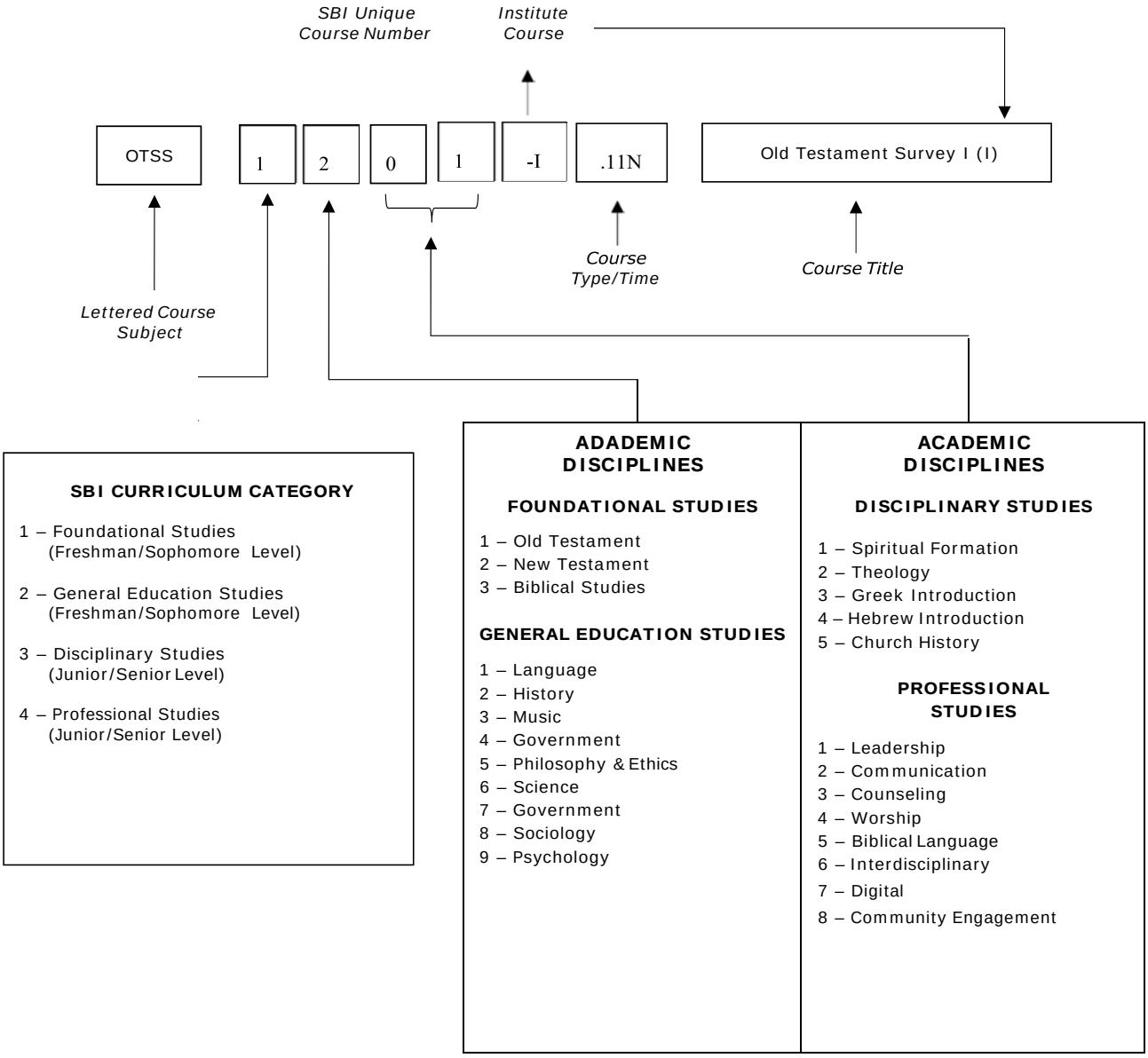
level. The Interdisciplinary Capstone course is taken in the student's last two terms prior to graduation for the AS and BA.

The second number affirms the discipline area within each of the curriculum category areas and follows an assigned number noted below. Foundational studies are composed of three discipline areas within Biblical Studies: Old and New Testaments and BIBS courses. General Education study covers a broad range of introductory courses from history, math, music, humanities, and social sciences. Disciplinary studies involve systematic theology, spiritual formation, and church history disciplines. Professional Studies courses for leadership, Biblical communication, counseling, worship, and Biblical language.

The remaining two digits reference a unique number ID for each course within its academic discipline. This number has no bearing on course instruction.

If the number ID is followed by a “-I”, it indicates that this is the Institute tier of the course. There will also be an “(I)” at the end of the course title as well for Institute courses. Where these indicators are absent, this is the College tier of the course.

Courses with number IDs followed by a "." suffix, are a special type or at a distinguishable time. This indicator may note that this is a night, online, direct study, or extension site course.



MATRICULATION

CLASSIFICATION OF STUDENTS

BY ADMISSION STATUS

Freshmen	Completed 25% or less than total program credit hours
Sophomores	Completed between 26% - 50% of total program credit hours
Juniors	Completed between 51% - 75% of total program credit hours
Seniors	Completed 76% or more of total program credit hours
Non-degree (For credit)	Not following a regular degree plan
SECOND DEGREE	Entering with a earned Bachelor's degree or higher and is pursuing a second Bachelor's degree
TRANSIENT	Attending classes, receiving academic credit and not pursing completion in a SBIC academic program
Audit (no CREDIT)	Attending classes, but not earning academic credit applicable to any academic program

BY TRACKING PROFILE

For tracking purposes SBIC's Admissions Office and Registrar also profiles students to assist with records and the matriculation progress: by enrollment type (new, continuing, readmit); enrollment status (student (undergraduate), transfer student); location of study/campus (Home, Seasoned Saints, The Colony); program name (COLLEGE: Certificate, Associate of Science, Bachelor of Science, Bachelor of Arts, INSTITUTE: Diploma, Bridge, Certificate-CEU, Audit, Non-Degree for Credit); academic program as noted in the Academic Programs section of the Catalog; academic program load (full-time and part-time); and by financial aid (N/A, work-for-tuition, grants, scholarships, VA).

STANDARDS OF ACADEMIC PROGRESS

A progress report (academic alert) is given to students who may be performing below a 2.0 grade level or failing in a course. Earning a CGPA below 2.0 jeopardizes the student's ability to receive financial assistance and may eventually prolong graduation. This written notification or academic alert is given to advise the student at mid-term so that there is opportunity to improve their GPA by the course end.

After notification, students are given the opportunity to meet with the course instructor. During the meeting students are advised about ways to improve their GPA in the course and meet learning outcomes.

Each student must also maintain a 2.0 CGPA at the close of each academic term. A lower

cumulative grade point average (CGPA) prompts the need again for student notification. Notification follows this academic progression:

WARNING	First term with the term GPA or CGPA below 2.0.
PROBATION	Second and third term with the CGPA below 2.0.
SUSPENSION	After the third term with the CGPA below 2.0.
DISMISSAL	After four or more terms with the CGPA below 2.0.

Probation, suspension, and dismissal decisions are affirmed by a faculty standing committee, Student Development Committee. Limited hours for unsatisfactory grade point averages below 2.0 and decisions involving academic integrity also affect a student's academic progress and status. Each student failing to meet these required SBIC standards will receive scheduled contact from the College for prayer and support. Final decisions regarding these matters are made by the Vice President Academic Affairs. The goal of all SBIC instruction is to encourage our students to finish well what they start and live Biblically responsible lives for a lifetime of learning about our Lord and communicating His message through evangelism and discipleship.

ACADEMIC PROGRAM COMPLETION

Academic program completion requirements are governed by the catalog year and term under which the student enters as well as academic administrative decisions at work during the current term. When a student does not attend SBIC for three consecutive fall/spring terms, they may be placed under a new Catalog and academic program plan in effect at the time of readmission to SBIC. At this time, readmitted students are assessed for program completion with a current degree plan/graduation audit. The Vice President Academic Affairs exercises final discretionary decision-making in these matters.

ACADEMIC ADVISING

Southern Bible Institute & College offers academic advising so that students can receive guidance for completing their academic program. The Registrar's Office coordinates advising procedures and academic requirements so that decisions can be made in a timely manner and are in sync with the Catalog governing the student's degree plan and graduation requirements.

Designated personnel assist with advising. Any changes or updates for student academic records are documented for approval using a program change form with appropriate signatures and dating from the student and College personnel.

ACADEMIC RECORDS

SBIC practices guidelines for its student records consistent with the Family Educational Rights and Privacy Act of 1974 (FERPA), which gives students the right to know what type of information the Institute maintains about individual students, the right to ensure the accuracy of that information excepting non-confidential documents such as applicant recommendations, the right to know who has access to files of information and for what

purposes, and the right to control to a significant extent the distribution of that information to third parties outside the institution. This policy extends to complaints and grievances, academic and student development records, and health and safety records. See corresponding sections in this Catalog that expand practices for handling these matters pertaining to student records.

DIRECTORY INFORMATION

Each term SBIC maintains a student directory that contains contact information for students enrolled. At the discretion of the Student Development & Services Office, this information can be released with written consent to parties demonstrating a legitimate need for such access. Students wishing to withhold such information must notify the Student Development & Services Office at the beginning of each term. This request remains in effect until revoked in writing by the student after graduation and matriculation deadlines have passed. All other student information is considered private.

ACADEMIC RECORDS USE

When a student applies at SBIC, an official student records file is started with relevant admission materials that are managed in the Student Development & Services Office. Necessary documents are added to the file, as they become available during the application process for new students. Readmit application materials are also managed in this way.

After matriculation begins, academic and student development records are added to files and managed in the Registrar's Office. Current or former students, and the parents of legally dependent students (as determined by their most recent federal income tax form), may review their records during normal business operating hours, unless access for a document has been waived or is considered confidential, such as recommendations for admission. Approved official educational records requested for release (such as transcripts) from current or former students (not legally dependent) may not be released to third parties without the written permission of the student. A written request must be submitted for each release request.

Responsible individuals at SBIC, if determined to possess a legitimate educational interest, may be given access to educational records at the discretion of the Registrar. Other exceptions may be made, consistent with the exceptions noted in FERPA.

It should be noted that original documents contained in the student's educational record will not be returned and are not transferable to the student, parent or guardian, or third-party inquiry. All admissions and matriculation documents are the property of Southern Bible Institute & College.

Official copies of all applicable academic matters are maintained by the Registrar and secured in the academic records area.

TRANSCRIPTS

Official and unofficial (advising) transcripts and certifications of student academic records are issued by the Registrar's Office. Formal written transcript requests must be submitted before transcripts are released. Each official transcript page will bear the signature of the Registrar and the seal of Southern Bible Institute.

CHALLENGE TO ACADEMIC RECORDS

Current or former students may challenge the contents of their academic records which they believe are either inaccurate or misleading. To do so, the student must give written notification to the Registrar's Office, indicating which portion of the record is considered

inaccurate or misleading, and should include documented evidence for drawing that conclusion. The Registrar and Vice President Academic Affairs will consider the challenge and communicate a decision, which may be appealed in writing with documentation to the curriculum faculty standing committee. Students not satisfied with a challenge exam outcome have the right to place a statement commenting on the issue and/or decision in their records.

PROGRAM AUDIT REVIEW FORMS

Requests regarding a student's academic program and records are processed by using Program Audit Review forms. The Registrar's Office only processes the request after compliance with all relevant instructions and applicable signatures. The approved original form will be placed in the student's academic record and copied to the student. These requests normally cover change in academic program, transfer credit, course substitution, independent study, final course grade, incomplete grade request, course/degree plan audit, records challenges, grade changes etc.

ACADEMIC AGREEMENTS WITH OTHER INSTITUTIONS

DALLAS THEOLOGICAL SEMINARY
ACADEMIC AGREEMENT FOR BA GRADUATES

Dallas Theological Seminary (DTS) will consider students who have earned a bachelor's degree from Southern Bible Institute and College (SBIC) for admission to DTS graduate programs without the GRE requirement usually needed for students with degrees from unaccredited institutions. In addition, SBIC graduates are eligible to apply for DTS's Advanced Standing programs which can reduce their master's programs by up to 25%. This determination was made after a thorough review of the course syllabi and the bachelor's degree requirements.

DTS and SBIC have a long and rich heritage together. Our shared educational pursuits under the banner of Jesus Christ honor him and strengthen the church.

CRISWELL COLLEGE
COURSE ARTICULATION AGREEMENT

SBIC has also entered into an articulation agreement with Criswell College in Dallas, Texas. This agreement includes provisions ensuring the transference and equitable treatment of SBIC students in the event of SBIC's dissolution. The program map devised identifies corresponding courses between the two colleges and the acceptance of these courses provided a "C" or better appears on the official transcript. This agreement is the foundational premise upon which further agreements and partnerships between the two institutions are currently being solidified.

NOTE: Students graduated from SBIC prior to any course articulation agreement(s) between the institutions, must contact the Registrar for developing a plan to meet academic entrance requirements.

All other articulation agreements are managed through the Registrar's Office and Institutional Effectiveness Office / e.g., Dallas Theological Seminary & Criswell College. Clarification about agreements can be obtained through these offices. Acceptance and enrollment into another program through academic agreements rests with that institution students plans to enroll in.

At present and after being granted ABHE Candidacy, Southern Bible is in discussion with other area colleges and universities to expand academic agreements. Contact the SBIC Institutional Effectiveness Office for more information or send an email to the IE Administrator & Accreditation Liaison, Dr. Joel Wilson, jwilson@southernbible.org.

ACADEMIC INTEGRITY

Integrity must be maintained in a student's academic work because dishonesty defiles the conscience, lowers one's credibility, grieves God's Spirit in us, and can adversely affect others, even our ministry opportunities. SBIC offers a writing lab to assist students with writing and research skills. Thus, avoiding the temptation to compromise academic work integrity. The library will assist any student with improving information literacy skills.

ACADEMIC WORK INTEGRITY

TESTING: Communication devices such as cell phones and other electronic storage or transmission equipment is not allowed for use during the administration of a test. They must be turned off and removed from writing areas.

Leaving the classroom during the administration of a test is solely at the discretion of the instructor or proctor.

CHEATING: Cheating is a very serious matter. It reflects a significant flaw in Christian character. Students are to assume the responsibility of maintaining Christian standards by personally dealing with anyone known to be cheating. Matthew 18:15-20 and Galatians 6:1 make this responsibility plain. The one cheating must be asked to confess to the class instructor concerned. If the student refuses, the one aware of the problem should report it to the respective Vice President Academic Affairs. It would be wise for the one who observes cheating in progress to call it to the attention of the instructor so firsthand knowledge of the situation can be gained. Those students who voluntarily confess will be disciplined with less severity than those who must be discovered.

PLAGIARISM: Students are expected to know the difference between legitimate and illegitimate uses of published and unpublished source material. Plagiarism means presenting or submitting the creative ideas of someone else as one's own words or work without documenting the source(s) in the text, footnotes, or endnotes. This includes:

- Part or all of a written or spoken assignment copied from another person's manuscript.
- Part or all of an assignment copied or paraphrased from a source, such as a book, magazine, pamphlet, or cyber/electronic media.

A student can also be an accomplice to plagiarism by:

- Allowing a research paper, in outline or finished form, to be copied and submitted as the work of another student.
- Preparing a written assignment for another student and allowing it to be submitted it as their personal work.
- Keeping or contributing to a file of papers or speeches with the intent that these papers or speeches be copied and submitted as the work of someone other than the author.

SBIC considers plagiarism a moral issue not merely a legal matter because a Bible Institute & College not only imparts knowledge, it also nurtures moral character. Plagiarism is first an obvious attempt to deceive the instructor and is self-deceiving because it hinders academic growth and satisfaction that comes from personal achievement. Second, it is stealing

research materials that one should not legitimately document as their own. A plagiarized research paper throws all other papers into competition with work that likely has already been judged superior. Third, plagiarism breeds an atmosphere of low morale, especially when the fact is known by other students and undetected by an instructor. Inevitably, plagiarists taint their academic careers. They lower mutual respect among their peers as a credible person. Consequently, plagiarism is a sin, a violation of the Eighth Commandment. It is an act contrary to the values and ideals of a Biblical higher education institution.

NOTE: Additional discussion about student integrity issues can be found in the *SBIC Student Development Handbook*.

THE CONSEQUENCES for any act of cheating or plagiarism vary and may lead to any of these actions or others as determined by the Vice President Academic Affairs. First, the course instructor addresses the matter and decides appropriate discipline when the incident involves their course. Actions may include those listed below.

- Reduction of grade.
- Receiving a failing grade in the course.
- Appearance before a faculty standing committee for review.

As mentioned above, if necessary, a faculty standing committee can be involved after the course instructor's interaction. This action for appearance before a faculty standing committee is made with the approval of the Vice President Academic Affairs.

In any of these matters it must be kept in mind that SBIC is a community of Christians who have joined together for the purpose of academic progress, personal development, and spiritual growth. This is why SBIC emphasizes that all activities must be guided by Biblical principles and God's moral laws.

Discipline connected with an act of plagiarism should be received in a spirit of correction rather than as a punitive measure. All written correspondence about the incident is placed in the student's academic records file maintained in the Registrar's Office.

APPEALS

Students wishing to appeal grades, status, disciplinary issues, or other matters involving their matriculation must follow the general process below. Before beginning the appeals process, the student can take opportunity to seek advice from the Vice President Academic Affairs about procedure, timing, and any other concerns.

- The student must prepare a written request with any relevant academic work explaining the concern before consulting with faculty involved. Faculty will give a written explanation within five class days per course meeting schedule. After an answer is received, it can be appealed before an academic standing committee, if the student believes the appeal has not been resolved.
- A student must next appeal the faculty decision to the Vice President Academic Affairs. The
  EVP. will advise the student and collect all materials relevant to the student's concern and present them to a faculty standing committee, normally the Curriculum Coordinators Committee.
- A final decision will be rendered in writing by the faculty standing committee and communicated to the student face-to-face by the EVP in a called meeting. The written committee decision will be considered final for all concerned. Information of the finding will be placed in the student's academic records file maintained in the Registrar's Office and in the faculty member's file. Any new evidence coming to front after the final decision will be weighed carefully, prayerfully, and

communicated to those involved as necessary.

GRADING SYSTEM

ADDING AND DROPPING COURSES

From time to time a student may choose to add or drop a course. Classes are NOT **officially** added or dropped unless done so within the prescribed and timely manner.

The Academic Calendar at the front of the Catalog gives deadline dates for adding a course(s) or dropping a course(s) during the normal registration period. If a course is added (either by the student via their mySBIC portal registration or by the Registrar from that office) it will not be approved by finance until payment or a payment arrangement is made. If a course is dropped within the calendared drop time, any payment made will be credited and or applied, and any payment arrangement will be adjusted accordingly by the finance office.

In order to add or drop after the registration period, special approval is required from the Registrar. The requests form for adding or dropping must be completed prior to approval. When adding, all tuition payments and/or payment arrangements must be current and approval from finance office is required before transaction is applied.

Dropping a course means the student will receive a WP (withdraw passing) or WF (withdraw failing) grade. The awarding of grades for WP dropped courses is determined by the drop deadline and at the instructor's discretion. WP grades do not count in the term GPA or CGPA. WF grades are determined with the consultation of the course instructor and will count in the GPA and CGPA.

NOTE: To simply stop attending class, DOES NOT EQUATE TO DROPPING THE CLASS. Given the circumstances, the student may be administratively withdrawn receiving a grade of WP or WF, or the work submitted to the point of absences will be calculated into the final grade along with a grade of "0" for the work missed due to absences.

A course cannot be upgraded from Audit to Credit or downgraded from Credit to Audit after the Last Day to Add a Course deadline date. Refunds do not apply.

A complete explanation for SBIC's grading system is in the Academic Information section of the Catalog under Grading System. Official WP and WF grades for withdrawing from a course are transcripted, and if applicable, a tuition refund may not be returned. A refund schedule is given in the Financial Information section of the Catalog.

The **official** deadline date for completing any add/drop request forms is the last day of the term. Again, failing to submit or complete the request form means that the student's final course grade becomes an automatic "F."

COMPLETE ACADEMIC WITHDRAWAL

Students wishing to completely withdraw from SBIC must submit in writing their desire and reason for withdrawal to the Registrar. Grades received and any financial refunds will depend on circumstances leading to withdrawal, course load progress, and time of the request. Students who do not register for three consecutive semesters will be administratively withdrawn from the institute and will be required to reapply upon return.

RE-SUBMISSION OF ASSIGNMENTS

Guidelines for Re-submission

From time to time a student may appeal to the course professor first for the need to re-submit a writing assignment that might improve the current grade, but more importantly to demonstrate improvement in college-level academic writing and information literacy skills. This is a limited practice and must meet these faculty approved requirements for successful re-submission of an assignment that may improve the assignment grade and final course grade.

1. Individual instructors may decide whether or not to allow assignment re-submission in their courses (*because the student must engage the need for resubmission of an assignment with the course professor first*)

2. Only assignments with an original grade of “D” or “F” qualify for re-submission

3. Re-submitted assignments can receive a grade no higher than a “B”

4. Only class papers will qualify for re-submission consideration

5. Quizzes, mid-term exams and final exams will not qualify for re-submission consideration

6. Assignments that quality for re-submission can be re-submitted only once

7. The higher grade between the original and re-submitted grades must be taken

8. Only one paper per course per term will qualify for re-submission for a higher grade

9. All qualified assignments must be re-submitted before the last class day to facilitate final grade submissions to the college registrar

10. Instructors must modify original assignments for the re-submission to allow students to demonstrate content mastery

11. Upon assignment resubmission, students must show proof of utilizing the SBIC Writing Lab

Student Assessment of the Resubmission Process

After each assignment resubmission, the student must respond in writing to the following questions for the purpose of assessing the assignment re-submission process.

1. How fair do you think the assignment re-submission process was?

2. How has your learning improved after re-submitting your assignment?

3. How did you utilize the SBIC Writing Lab in re-writing your assignment?

INCOMPLETE GRADES

Students requesting a grade of Incomplete (I) must understand that incomplete grades may be given only upon approval of the faculty member involved. An “I” grade may be assigned only when a student is currently passing a course and in situations involving grave circumstances such as: extended illness, serious injury, death in the family, employment, or government reassignment. Student neglect is not such a case.

Students are responsible for contacting the course instructor prior to the end of the term so that the student receives oral instruction and written direction about what is required for a final grade and the timeframe for completing the work. An “I” must be removed (completing course requirements) no later than 60 calendar days after the grade was assigned, or the “I” will become an “F.”

Once the agreed upon terms are met, the instructor must submit in writing to the Registrar a request for grade change. Upon receipt of the written request, the Registrar will unlock the student's grade on the instructor's mySBIC portal so that additional grades are updated, and a possible revised final grade submitted. Only under special situations may the Registrar update the final grade upon the written request of the instructor.

REPEATING COURSES

Only courses for which the student received a grade of "D" or lower can be repeated at SBIC. After a student successfully passes a repeat course, all former attempts are kept on the transcript and replaced with a "RC" grade (repeated course), which does not calculate into the GPA or CGPA. When a course is retaken for credit, only the final grade is calculated in the student's cumulative grade point average (CGPA). Audited courses may be taken in full for credit later. Audit courses cannot be upgraded to credit courses or Bridge Studies.

GRADE CALCULATION SCALE

All SBIC's faculty follows a standardized grading system. GPA (Grade Point Average) applies to the student's term average for all courses attempted at SBIC, while CGPA (Cumulative Grade Point Average) applies to all course credit attempted at SBIC. Accepted transfer courses do not apply to the student's GPA or CGPA. Grades for assignments and for final course grades in a course are calculated according to the instructor's syllabi with the scale below.

Earned course credit for transcripted grades is also calculated according to the scale below. Pass (CR)/Fail (NCR) transcripted credit grades do not calculate in the student's GPA or CGPA but may apply toward the total number of courses required to meet the academic load for graduating from a program. For example, Graduation requirements includes—based upon the program—a certain total number of Pass (CR) credit grades in the required SLED (Servant Leadership Education Development) assignment for each term.

All letter grades are calculated according to the table below and receive the applicable grade point per letter for the final course grade, which in turn are calculated into the student's GPA (Grade Point Average) and CGPA (Cumulative Grade Point Average). The corresponding letter grade and applicable grade points follow the table below.

A	93-100	4 grade points per term hour
B	86-92	3 grade points per term hour
C	78-85	2 grade points per term hour
D	70-77	1 grade points per term hour
F	69 and below	0 grade points per term hour

The following grade symbols are also used for academic transcripting:

Audit	AU	Withdrawal (Simple)	WD or VWD
Taken for Credit (Pass)	CR	Withdrawal (Passing)	WP or VWP
Taken for Credit (Fail)	NCR	Withdrawal (Failing)	WF or VWF
Incomplete	INC	Active Class	N/A
Repeat Course	RC		

HOW TO CALCULATE GPA AND CGPA

The grade point average **(GPA) per term** is calculated by dividing the total grade points earned for all courses (see chart above) by the total credit hours attempted.

The cumulative grade point average **(CGPA) for all terms** is calculated by dividing the total grade points earned for all courses by the total credit hours attempted.

COURSE	**CREDIT HRS**	**GRADE**	**GRADE PTS.**	
ENGL 2201	3	B	9	(3 hrs. x 3 pts. (B) = 9 Grade Pts.)
OTSS 1201	3	A	12	(3 hrs. x 4 pts. (B) = 12 Grade Pts.)
BIBS 1101	3	C	6	(3 hrs. x 2 pts. (B) = 6 Grade Pts.)
SPRF 1301	3	A	12	(3 hrs. x 4 pts. (B) = 12 Grade Pts.)
TOTALS	**12**		**39**	**39 ÷ 12 = 3.25 GPA**

The same pattern is followed for CGPA by applying total hours attempted and grade points earned for all terms.

ADMINISTRATIVE WITHDRAWAL

As a private institution, SBIC reserves the right to admit students who in its judgment meet its admission criteria and withdraw students through its student disciplinary system.

On occasion, SBIC may have to administratively withdraw a student who is uncooperative or fails to comply with published standards and/or the directives imposed by SBIC. Administrative withdrawal may also have to be invoked for a student who engages, or threatens to engage, in behavior that is physically harmful to the person or others, or evidences a mental/emotional state rendering the student unable to meet reasonable institutional standards and, therefore, constitutes a disruption to the learning environment. SBIC seeks to handle these matters discreetly and swiftly.

ACADEMIC CREDIT ALTERNATIVES

SBIC recognizes and awards alternative academic credit toward academic program completion for new, transfer, and matriculating students. No more than 15 of the student's total hours from the sources below can apply toward the total number of required academic program hours.

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

SBIC accepts College Level Examination Program (CLEP) credit as administered by The College Board. College credit will be given for *subject* exams only, and only for those subjects that are comparable to SBIC courses required in a student's degree plan. Acceptable scores and related course credit granted vary with each exam.

A student should complete a CLEP for transfer credit form prior to taking a CLEP exam. Forms are available through the Registrar's Office. Official CLEP transcripts are the only documentation acceptable for granting transfer credit to matriculating students at SBIC. CLEP credit noted on official transcripts from other post-secondary institutions is acceptable for transfer evaluation.

ADVANCED PLACEMENT EXAMS (AP CREDIT)

SBIC grants credit for Advance Placement (AP) if the credit is validated by the appropriate AP exam administered using College Board materials. Acceptable scores may vary. The student should request that The College Board send scores directly to the SBIC Registrar's Office for evaluation. AP tests must be completed prior to matriculation at SBIC and must be applicable to the student's degree plan.

CHALLENGE EXAMS

SBIC offers a limited number of challenge exams allowing a student to demonstrate mastery of learning outcomes for a designated course. Challenge exams may only be taken once for credit toward a designated course required in the curriculum. The student must begin the process by requesting in writing their reasons and expectations for gaining approval to take the Challenge Exam. A fee of $50 is required along with tuition per credit hour charged, if the student successfully completes the examination. The advantage to the student is mainly in expediting the time required for earning credit toward graduation. Usually a 90% or better score is considered the starting point for evaluating the decision to grant earned course credit through a challenge exam, which in turn fulfills academic program plan requirement for which the student is enrolled. Exams are composed according to course final examinations or exit exam content. Challenged exams are not administered if a comparable CLEP exam is available.

DIRECT AND INDEPENDENT STUDIES

Courses are to be offered as independent studies only when a student has an irreconcilable schedule conflict among courses needed to complete a degree program for graduation. Students must be in good academic standing with at least a 3.0 CGPA. Students are normally not allowed to take more than one course by independent study per term. Certain courses may not be able to be offered in an independent study format. Clarification may be obtained from the EVP Academic Affairs. Students are not permitted to do an independent study of a course that has been failed previously. In addition, students are not permitted to take courses by independent study when they are on student development disciplinary warning or probation, or have unsettled financial matters with the College, or not normally enrolled in courses taught on campus.

All independent study courses must first be approved by the instructor and academic administration prior to or during Registration. All independent studies must normally be processed at Registration and completed by the end of that term. Independent study can only be taken during fall and spring terms. In cases involving class cancellations, exceptions may be granted to complete a course by independent study with approval of the instructor, Registrar, and EVP Academic Affairs for academic records purposes.

Direct study courses may be offered when less than the required number of students to make a full course are registered for the course. Direct study courses require much more out of class work than in class professorial instruction (*approximately 85% out of class and 15% in-class*), and most likely will not meet on a weekly basis. The instructor will contact registered students for meeting times and assignment schedules.

Tuition for independent and direct study courses are the same as for regular classroom courses and is due at the time of Official Registration. The student may also be required to pay an additional independent study fee per course.

CEU - CONTINUING EDUCATION UNIT CREDIT

CEU (Continuing Education Units) credit is offered in the Seasoned Saints and Continuous Servant Leadership Certificate Programs. The curriculum for these courses is published by the Evangelical Training Association (ETA). Students may choose to earn up to four different Certificates with each ETA Certificate focusing in a differing area of Biblically based education. Each completed course in a Certificate counts as 1 CEU (continuing education unit) and is transcripted as Pass (CR) or Fail (NCR). CEU credits are not transferable for regular academic course credit offered through other SBIC academic programs.

CLASS ATTENDANCE AND CANCELLATION

Regular attendance in classes is an absolute. Failure to attend regularly often diminishes learning and course grades and in the end may result in loss of passing course credit for that term. **Failure to attend does not constitute withdrawal.**

CLASS ABSENCE

Faculty assumes responsibility to publish attendance policy in the syllabus. Attendance at class is an important part of the course because of the interaction which occurs, the information shared, and the evaluation of that information which occurs. The student will not achieve the objectives of the course if prolonged unexcused absences from the class occur. It is the student's responsibility to talk to the instructor about missed or late work due to absenteeism.

Recognizing that circumstances do arise at times that prevent attendance, each faculty member is permitted to excuse a student for only four course sessions total per term. Absences totaling more than this number will result in failure to receive credit for that course, unless otherwise arranged, in that term. Students are considered tardy after the first twenty minutes of class. If a student shows up to class anytime past the first twenty minutes, the teacher has the right to mark that student absent for the day. Four tardies are equal to one absence. Faculty carefully watches both absences and tardiness. Each instructor monitors the times of lateness and determines when an absence is to be credited. Late enrollment may be included in the number of absences. Excessive absences can lead to administrative withdrawal. Independent study is not an alternative for excessive absences.

INSTRUCTOR ABSENTEEISM

Students may excuse themselves from their class after twenty minutes when an instructor is late provided the Registrar, Vice President Academic Affairs, or delegate has not given the class instructions regarding the instructor's absence. Students should make sure extra time is allowed when prohibitive weather conditions are affecting SBIC operations.

CLASS CANCELLATION

Classes taught by faculty may be cancelled if the enrollment is five or less. Notification that a class may be cancelled normally takes place before, or during the class first meeting. The Registrar will advise concerning available alternative courses and can transfer the student at the time of cancellation. If no alternative courses are acceptable, updates to student academic records and appropriate refunding for tuition and fees is processed through the SBIC Business Office normally within five business days.

WEATHER DISRUPTION

SBIC follows a policy for the College to remain open during adverse weather conditions but may cancel or reschedule classes and/or curtail non-essential services in response to the specific conditions prevailing.

In the event of inclement weather conditions developing overnight, every effort will be made to communicate the decision to open/close the College by 6:30 A.M—to local radio stations, television stations, the College's website, telephone answering service, and email. Students, faculty, and staff should also check their emails for most current administrative decision information with regard to schedule changes and closures.

EXAMINATION WORK

Faculty may give written or oral examinations at any time per course syllabus. The final week at the close of each term is designated for examinations in all courses. All examinations must be taken at the time specified by the faculty member. Instructors may exempt graduating candidates from final exams a degree program in their final term, if the student is passing the course with a "C" or better final grade without the final exam calculated into the course grading process.

MAKE-UP EXAMS

Failure to take examinations at the designated time may result in a zero for the examination, and a transcripted F letter for the course unless a written acceptable excuse is approved by the course faculty member and a date is set for the student to make up the examination. **Make-up exams must be taken within two weeks of the time designated for the original exam.** In case a student should fail to make up a grade on any exam, the faculty member may, if advisable, give an opportunity to take the examination (or a similar examination) a second time within two weeks, but the first exam could still be considered for the final term grade. If the student fails the examination on the second attempt, the course may need to be repeated due to course grade average or insufficient mastery of course content demonstrated by failing the second attempt.

FINAL EXAMS

Students are required to pay accounts on time. No student will be permitted to take final exams unless financial arrangements for outstanding tuition and fees are satisfied. No

transcripts or grades will be issued until all tuition and fees are paid.

NOTE: Expected conduct during the administration of testing is discussed under Academic Integrity, Testing.

LEARNING RESOURCES

CAMPUS REFERENCE LIBRARY AND ONLINE CATALOG

Southern Bible offers library services with an established resource reference library on campus for student and faculty access. An online 24/7 catalog is likewise available at: southernbible.org/mySBIC. The learning resources of the College are managed under the leadership of a qualified and experienced librarian who holds the MLS (Master of Library Science) degree. A collection development policy guides all library work for sustaining and advancing learning resources. The Librarian publishes a monthly newsletter promoting information literacy among faculty and students, and community inquiry.

INFORMATION LITERACY

Effectual information literacy is the core for learning resources management at Southern. This essential core is published in handbook: The purpose of the SBIC Library is to support the educational goals, studies, and programs of Southern Bible Institute, act as a research partner with faculty and students by providing resources to equip men and women to be competent servant leaders with a Bible centered world view. The library's objectives naturally proceed from this understanding.

1. To collect, organize and preserve Biblical resources, and provide access to information to enhance and support the Biblical studies, general education subjects and other programs offered by the College.
2. To enhance the library's resources and services through cooperative relationships with other libraries.
3. To research, develop and implement innovative services, instruction and creative uses of technology to access, manage and communicate knowledge.
4. To develop and maintain a special collection of resources on local area pastors and churches.

The on-campus library maintains access to the Logos Bible Software and electronic Library collection. Patrons must schedule computer time to utilize this resource.

Furthermore, the College's writing guide. writing lab, and one-to-one information literacy coaching give students hands-on assistance for developing fundamental knowledge and skills for productive research that leads to writing communication.

PUBLIC LIBRARIES

Until on campus library services are fully operational, SBIC requires students to maintain a current TexShare library card. A TexShare library ID card can be obtained through local public libraries or from a library mentioned in SBIC syllabi such as Dallas Theological Seminary, Dallas Baptist University, or Criswell College. A TexShare card allows the student to use and borrow books on site and to do interlibrary loans. These libraries have significant learning resources for professional development, general education, Biblical, and theological studies supporting SBIC's curriculum. The student is subject to each library's user policies.

Research and writing requirements are addressed is this academic information section of the Catalog under Research and Writing Standards.

ELECTRONIC LIBRARIES

Technological learning resources are an integral part of the educational process contributing to measurable outcomes appropriate for the College's mission statement. To this end SBIC has partnered with Logos Bible Software for the purpose of offering its students a state of the art, richly equipped software platform and library management tool to advantage study suited for Biblical and theological studies.

Logos notably offers students an assortment of large, theologically diverse, scholarly, and broad-based libraries covering every discipline in the Biblical and Theological Studies, with e-pagination according to the print copy. A large assortment of Biblical language tools is available. Research documentation is a matter of copying and pasting and an assortment of guides serve as electronic research assistants with the ability to make custom guides. Integrated searching across the entire library or designated collections cuts discovery time in research to a small fraction normally needed when using traditional library research methods. All of this for a minimal investment that leads to life-long learning and growing in the faith.

All a student needs is an internet connection. Logos provides the availability of its student resources on mobile devices, tablets, and public computers with a user-based license instead of a device-based license. A student can customize and use Logos on as many devices as he or she might own.

Although a copy is available for limited use on campus, Students are encouraged (and College students are required) to obtain a personal copy of this software. Logos not only serves a student in studying but opens the door for life-long learning through study and application of the Scriptures.

WRITING LAB AND WRITING GUIDE

The faculty of SBIC have agreed on a standard writing guide and a support writing lab to form a base for improving student learning. Both curricular writing areas are supervised by the General Education lead faculty with information literacy services provided under the direction of the SBIC Librarian. This SBIC styled writing guide is downloadable free of charge from the College website. The focus of these functions can be summed in the faculty's intent to graduate competent writers who can communicate the message of God's Word for equipping life-long servant leaders.

LIFE-LONG LEARNING

God's character and knowledge is infinite and far beyond the human capacity to master. The applicable truths and wisdom throughout the Bible are never ending, thus making the task of learning on-going and forward into eternity. Graduates will encounter situations and circumstances in the years to come that are different from those today. There will be new and different questions facing those who own the Bible as their life rule for faith and practice.

All members of the SBIC community and especially the faculty seek to develop the desire for this indispensable task of life-long learning in its students. The very nature of SBIC's mission statement for graduating students with a Bible-centered worldview demands a distinctive for life-long learning. The foundation and general education studies areas in the curriculum also fully support life-long learning. Disciplinary and professional studies follow suit because we are all in change according to 2 Corinthians 4:16-18. Therefore, the philosophy of education at SBIC stands sure with the Bible as the center of all we set out to accomplish for the glory of God.

MINISTRY FORMATION

SERVANT LEADERSHIP EDUCATION DEVELOPMENT

SLED (Servant Leadership Education Development) is the supervised field education part of the curriculum. SLED contributes strongly within the areas for spiritual formation and more importantly provides ministry formation synergy for achieving the College's mission and outcomes associated with servant leadership.

The SLED Christian service assignment is designed to provide the setting in which the student can apply the theoretical material gained in the classroom in actual practical ministry involvement. If taken seriously, the student will have a richer educational experience, as well as enter full-time ministry, or the work force, with an enhanced sense of professional confidence.

The student will conduct at least one ministry service using the content of each course in some aspect. The service must be approved and reviewed by the instructor of the course and supervised/reviewed by a ministry mentor. Both must sign off on the assignment.

Fulfillment of this assignment is used in part to satisfy the SLED component for this semester's requirement.

GRADUATION

GRADUATION REQUIREMENTS

To be eligible for graduation, students must maintain high standards of moral and ethical conduct, settle all financial obligations with SBIC (at least two weeks prior to Commencement), and successfully complete their prescribed course of study with an overall 2.0 CGPA.

Clearance for approving a graduation application must be secured from the Business Office, Registrar's Office, and Student Development & Services Office. It is the responsibility of all graduation candidates to be certain that they are clear and in good standing with SBIC through all of these administrative and educational support areas.

GRADUATION APPLICATION AND FEE

Students must indicate their intent to be graduated by filing a completed Graduation Application form with the Registrar's Office and paying the accompanying fee by the spring deadline date per academic calendar.

If the application to graduate is turned in after the spring deadline date, a late fee may be charged in addition to the graduation fee, payable immediately. Late applications may be moved to the next graduation class.

RESIDENCY REQUIREMENT

SBIC residency standards require that the majority of Bible, theology spiritual formation, and professional development courses be taken through SBIC. Challenge exams are available for transfer students desiring to transfer more than the maximum number of course credit hours applicable to their academic program. In any scenario, at least 25% of any academic program must be taken through SBIC.

General education courses are all open for transfer with a "C" or better grade. The only

exception is for ENGL courses in the SBIC curriculum. Transfer students may be required to pass an English placement assessment with 80% or better to demonstrate they have language skills applicable for writing the interdisciplinary research paper required in the Associate of Science degree program and Bachelor of Arts degree. Students wanting to do transient study must file a completed and approved academic request form. This request must be approved by the Registrar and Vice President Academic Affairs.

EXIT ASSESSMENTS

Graduation requires written and oral exit assessments. These assessments measure the student's attainment of institutional education and academic program learning outcomes for each academic program, and serve to help faculty improve curriculum and instruction. Both indirect and direct assessment methodologies are used.

Direct Assessments: As a first direct assessment all graduation candidates (Certificate, Institute, and College) are tested in Biblical studies areas through a nationally recognized Biblical content assessment. The Southern Bible Circle Oral Exam serves as a second faculty direct exam. The oral exam is required for all BA students. Oral exam policy and procedures are addressed below. The third direct assessment involves general education competency. General education direct assessment for Associate of Science, Associate of Arts, and Bachelor of Arts candidates is accomplished through an integrative writing assignment in interdisciplinary courses: SEMN 4610 Capstone Seminar (AS & AA) and SEMN 4650 Senior Seminar (BA).

Indirect Assessments: All students are also asked about their agreement with SBIC's Biblical and Theological Distinctives published in the Catalog and on the website and any other areas designated by the faculty for administration. The second indirect assessment involves student perception about services and published academic degree outcomes as to the degree of agreement ranging from strongly disagree to strongly agree. A third indirect assessment is the minimum graduation CGPA of 2.0.

SLED (Servant Leadership Education Development): SLED is Southern Bible's field education program that connects classroom learning with hands on ministry experiences. This combination educational strategy serves to give students real-time ministry formation skills as well as spiritual formation to prepare the heart for a lifetime of servant leadership.

SLED likewise uses direct and indirect assessment. Student complete a journal that serves as indirect assessment and the field supervisor evaluates the student's work as a direct assessment using a number grid and comments for strengths and improvement. The resulting assessment is discussed with the student by the field supervisor and reviewed by the Vice President Student Services & Development at the end of the semester. Students receive a letter grade of CR for credit and NC for no credit. This grade is not calculated into the student's semester GPA or CGPA but is rather assessed by the number participation semesters required per degree. Four semesters are required for both Associate degrees and the Bachelor of Science degree and eight semesters for the Bachelor of Arts degree.

Through assessments all candidates for graduation are expected to demonstrate reasonable attainment proficiency with the institution's educational and academic program learning outcomes and other applicable areas in their academic program.

'SOUTHERN BIBLE CIRCLE' ORAL EXAM POLICY & PROCEDURES

WHY DOES SBIC GIVE AN ORAL EXAM?

In the tradition of the earliest Divinity Schools and most ministerial ordination protocols—*although these exams are in no way deemed a substitution for an ordination*—oral exams are required for all BA graduation candidates as a culmination of the Senior Seminar course. SBIC

faculty assess the student's level of success in achieving SBIC's student learning objectives. As with exit exams, the oral exam is assessed by a faculty cohort. This gives faculty an opportunity to directly access student learning achievement. Grading for the oral exam is Pass and No Pass with scaled achievement demonstrating mastery as Superior, Very Good, Satisfactory, Unsatisfactory. A second assessment is used by the faculty cohort to determine the graduation candidate's attainment for graduated student learning outcomes and the degree program outcomes published in the academic Catalog. The intention is not to see what a student does not know, but rather how well the student can articulate their education received at Southern Bible Institute & College.

Learning objectives are related to graduate candidate expectations, academic programs, courses, and the SBIC Biblical & Theological Distinctives. The design of the oral exam is to determine student achievement in four categories for Biblical Content, Doctrinal Articulation, Theological Understanding, and Ministry Formation.

Before the oral exam, candidates expecting to graduate in May, are given an agenda for the expected flow of events and a study guide. Questioning during the oral exam is not verbatim from the guide but directed by the professors at their election. Graduation Candidates are expected to demonstrate reasonable proficiency based on professorial perception and expertise to receive a Satisfactory grade. Strengths and Areas Needing Improvement are noted in an Oral Exam Grade Sheet. Candidates are likewise asked about their agreement with the SBIC's Biblical & Theological Distinctives. Copies of the oral exam grade sheet are given to the student, and another placed in the student's permanent academic records.

During the exam, a professor can likewise probe with more questions the depth of a student's answer if they perceive a weakness in the answer. After all questions and discussion is finished, if the faculty cohort determines that a student's answers are Unsatisfactory, then the faculty cohort will make actionable recommendations. The recommendations may range from writing a reasonable research paper based on subject weakness, a reading report, directed study with a second meeting used to demonstrate improved proficiency for a revised Unsatisfactory to Satisfactory grade, last possible delay of graduation.

After scoring is completed for the oral exam, students meet with a faculty member for an exit interview and discussion about their exit exam and anecdotal evaluation of their whole SBIC experience.

GRADUATION HONORS RECOGNITION

Scholastic excellence is recognized at graduation according to the student's CGPA with these designations.

Summa cum Laude	3.8+
Magna cum Laude	3.7
Cum Laude	3.5

HONORARY DEGREES

Through a vote of the faculty and Board of Directors, SBIC College identifies and cites the distinguished contributions of qualified Christian individuals in the cause of the Gospel ministry worldwide by awarding the honorary Doctor of Laws, the Doctor of Divinity, the Doctor of Letters, and the Doctor of Humane Letters at its annual commencement ceremony.

An honorary doctorate recognizes exemplary professional accomplishment or other outstanding achievement, but it differs from an earned doctorate in that no academic study or research credit is awarded or required for receiving an honorary doctorate degree from Southern Bible Institute. SBIC awards these recognized honorary degrees.

- The Doctor of Laws (LL.D.) is the most popular honorary doctorate now awarded. It is regarded as the most appropriate award for a person distinguished in Christian character and general service to the community or state or nation in learning, and to mankind.
- The Doctor of Divinity (D.D.) is the oldest and most traditional honorary degree awarded to individuals who have made major contributions, both by Christian service and example, to the Gospel ministry over an extended period of years.
- The Doctor of Letters (D.Litt., Litt.D.) is an honorary doctorate degree awarded to individuals who have been widely published or who have conducted a large amount of research in their respective field of study.
- The Doctor of Humane Letters (L.H.D.) is the oldest and most traditional honorary degree awarded to those who have made major contributions both by Christian service and example to the field of Humanities over an extended period of years.

INSTITUTIONAL EFFECTIVENESS AND RESEARCH

The purpose of the Institutional Effectiveness Office (IE) is to integrate institutional needs and efficiency into initiatives with goals and action plans that impact planning, budgeting, and decision making at all levels. The SBIC Five-Year Institutional Planning Guide & Strategic Initiatives Goals Workbook and Assessment Plan & Record Book are the main published documents that bring all of these areas together and focus the institution's priorities in line with the President & CEO's and governing Board's leadership, and give action items to the President's Advisory Council. SBIC's commitment to continuous improvement through the initiatives in this Five-Year Strategic Plan is supported by its budget and Fact Book, and further summarized in its annual report. The IE Office also serves as SBIC's hub for accreditation activities.

Central to IE and the mission statement of SBIC is its intention to educate students, to ensure their academic and spiritual growth and attainment, and to certify other levels of accomplishment among alumni. SBIC validates these intentions through its student outcomes assessment program.

Moreover, carefully chosen assessment instruments measure student and alumni perceptions and opinions, which in turn give staff, faculty, and administrators the opportunity to assess and reconsider the expectations they have for themselves and their students. This process gives the whole SBIC community opportunities to probe the relationship of outcomes to the mission statement, graduated student and degree program outcomes, student academic achievement, contributions of resources toward this achievement, and initiatives underway that ensure continued improvement and achievement of the mission and branding statement of the College for timeless servant leadership rooted in God's authoritative Word.

Targeted assessments include entrance, exit, and course assessments. The Student Success Seminar for entering students and Associate of Science capstone course serve as the primary avenues for documenting academic achievement at the program level as a critical component of SBIC's strategic planning process for improvement.

COURSE DELIVERY METHODS

SBIC's normative course delivery has been face-to-face in classroom instruction for all curricula except general education courses. With the advent of COVID-19 pandemic, the College has been offering courses via of remote learning technology using ZOOM^{tm} and may in the future offer some courses using a hybrid delivery model whereby there are a specified number of scheduled class meetings (per syllabus) on campus with the remainder of courses offered by remote learning online using Zoom^{tm} as a technology platform. Please contact the Registrar's Office or the Student Services & Development Office for assistance.

COURSE DELIVERY REQUIREMENTS FOR ONLINE

REQUIRED TECHNOLOGIES

Students enrolling in courses delivered by distance education must have the necessary equipment. Essentials from the start of class include an up-to-date computer capable of the demands of video conferencing, a webcam and headset, a reliable broadband internet connection, and an up-to-date web browser. All costs involved are to be borne by the student.

An up-to-date browser such as Google Chrome is necessary for logging in and completing course requirements.

Mouse /keyboard and scanning equipment are student choice items.

Software: Students should have word processing software such as Microsoft Word, or Open Office (which can be downloaded for free). Additionally, some courses may require the use of a spreadsheet. Therefore, Microsoft Excel is recommended.

Documents and presentations can be uploaded to mySBIC Student Portal primarily in .pdf format. Other formats may not properly open on the faculty's end, so unless instructed otherwise, upload assignments as .pdf. SBIC faculty does not accept paper documents, only electronic.

TECHNOLOGY COMPETENCIES

Students must be able to competently execute these tech tasks for the purpose of making satisfactory academic progress.

Use email. This is the regular means of communication between the professor and student. Students must be diligent to check their email on a regular basis to ensure that they have not missed important course updates.

Use mySBIC Student Portal (Also known as the Oasis Learning Management System). Students must be able to navigate the mySBIC Student Portal. All course instruction is delivered using a synchronous/hyflex platform. Video tutorials are available online. It is the student's responsibility to ask questions (available through the Writing Lab Services) if they are unsure how to use the portal.

Open attachment and attach documents. Course work is handled by using the mySBIC Student Portal document management tools provided in the software.

Accommodation for special needs. Special needs have inherent limits as to what the College can

reasonably do to assist students with certain kinds of physical disabilities. While it is not possible to fulfill the requests of every student with a special need, SBIC will work with students to make reasonable accommodations for verifiable needs/disabilities. For more information about processing accommodation needs requests, see Physical and Learning Requirements in the Admissions Information section of this Catalog, page 26. Federal Law prevents discrimination against people with disabilities and ensures that those with disabilities are accorded reasonable accommodations. See ADA Act, 42 U.S.C. ch. 126 & 12101

COURSE EXPERIENCE AND CONDUCT

Students are expected to attend an online class as if they were sitting in a campus classroom. SBIC's policy for course camera use is stated below.

Students should set aside class time apart from daily work and seek to be in a place that is free from distraction and other disturbances that hinder learning and course participation.

COMPUTER CAMERA ADVISORY AND USE POLICY

By the start fall 2021 it will be the policy of SBIC to require that students turn on their cameras during class.

Attendance means the student's physical presence with camera on is required during scheduled class meeting time published in the Course Schedule section of the syllabus.

COMMON QUESTIONS

What type of in-person and distant learning options does SBIC offer?

Southern Bible utilizes several modalities for course delivery. Beginning fall 2022, SBIC is piloting the popular synchronous (online/in-person) course delivery called "hyflex". Students will experience 21st century (distant) learning by attending class virtually alongside students who are present in the classroom. Other modality terms to know:

- *On-Campus* – Meets ONLY in-person on SBIC's campus
- *Online* – Meets ONLY virtually
- *Hybrid* – Meets partially Online and partially On-Campus
- Hyflex – Meets online and in-person simultaneously

How do online courses work?

The format is similar to a traditional campus classroom because all SBIC courses are currently conducted using synchronous/hyflex technology/methodologies. That is, all course activities are happening in the present time. Students are responsible for interacting with the professor when the professor asks engaging questions or when the student has a question. Participation is part of the grade. Reading assignments and homework are expected to be completed prior to each class. Discussion and participation threads with fellow class members is an important part of the learning experience. Students must practice civil responsiveness even when there is disagreement or when the student thinks they may have been misunderstood.

Do I have to be online at a specified time?

Yes, give yourself at least ten minutes prior to the start of class to get connected. The student must allow time to establish a workable connection and check in because student identity must be established via login and visually by the professor for primarily fulfilling attendance expectations for the course.

How do I choose courses?

Each semester students can register by logging into mySBIC. Assistance as to which courses to register for can be contacted by contacting the Registrar's Office.

How do I add/drop courses or withdraw from a course?

A student may add/drop a courses may according to the published dates on the Academic Calendar published in this catalog and on the College website. Log into mySBIC and clicking on the course add/drop link. Fill out the form and submit. For additional information see add/drop under Grading System, page 71.

How are courses cancelled?

Courses may be cancelled during the first week of the semester due to enrollment requirements and professor contracting matters. The Registrar will notify each enrolled student about cancellation and mark the course as canceled on the website. Financial reimbursement and enrollment in another course are at the Registrar's and Business Office's application decision-making per published policy for the Catalog academic year

What is the workload for online courses?

Students enrolled in three credit hour courses can expect six or more hours of course work with online time included in the minimum the six hours per week estimation. Those students enrolled in two credit hour courses can expect four or more hours per week, which includes time online for the total hours engaged in course work.

What is the average class size?

An average class size consists of about five students.

How do I contact my instructor?

Information for contacting your professor by email and phone number are included on the first page of the course syllabus. The course professor's contact hours are also listed on the first page of the syllabus. Feedback is vital to any meaningful learning process. Students are encouraged to take advantage of direct discussion with your professor about assignments and the course materials.

How do I submit course assignments?

All assignments must be uploaded through the mySBIC student portal. Each semester begins with an Orientation given by the Registrar. Submission of assignments is explained during Orientation. For assistance with student portal functions contact the Writing Lab via email at writinglab@southernbible.org.

How do I take exams/quizzes, the oral exam, and where do I write them?

To write your exams/quizzes, you must complete and submit all work online. Each professor gives instructions for testing procedures and exam completion limits and responses expected.

Where can I find more resources for my course?

Course materials are available by logging into your mySBIC Student Portal and choosing your course. In addition, each syllabus contains required reading resources. Additional learning resources may be included in the syllabus. A typical list of these additional learning resources can be found on our College website through the Library link located at southernbible.org/mySBIC. The course professor is a great resource person for directing independent research and reading. The SBIC Librarian can talk with a student about using the Writing Lab to improve research and writing skills for Biblical higher education students.

When is my course work due?

Each syllabus contains due dates for assignments. All other pertinent dates for the academic year can be found by logging into the College website to the current academic year calendar. The most current academic calendar can be found on the website's Admissions page. southernbible.org/Admissions

REGISTRATION PROCESS FOR COURSES

Registration for courses Southern Bible Institute & College is based a **Fixed Enrollment** process—for the diploma, certificate, and degree programs. That means, there will be a limited/specified number of students allowed to enroll within each semester. This approach helps with scheduling, class accommodations, and semester planning.

Currently, WE ARE ONLY ENROLLING 100 STUDENTS per semester for this academic year. These will be the first new and continuing students to "secure" one of these seats by paying for one course. Below are the enrollment steps and check the academic calendar for the timeline/deadlines for the semester.

Note that if all seats are full in your academic area, be sure to register on the **Waiting List**. In the event a seat opens due to non-payment, you will have opportunity to secure that seat (in the order of the waiting list).

CONTINUING STUDENTS

1. **Reserve a Seat**
   ("I intend to attend the upcoming semester")

- Go to mySBIC, the registration section
- Select 'Registration Form (Calendar)'
- Add a seat in your program area

2. **Secure a Seat**
   ("I'm committed to attend the upcoming semester")

- Make Payment for one class: online, by phone, or in person

3. Open Seating

- If seat is not secured by deadline, the seat will be open and you will be made available for other students.

4. **Select Classes**
   ("I'm confirmed to attend the upcoming semester")

- Class offerings will be made available based upon the students enrolled.
- Go to mySBIC, the registration section
- Select 'Registration Form'
- Add Classes

NEW / READMITTED STUDENTS: Check with Admissions Office for Application, seat security, and class selection deadlines.

CREDIT HOUR DEFINITION: A semester credit hour represents a minimum of 50 minutes of in class instruction per week for 15 in-class weeks (a reading week is included in calculations for out-of-class work), supplemented by two hours of preparation/out of class work for each hour of instruction for the average student; or the equivalent amount of time (37.5 hours) of instructor designated learning activities. This ratio is adjusted for independent and direct study courses, although the total activity hours per credit hour remains the same.

MATRICULATION: To matriculate, a student must have completed course registration, verified financial payment, and completed any other requirements related to registration at the beginning of each term.

Students who fail to complete registration before the first class meets are not considered registered and are not allowed to attend class. Students who have their class registrations cancelled will be required to re-register for whatever classes may be available during Late Registration and may be assessed a late fee. Failure to matriculate by the end of Late Registration may result in administrative withdrawal with a failing academic grade for enrolled courses and limited refund for fees and tuition.

SYLLABI

Every course in the SBIC curriculum has a syllabus to facilitate instruction and student expectations. Syllabi are standardized and contain a course number, name, and description which syncs with this Catalog. Expected learning outcomes, required and recommended textbooks, learning resources, course assignments and student evaluation by the instructor, attendance, course milieu and field education, and a course schedule of events per meeting date are included. Most instructors also provide a recommended bibliography at the end of the syllabus encourage additional study. A clear distinction will be made for assignment requirements for the higher College credit for the courses verses lower Institute credit for the same course. Students should pay close attention to the distinctions and are responsible for the rigor of work required for the course tier enrolled.

COURSE EVALUATIONS: At the end of the course the student is asked to complete a course evaluation and separate learning outcomes evaluation based on learning outcomes written in the syllabus. The evaluations follow a scaled Likert level of agreement format for each student response. Sections are also included for hand-written comments.

This evaluation has a dual purpose. It gives the student an opportunity for self-reflection about their course experience and a documented medium to suggest ways for improving the course. All evaluations are anonymous. After the instructor has submitted all grades, a complied report is given to the instructor based on all students' responses in the course so that improvements can be made and excellent areas can be identified and included in the next offering of the course by the instructor.

INFORMATION LITERACY

The purpose of the SBIC Information Literacy Plan is to support educational outcomes that develop inquiry and research skills which in turn support life-long learning. The plan further engages collaboration with faculty to ensure that students have the skill sets to "recognize when information is needed and have the ability to locate, evaluate and effectively the needed information." There are 13 goals with each goal having an assessment to determine competency.

- Become familiar with library services and resources
- Use the SBIC Online Library Catalog (Follett Destiny) to locate resources in the library
- Locate and use the curate list of online resources available on the SBIC Library Catalog Homepage
- Understand and uses the LC Classification System to locate books in the library
- Create a library and/or a database personal account to save resources located for later use
- Understand how to search and the types of searches using the library catalog & databases.
- Identify the various types of resources (print, electronic, & online) and formats (print, eBooks, journals, audio-visual)
- Demonstrate an understanding of keyword and Boolean searching
- Understands the difference between primary and secondary resources
- Know and understands how to evaluate resources to determine the authority and reliability of the author or the content creator.
- Know how to properly cite resources used for research assignments and the preferred citation style approved by the College.
- Understand how to avoid plagiarism using proper acknowledgement of others knowledge and research.
- Understand the College's policy on plagiarism

RESEARCH AND WRITING EXPECTATIONS

SBIC follows Kate Turabian's: *A Manual for Writers of Term Papers, Theses, and Dissertations*, 8th ed., 2008, which is patterned after *The Chicago Manual of Style*, sixteenth edition. This manual contains research and writing standards prescribed for successfully completing formal research papers assigned by SBIC instructors and is required standard for writing the critical thinking section of the integrative writing assignment in SEMN 4610 Capstone Course in the Associate of Science degree.

All students are encouraged to use the online *Turabian Quick Guide* in their writing assignments. This guide provides examples for documenting bibliographic sources. Using the *Turabian Quick Guide* contributes to the student's research skills growth and prepares the student for entering advanced programs of study beyond their present academic program. Writing assignments and formal research papers are graded using a rubric approved by faculty.

The *Turabian Quick Guide* can be accessed online at: http://www.press.uchicago.edu/books/turabian/turabian_citationguide.html.

STATEMENT ON WOMEN IN MINISTRY

SBIC affirms the value and dignity of all persons created in God's image based on its Biblical and theological distinctives. We also affirm that the gifts of the Spirit may be given to male and female without distinction, that all believers are to serve one another through a local church body, and each believer has the responsibility to communicate God's truths—whether it be in evangelism or discipleship. We distinguish, however, between ministry gifts and church offices, and believe that the office of church pastor/elder as preacher/teacher should be restricted to men who meet the requirements indicated in I Timothy 3:1-7 and Titus 1:5-16. SBIC therefore holds that women should not serve in this capacity.

Female applicants and students should be aware of the standards for their own church or denomination regarding ordination and eligibility for ministry. SBIC does not ordain male or female students and does not endorse graduates for ordination. These are responsibilities of the local church with which the student is associated.

While women are permitted to pursue most academic program (including Bible Exposition, but excluding Pastoral Ministry Leadership), SBIC does practice course registration distinctives for preaching courses within the professional studies area of the curriculum. Additionally, SBIC does not accept transfer credit for preaching courses without the distinctions mentioned above.

STATEMENT ON HUMAN SEXUALITY

SBIC believes God created humans, male and female by design, and established marriage as the institution wherein a man and a woman should live together before God in a life-long, monogamous relationship. This is affirmed in SBIC's Biblical and Theological Distinctives. Furthermore, the Bible teaches that the only legitimate context for sexual activity is within this marital relationship. Singleness is not a lesser state but was honored by the apostle Paul as a distinct calling. SBIC does not knowingly admit students who are not in agreement with this policy statement for human sexuality.

SBIC does not recognize non-marital, same sex cohabitation agreements, same sex marriage, or transgender marriage. This non recognition also applies to individuals. God's Word speaks clearly to this matter according to Leviticus 18:22 and Romans 1:18-32.

Furthermore, regardless of the unsoundness of the *Obergefell* opinion, it does hold "that those who adhere to religious doctrines may continue to advocate with utmost, sincere conviction that, by divine precepts, same sex marriage should not be condoned." Furthermore, the majority opinion goes on to proclaim that the "First Amendment ensures that religious organizations and persons are given proper protection as they seek to teach the principles . . . central to their lives and faiths. . . to continue the family structure they have long revered."

Accordingly, Southern Bible Institute & College shall continue to teach that the institution of marriage will remain as set forth in the Bible. It will only teach that marriage ceremonies should be conducted for a God• made man and a God-made woman, who qualify to be Biblically married. The *Obergefell* opinion does not alter the admission requirements or personal conduct policies of Southern Bible Institute.

A public read-only copy and advisory for f this policy can be obtained by contacting the President & CEO's Office.

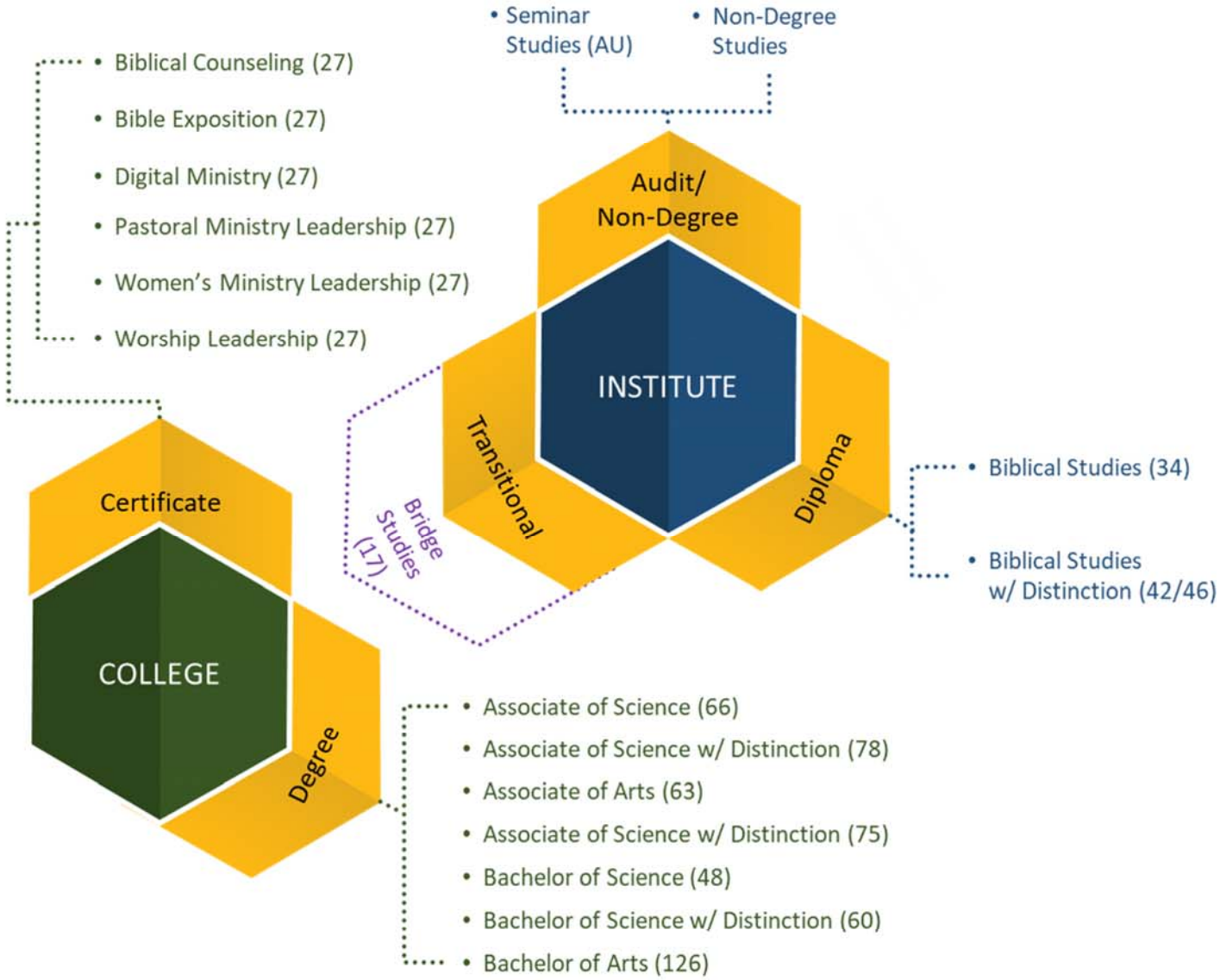
ACADEMIC PROGRAMS INFORMATION

PROGRAM CHART

ACADEMIC PROGRAM REQUIREMENTS

SOUTHERN BIBLE
INSTITUTE & COLLEGE

PROGRAM CHART



( ) indicates credit hours required for completion.

INSTITUTE PROGRAMS

AUDIT & NON-DEGREE STUDENTS

Audit and Non-Degree students, although fully recognized and integrated as part of the student body, are awarded no programmatic credentials (not graduated). Audit/Non-Degree students are offered the opportunity to take courses primarily for personal reasons—such as more in-depth study and interaction at a post-secondary level or to increase applicable Biblical knowledge.

Seminar (Audit) Studies

The Seminar Studies program is the course auditing option of the academic offerings. If a student desires to audit a course or a series of courses—and has not been admitted into any other program—this is the program to which they may be admitted. A simplified application process will be used for admission into this program. Applicants only looking for course knowledge, classroom experience, course refresher, or do not meet admission requirements and readiness, should consider this option.

Students in the Seminar program may enroll in any course where auditing is available. Under the current enrollment process, Seminar students may enroll once the course schedule is posted and are not counted within the fixed enrollment seating limit. These students are encouraged to interact during course proceedings and take full advantage of the instructor's knowledgeability and the classroom learning experience. As audit students course credit is not awarded, however record of course enrollment will be included on unofficial and official transcripts—verified with an "AU" in the grade place. Subsequently, no grade points are accumulated.

Seminar students' attendance will not be monitored, but active attendance is encouraged for maximum course benefits. These students are not permitted to take exams—other test type work—or submit work to the instructor for grading. Course materials (such as instructor notes) will be made available through the student's mySBIC student portal, however access will only be granted if the Technology Fee has been paid in full.

Given the parameters of this program, audit courses are offered at a lower tuition rate. Student fee is required each semester; however, the Technology fee is optional.

Non-Degree Studies

Non-Degree students are students who want to take courses for credit, however, desire not to matriculate through any qualifying program, and therefore are not awarded any credentials. The Institute admissions process is applicable for this program. Under the current enrollment process, Non-Degree students may enroll once the course schedule is posted and are not counted within the fixed enrollment seating limit.

Students in this program may take any course, with the expectation of fulfilling all course requirements—including field education and chapel requirements—and will receive a letter grade as well as accumulate grade points. All course enrollments and grades will be recorded on unofficial and official transcripts. Institute courses taken for credit—courses with less than college rigor—are not advocated for credit transferability, except internally to our College through the Bridge Studies program.

Tuition for courses taken under this program, is the current per/hour cost. Student and Technology fees are required for Non-Degree students.

The Diploma academic program is designed for students desiring a deeper knowledge of scripture without the rigor of college level coursework. Courses in this program are 2 credit hours which allows for lighter workload and subsequently lower total tuition costs. Although

Diploma students will have less out of class work, they will receive the same in class instruction and classroom experience as college students taking the 3 credit hour version of the course. Institute courses taken for credit—courses with less than college rigor—are not advocated for credit transferability, except internally to our College through the Bridge Studies program.

The Institute admissions process is applicable for this program. Under the current enrollment process, the number of seats (i.e., students allowed to enroll under this program) available per semester for Diploma students will be fixed/limited. Therefore, students are encouraged to remain aware of the timetable for enrollment to secure a seat.

DIPLOMA BIBLICAL STUDIES

The Diploma in Biblical Studies provides an extensive study of the entire Bible with introductory spiritual formation and theological studies. Students admitted into the Diploma program may transfer in up to 9 credit hours to meet Biblical studies requirements with a "C" or better grade from a higher education institution recognized by USDE or CHEA. Challenge Exams or Bible Knowledge Assessment tools may be used for evaluating Biblical and theological studies credit transfers. SPRF 3130 Biblical Foundations for Servant Leadership must be taken through SBIC.

DIPLOMA ACADEMIC PROGRAM LEARNING OUTCOMES

CORE COURSES: These are the minimum courses required for anyone receiving non-CEU credentials from SBIC—Bible and Technology, New Testament Survey, Old Testament Survey I, Old Testament Survey II, Biblical Foundations for Servant Leadership, and Survey of Theology. Some of these courses are required prior to taking the more intensive Biblical and theological studies.

BIBLICAL STUDIES: Evidence a foundational knowledge of Scripture content, subject matter, broad book section themes, timelines, personalities, and geography for the Old and New Testaments by making an acceptable score on the bible content written exit assessment.

THEOLOGICAL STUDIES: Evidence a foundational level of learning for applying hermeneutical principles, systematic theology survey study, and servant leadership foundations by making an acceptable score on a written exit assessment designed for Certificate students.

FIELD EDUCATION-CHRISTIAN SERVICE: Evidence an ongoing commitment to Christian servant leadership through ministry in the local church and to the ends of the earth by completing all SLED requirements. The field education requirement will be included as part of the course requirement for each class.

Diploma students must complete all program and graduation requirements to receive the applicable credentials. After Diploma program completion a student may choose to further their educational pursuit, by applying for the Bridge Studies program as a transitional path to a College degree or certificate program.

Diploma in Biblical Studies with Distinction

As an option—and in addition to the Biblical Studies requirements—students can choose to take an additional 8 credit hours and graduate with a Diploma in Biblical Studies with Systematic Theology Distinction. Students may also choose a distinction from the College Professional Development Certificate program options. The Systematic Theology Distinction allows for 2 credit hour Institute courses, wherein all Certificate Distinctions are 3 credit hour, college level courses. Students should be aware that the Certificate professional development courses will be on that level of rigor.

BIBLICAL STUDIES DIPLOMA CURRICULUM

Diploma in Biblical Studies

Course Number		Course Name	Credit Hours
BIBT	1310-I	The Bible and Technology (I)	2
NTBS	1201-I	New Testament Survey* (I)	2
OTBS	1101-I	Old Testament Survey I* (I)	2
OTBS	1102-I	Old Testament Survey II* (I)	2
NTBS	1210-I	The Gospels and Acts (I)	2
NTBS	1230-I	Pauline Epistles (I)	2
NTBS	1240-I	General Epistles & Revelation (I)	2
OTBS	1110-I	Pentateuch (I)	2
OTBS	1120-I	Historical Books (I)	2
OTBS	1130-I	Poetic and Wisdom Books (I)	2
OTBS	1140-I	Major Prophets (I)	2
OTBS	1150-I	Minor Prophets (I)	2
THEO	3201-I	Survey of Theology(I)	2
SPRF	3130-I	Biblical Foundations for Servant Leadership (I)	2
SPRF	3110-I	Spiritual Foundations (I)	2
SPRF	3120-I	Personal Evangelism (I)	2
COMM	4230-I	Introduction to Bible Exposition (I)	2
		Total credits required:	**34**

Diploma in Biblical Studies w/Systematic Theology Distinction

THEO	3210-I	Systematic Theology I (I)	2
THEO	3220-I	Systematic Theology II (I)	2
THEO	3230-I	Systematic Theology III (I)	2
THEO	3240-I	Systematic Theology IV (I)	2
		Total credits required:	**42**

Diploma in Biblical Studies w/Distinction

See Professional Development Curriculum for distinction emphasis and required courses	12	
Total credits required:		**46**

** Prerequisite for one or more courses.*

The Transitional or leveling program is meant to offer students a preparation path for collegiate studies. Whether transitioning from an Institute Diploma program or requiring additional readiness prior to admittance into a College program, these studies will give students a greater confidence and opportunity for success on the college level.

The Institute admissions process is applicable for this program. Under the current enrollment process, the number of seats (i.e., students allowed to enroll under this program) available per semester for Transitional students will be fixed/limited. Therefore, students are encouraged to remain aware of the timetable for enrollment in order to secure a seat.

BRIDGE STUDIES

The Bridge studies program is designed in a way that compensates for the credit hour differential between the course work of the Institute and that of the College. Most required courses are intended to improve the student's technology, writing, and reading skills to the degree necessary for college level work.

Tuition for courses taken under this program, is the current per/hour cost. Most courses in this program are 3 credit hours. Student and Technology fees are required for Bridge Studies students.

Students who complete the Bridge Studies requirements with a minimum 3.0 cumulative grade point average (CGPA), and having paid in full the Bridge Fee—a one-time admission/supplement fee for transitioning from Institute to College—will be admitted seamlessly into a collegiate program with all credits (C or better), being transferred from their Institute level coursework of both Diploma and Bridge Studies programs. No graduation is required, nor will credentials be awarded upon completion of the Bridge Studies program.

BRIDGE STUDIES CURRICULUM

Bridge Studies

Course Number		Course Name	Credit Hours
OTBS	2101	Old Testament Elective	3
NTBS	2101	New Testament Elective	3
SEMN	1301-I	Student Success Seminar (I)	2
BCIS	1001	Introduction to Computers & Technology	2
BCLAB	1001	Computers & Technology Lab	1
CHST	3501	Church History	3
ENGL	2101	Grammar and Composition	3
		Total credits required:	**17**

COLLEGE PROGRAMS

PROFESSIONAL DEVELOPMENT CERTIFICATES

Certificates include: BIBLICAL COUNSELING • BIBLE EXPOSITION *(Expository Preaching or Teaching*) • DIGITAL MINISTRY • PASTORAL MINISTRY LEADERSHIP • WOMEN'S MINISTRY LEADERSHIP • WORSHIP LEADERSHIP MINISTRY

Professional Development Certificates emphasize course work in the curriculum for vocational ministry education and readiness aligned with the College's mission statement. Focus is given to areas of study for committed Christians interested in getting deeper into Biblically based professional development education to hone their ministry and vocational skills, but do not necessarily desire to obtain degree. Courses are taught at a collegiate level.

College admissions process is applicable for this program. Under the current enrollment process, the number of seats (i.e. students allowed to enroll under this program) available per semester for Certificate students will be fixed/limited. Therefore, students are encouraged to remain aware of the timetable for enrollment in order to secure a seat.

New applicants for the Certificate program may transfer in up to 12 credit hours to meet Biblical studies requirements with a "C" or better grade from a higher education institution recognized by USDE or CHEA.

SPRF 3130 Biblical Foundations for Servant Leadership must be taken through SBIC.

Each Certificate Program includes: 15 credit hours of core courses and 12 credit hours of ministry specific course work. Additionally, current ministry coaching is a part of the curriculum which involves "real-time" ministry development.

CERTIFICATE ACADEMIC PROGRAM LEARNING OUTCOMES

CORE COURSES: Bible and Technology, New Testament Survey, Old Testament Survey I or Old Testament Survey II, Biblical Foundations for Servant Leadership, and Survey of Theology. A minimum of 6 credit hours of: Bible and Technology, New Testament Survey, Old Testament Survey I or Old Testament Survey II must be completed with a "C" or better, prior to taking the final 6 credit hours of the ministry specific course work for any Certificate program. Students will not be permitted to proceed in the developmental course work until this requirement is satisfied.

BIBLICAL & THEOLOGICAL STUDIES: Evidence a foundational knowledge of Scripture content, subject matter, broad book section themes, timelines, personalities, and geography for the Old and New Testaments by making an acceptable score on the bible content written exit assessment. Evidence a survey level of knowledge for Systematic Theology studies by making a "C" or better final grade.

FIELD EDUCATION-CHRISTIAN SERVICE: Evidence an ongoing commitment to Christian servant leadership through ministry in the local church and to the ends of the earth by completing all SLED requirements. The field education requirement will be included as part of the course requirement for each class.

PROFESSIONAL STUDIES: Evidence applicable knowledge and professional skills in their certificate area of professional development education studies by completing all courses with a "C" or better final course grade. Certificate students must complete all program and graduation requirements in order to receive the applicable credentials.

Applicable knowledge and professional skills for each Professional Development Certificate include broad learning outcomes that are evidenced by the requirement for "C" or better final course grade. These learning outcomes by certificate are:

BIBLICAL COUNSELING MINISTRY CERTIFICATE LEARNING OUTCOMES

Engage in counseling support ministry primarily in the local church (non-licensure).

Guide counseling clients in choosing Biblical solutions leading to healthy relationships.

Equipping for advancing to further studies in Biblical counseling ministry.

BIBLE EXPOSITION MINISTRY CERTIFICATE LEARNING OUTCOMES

Perform sound exegesis as part of preaching/teaching preparation methodology.

Deliver expository sermons/teachings that are Biblically forged, theologically sound, and applicable to a wide range of audiences.

Equipping for advancing to further studies in Biblical exposition ministry.

DIGITAL MINISTRY CERTIFICATE LEARNING OUTCOMES

Articulate a Biblical premise and theological framework for technology within the church and its usefulness in advancing the cause of Christ.

Devise strategies to utilize digital platforms for various ministry initiatives of the local church or para-church group.

Competently use various digital tools, applications, and software in the various areas of ministry.

Equipping for advancing to further studies in digital ministry.

PASTORAL MINISTRY LEADERSHIP CERTIFICATE LEARNING OUTCOMES

Employ ministry leadership skills for achieving strategic and visionary planning.

Effectively express pastoral care and concern for membership and others

Resolve and apply conflict management solutions skills for healthy relationships.

Equipping for advancing to further studies in pastoral ministry leadership.

WOMEN'S MINISTRY LEADERSHIP CERTIFICATE LEARNING OUTCOMES

Articulate the Biblical premise for God's design and intention for women.

Address the challenges and issues women face in the home, church, community, and marketplace.

Apply various methods and skills for ministering to the needs of women.

Identify personal spiritual gifting and ways to maximize in ministry.

Competently lead in a local church women's ministry program.

Equipping for advancing to further studies in women's ministry leadership.

WORSHIP LEADERSHIP MINISTRY CERTIFICATE LEARNING OUTCOMES

Competently use ministry leadership skills in a local church worship ministry program.

Engage worshipers in meaningful God-centered worship.

Plan a church-wide worship leadership program for one calendar year.

Equipping for advancing to further studies in worship leadership ministry.

PROFESSIONAL DEVELOPMENT CERTIFICATES CURRICULUM

Certificate in [Professional Development]

Course Number		Course Name	Credit Hours	
		Core Courses		
BIBT	1310	Bible and Technology *	3	
NTBS	1201	New Testament Survey*	3	
OTBS	1101	Old Testament Survey I* **or** OTBS1102 Old Testament Survey II*	3	
SPRF	3130	Biblical Foundations for Servant Leadership	3	
THEO	3201	Survey of Theology	3	
				15
		Distinctions and Courses (*Choose one area of concentration*)		
		PASTORAL MINISTRY LEADERSHIP		
LEAD	4101	Pastoral Leadership I	3	
LEAD	4102	Pastoral Leadership II	3	
LEAD	4110	Pastoral Care	3	
LEAD	4120	Conflict Resolution	3	
				12
		WOMEN'S MINISTRY LEADERSHIP		
LEAD	4220	The Gifted Woman*	3	
LEAD	4221	The Christian Woman and the 21st Century Home	3	
LEAD	4222	The Christian Woman and Today's Local Church	3	
LEAD	4223	The Christian Woman in Modern Society & Marketplace	3	
				12
		WORSHIP LEADERSHIP		
WORL	4401	The Worship Toolbox	3	
WORL	4402	The Worshiping Life	3	
WORL	4403	Worship Theology	3	
WORL	4404	Psalms, Hymns, and Spiritual Songs	3	
				12
		BIBLICAL COUNSELING MINISTRY		
COUN	4301	Biblical Counseling Theory	3	
COUN	4302	Counseling Skills and Techniques	3	
COUN	4303	Marriage & Family Counseling I*	3	
COUN	4304	Marriage & Family Counseling II	3	
				12
		BIBLE EXPOSITION MINISTRY		
COMM	4230	Intro to Bible Exposition	3	
COMM	4231	Exegesis for Exposition	3	
Select any two of the following:				
COMM	4212	Premier Expository Preaching III	3	
COMM	4213	Premier Expository Preaching IV	3	
OR				
COMM	4222	Teaching Methodologies	3	
COMM	4223	Teaching Theologically	3	
				12
		DIGITAL MINISTRY		
DGMN	4700	Theology of Technology	3	

DGMN	4701	Media Topics for Corporate Worship	3	
DGMN	4702	Media Topics for Evangelism & Outreach	3	
DGMN	4703	Media Topics for Administration & Discipleship	3	
				12
Total credits required:				**27**

** Prerequisite for one or more courses.*

ASSOCIATE OF SCIENCE BIBLICAL STUDIES

The Associate of Science degree in Biblical Studies is designed for a student who desires a shorter termed, Biblical higher education undergraduate degree with a major in Biblical studies and minor in broad general education studies.

The College admissions process is applicable for this program. Under the current enrollment process, the number of seats (i.e. students allowed to enroll under this program) available per semester for Degree students will be fixed/limited. Therefore, students are encouraged to remain aware of the timetable for enrollment in order to secure a seat.

Accepted students for the Associate of Science degree program may transfer in up to 18 credit hours to apply toward general education requirements (non-Biblical/theological or ministry course work) and up to 9 hours in Biblical studies with a "C" or better grade from a higher education institution recognized by USDE or CHEA. Challenge Exams or Bible Knowledge Assessment tools may be used for evaluating Biblical and theological studies credit transfers. AP and CLEP credits may also be considered for transferability (see Academic Credit Alternatives in Academic Information). SPRF 3130 Biblical Foundations for Servant Leadership must be taken through SBIC.

ASSOCIATE OF SCIENCE ACADEMIC PROGRAM LEARNING OUTCOMES

GENERAL EDUCATION: Evidence an acceptable general education entry-level study at a comprehensive level by transfer of general education course credit with a “C” or better final grade, by completion of any outstanding general education required courses with a "C or better final grade: and by completing the integrative writing assignment (for general studies, Biblical and theological studies) in the interdisciplinary capstone seminar.

Further, Associate of Science students must choose 1 general studies course from each of these three disciplinary categories to complete general education degree requirements: Fine Arts/Humanities, Natural Sciences/Mathematics, and Social/Behavioral Sciences (see Curriculum chart next page for categories with courses). All general education courses are required in the communication disciplinary category.

CORE COURSES: These are the minimum courses required for anyone receiving non-CEU credentials from this SBIC—Bible and Technology, New Testament Survey, Old Testament Survey I, Old Testament Survey II, Biblical Foundations for Servant Leadership, and Survey of Theology. Some of these courses are required prior to taking the more intensive Biblical and theological studies.

BIBLICAL STUDIES: Evidence a foundational knowledge of Scripture content, subject matter, broad book section themes, timelines, personalities, and geography for the Old and New Testaments by making an acceptable score on the bible content written exit assessment.

THEOLOGICAL STUDIES: Evidence a foundational level of learning for applying hermeneutical principles, systematic theology survey study, and servant leadership foundations by making an acceptable score on a written exit assessment designed for Certificate students.

FIELD EDUCATION-CHRISTIAN SERVICE: Evidence an ongoing commitment to Christian servant leadership through ministry in the local church and to the ends of the earth by completing all SLED requirements. The field education requirement will be included as part of the course requirement for each class.

Associate of Science Degree Graduating with Distinction

As an option—in addition to AS degree requirements—students can choose to take and complete additional theological or professional development certificate courses and graduate with a distinction from the Associate of Science degree program.

Associate of Science degree students must complete all program and graduation requirements in order to receive the applicable credentials.

After completing the Associate degree program curriculum, a student may also choose to take a stand-alone Professional Development Certificate, apply for a Bachelor of Arts degree, or further their education through an applicable SBIC articulation agreement.

Associate of Arts degree students must complete all program and graduation requirements in order to receive the applicable credentials.

ASSOCIATE OF SCIENCE CURRICULUM

Major Biblical Studies

Minor General Studies

Course Number		Course Name	Credit Hours
General Education Studies Core (Required)			
		COMMUNICATION	
ENGL	2101	Grammar and Composition*	3
ENGL	2102	Literature and Composition	3
Choose one course from each of the three general education disciplinary categories.			
		HUMANITIES/FINE ARTS	
HIST	2201	Western Civilization I	3
HIST	2202	Western Civilization II	3
MUSI	2301	Music Appreciation	3
PHIL	2501	Introduction to Philosophy	3
PHIL	2510	Biblical Ethics	3
PHIL	2502	Critical Thinking	3
		NATURAL SCIENCES/MATHEMATICS	
MATH	2501	Introduction to College Math	3
ECSI	2601	Earth Science	3
		SOCIAL/BEHAVIORAL SCIENCES	
PSYC	2901	Introduction to Psychology	3
PSYC	2902	Developmental Psychology	3
SOCI	2801	Introduction to Sociology	3

Interdisciplinary Studies

SEMN	1301	Student Success Seminar	1	
SEMN	4610	Capstone Seminar	2	
				18

Biblical Studies

BIBT	1310	Bible and Technology	3	
NTBS	1201	New Testament Survey*	3	
NTBS	1210	The Gospels and Acts	3	
NTBS	1230	Pauline Epistles	3	
NTBS	1240	General Epistles & Revelation	3	
OTBS	1101	Old Testament Survey I*	3	
OTBS	1102	Old Testament Survey II*	3	
OTBS	1110	Pentateuch	3	
OTBS	1120	Historical Books	3	
OTBS	1130	Poetic and Wisdom Books	3	
OTBS	1140	Major Prophets	3	
OTBS	1150	Minor Prophets	3	
				36

Theology and Spiritual Formation Studies

SPRF	3110	Spiritual Foundations	3	
SPRF	3120	Personal Evangelism	3	
SPRF	3130	Biblical Foundations for Servant Leadership	3	
THEO	3201	Survey of Theology		
CHST	3501	or Church History	3	
				12
		Total credits required:		***66***

Associate of Science w/ Distinction

See Professional Development Certificate curriculum for required courses as a distinction.	12
Total credits required:	***78***

* Prerequisite for one or more courses.

ASSOCIATE OF ARTS GENERAL STUDIES

The Associate of Arts degree in General Studies is designed for a student who desires a shorter termed, Biblical higher education undergraduate degree with a major in broad general education studies and a minor in Biblical Studies. All courses are taught with a distinctive Biblical worldview flowing from SBIC's mission statement.

The College admissions process is applicable for this program. Under the current enrollment process, the number of seats (i.e. students allowed to enroll under this program) available per semester for Degree students will be fixed/limited. Therefore, students are encouraged to remain aware of the timetable for enrollment in order to secure a seat.

Accepted students for the Associate of Arts degree program may transfer in up to 18 credit hours to apply toward general education studies or open electives requirements (non- Biblical and theological or ministry course work) and up to 9 hours in Biblical studies with a "C" or better grade from a higher education institution recognized by USDE or CHEA. Challenge Exams or Bible Knowledge Assessment tools may be used for evaluating

Biblical and theological studies credit transfers. AP and CLEP credits may also be considered for transferability (see Academic Credit Alternatives in Academic Information). SPRF 3130 Biblical Foundations for Servant Leadership must be taken through SBIC as core courses.

ASSOCIATE OF ARTS ACADEMIC PROGRAM LEARNING OUTCOMES

GENERAL EDUCATION: Evidence an acceptable level of broad general education study at a comprehensive level by transfer of general education course credit with a “C” or better final grade, by completion of any outstanding general education required courses with a "C or better final grade: and by completing the integrative writing assignment (for general studies, Biblical and theological studies) in the interdisciplinary capstone seminar.

BIBLICAL STUDIES: Evidence a foundational knowledge of Scripture content, theology survey knowledge, subject matter, broad book section themes, timelines, personalities, and geography for the Old and New Testaments by making an acceptable score on the Bible content written exit assessment.

FIELD EDUCATION-CHRISTIAN SERVICE: Evidence an ongoing commitment to Christian servant leadership through ministry in the local church and to the ends of the earth by completing all SLED requirements. The field education requirement will be included as part of the course requirement for each class.

Associate of Arts Degree Graduating with Distinction

As an option—in addition to AA degree requirements—students can choose to take and complete additional theological or professional development certificate courses and graduate with a distinction from the Associate of Science degree program. A student may also pursue other education through SBIC’s articulation agreements.

Associate of Science degree students must complete all program and graduation requirements in order to receive the applicable credentials.

ASSOCIATE OF ARTS CURRICULUM

Course Number		Course Name	Credit Hours
Biblical Studies (Required)			3
BIBT	1310	Bible and Technology *	3
NTBS	1201	New Testament Survey*	3
OTBS	1101	Old Testament Survey I*	3
		or OTBS 1102 Old Testament Survey II*	3
SPRF	3130	Biblical Foundations for Servant Leadership	3
THEO	3201	Survey of Theology	3
			15

General Education Studies Core (Required)			
Communication			
ENGL	2101	Grammar and Composition	3
ENGL	2102	Literature and Composition	3
Humanities/Fine Arts			
HIST	2201	Western Civilization I	3
HIST	2202	Western Civilization II	3
MUSI	2301	Music Appreciation	3
PHIL	2501	Introduction to Philosophy	3

PHIL	2510	Biblical Ethics	3	
PHIL	2502	Critical Thinking	3	
Natural Sciences/Mathematics				
MATH	2501	Introduction to College Math	3	
		or ESCI 2601 Earth Science		
Social/Behavioral Sciences				
PSYC	2901	Introduction to Psychology	3	
PSYC	2902	Developmental Psychology	3	
		or SOCI 2801 Introduction to Sociology		
				33
Interdisciplinary Studies				
SEMN	1301	Student Success Seminar	1	
SEMN	4610	Capstone Seminar	2	
				3
Open Electives or Professional Development Certificate Curriculum				
		Open Electives	3	
		Open Electives	3	
		Open Electives	3	
		Open Electives	3	
				12
		Total degree hours credits required:		**63**
AA in Biblical Studies w/Distinction				
Professional Development Certificate curriculum for distinction emphases and courses required.				12
		Total degree hours credits required:		**75**

* Prerequisite for one or more courses

BACHELOR OF SCIENCE (SECOND) DEGREE BIBLICAL STUDIES

The Bachelor of Science degree is designed for the student not pursuing professional/vocational ministry but is interested in gaining an advanced knowledge of the Bible as a second major. Students accepted for a second bachelor's degree must have a B.A., B.S., or equivalent bachelor's degree from a post-secondary higher education institution recognized by USDE or CHEA. This degree program has no transferable hours since it is a focused second major. Students must complete (at minimum) the major in Biblical studies curriculum to receive a second bachelor's degree.

The College admissions process is applicable for this program. Under the current enrollment process, the number of seats (i.e., students allowed to enroll under this program) available per semester for Degree students will be fixed/limited. Therefore, students are encouraged to remain aware of the timetable for enrollment in order to secure a seat.

BACHELOR OF SCIENCE ACADEMIC PROGRAM LEARNING OUTCOMES

GENERAL EDUCATION**:** Evidence a comprehensive level of general education study by review of transferable general education courses to/from a completed bachelor's degree

academic program for meeting degree requirements.

CORE COURSES: These are the minimum courses required for anyone receiving non-CEU credentials from SBIC—Bible and Technology, New Testament Survey, Old Testament Survey I, Old Testament Survey II, Biblical Foundations for Servant Leadership, and Survey of Theology. Some of these courses are required prior to taking the more intensive Biblical and theological studies.

BIBLICAL STUDIES: Evidence a foundational knowledge of Scripture content, subject matter, broad book section themes, timelines, personalities, and geography for the Old and New Testaments by making an acceptable score on the bible content written exit assessment.

THEOLOGICAL STUDIES: Evidence a foundational level of learning for applying hermeneutical principles, systematic theology survey study, and servant leadership foundations by making an acceptable score on a written exit assessment designed for Certificate students.

FIELD EDUCATION-CHRISTIAN SERVICE: Evidence an ongoing commitment to Christian servant leadership through ministry in the local church and to the ends of the earth by completing all SLED requirements. The field education requirement will be included as part of the course requirement for each class.

Bachelor of Science (Second) Degree in Biblical Studies with Distinction

As an option—and in addition to the Biblical Studies requirements—students can choose to take and complete additional theological or professional development courses and graduate with a distinction from the Bachelor of Science degree program.

Bachelor of Science degree students must complete all program and graduation requirements in order to receive the applicable credentials.

BACHELOR OF SCIENCE (SECOND) DEGREE CURRICULUM

BS in Biblical Studies

Course Number		Course Name	Credit Hours
BIBT	1310	The Bible and Technology	3
NTBS	1201	New Testament Survey*	3
OTBS	1101	Old Testament Survey I*	3
OTBS	1102	Old Testament Survey II*	3
NTBS	1210	The Gospels and Acts	3
NTBS	1230	Pauline Epistles	3
NTBS	1240	General Epistles & Revelation	3
OTBS	1110	Pentateuch	3
OTBS	1120	Historical Books	3
OTBS	1130	Poetic and Wisdom Books	3
OTBS	1140	Major Prophets	3
OTBS	1150	Minor Prophets	3
THEO	3201	Survey of Theology	3
SPRF	3130	Biblical Foundations for Servant Leadership	3
SPRF	3110	Spiritual Foundations	3
SPRF	3120	Personal Evangelism	3

BS in Biblical Studies w/Distinction

THEO	3210	Systematic Theology I	2	
THEO	3220	Systematic Theology II	2	
THEO	3230	Systematic Theology III	2	
THEO	3240	Systematic Theology IV	2	
or				12
See Professional Development Curriculum for distinction emphasis and required courses			12	
		Total credits required:		**60**

BACHELOR OF ARTS DEGREE
BIBLICAL & THEOLOGICAL STUDIES

The Bachelor of Arts degree is designed for the student pursuing professional, vocational ministry studies to earn an entry level degree or desiring to transfer acceptable previous post-secondary credits to earn a bachelor's degree. All BA students major in Biblical and theological/spiritual formation studies and gain broad general education knowledge in which all curriculum areas are integrated into a bible-centered worldview. Professional studies distinctions include Biblical Counseling, Bible Exposition; Pastoral Ministry Leadership; Women's Ministry Leadership, and Worship Leadership. They are intended to give the graduate the ability to pursue ministerial vocations, enter the work place with marketable readiness, or advance to a higher degree level of study.

The College admissions process is applicable for this program. Under the current enrollment process, the number of seats (i.e. students allowed to enroll under this program) available per semester for Degree students will be fixed/limited. Therefore, students are encouraged to remain aware of the timetable for enrollment in order to secure a seat

Students accepted into the Bachelor of Arts degree program may transfer in up to 24 open electives and 36 other applicable transfer hours meeting degree plan requirements. Professional education courses are transferable only by block transfer from a whole professional study track into the 24 credit hours for open electives. All transferable course work be with a "C" or better grade from a higher education institution recognized by USDE or CHEA. Southern Bible does not offer an interdisciplinary professional development studies certificate.

BACHELOR OF ARTS ACADEMIC PROGRAM LEARNING OUTCOMES

GENERAL EDUCATION: Evidence an acceptable level of general education study at a comprehensive level by transfer of general education course credit with a "C" or better final grade, by completion of any outstanding general education required courses with a "C or better final grade: and by completing the integrative writing assignment (for general studies, Biblical and theological studies) in the interdisciplinary capstone seminar.

CORE COURSES: These are the minimum courses required for anyone receiving non-CEU credentials from SBIC—Bible and Technology, New Testament Survey, Old Testament Survey I, Old Testament Survey II, Biblical Foundations for Servant Leadership, and Survey of Theology. Some of these courses are required prior to taking the more intensive Biblical and theological studies.

BIBLICAL STUDIES: Evidence a foundational knowledge of Scripture content, subject matter, broad book section themes, timelines, personalities, and geography for the Old and New Testaments by making an acceptable score on the bible content written exit assessment.

THEOLOGICAL STUDIES: Evidence a foundational level of learning for applying hermeneutical principles, systematic theology survey study, and servant leadership foundations by making an acceptable score on a written exit assessment designed for Certificate students.

FIELD EDUCATION-CHRISTIAN SERVICE: Evidence an ongoing commitment to Christian servant leadership through ministry in the local church and to the ends of the earth by completing all SLED requirements. The field education requirement will be included as part of the course requirement for each class.

Bachelor of Arts degree students must complete all program and graduation requirements in order to receive the applicable credentials.

BACHELOR OF ARTS CURRICULUM

Major Biblical & Theological Studies

Minor General Studies

Course Number		Course Name	Credit Hours	
General Education Core Studies (Required)				
ENGL	2101	Grammar and Composition*	3	
ENGL	2102	Literature and Composition	3	
General Education Disciplinary Courses (Required)				
		Humanities/Fine Arts		
HIST	2201	Western Civilization I	3	
HIST	2202	Western Civilization II	3	
MUSI	2301	Music Appreciation	3	
PHIL	2501	Introduction to Philosophy	3	
PHIL	2510	Biblical Ethics	3	
PHIL	2502	Critical Thinking	3	
		Natural Sciences/Mathematics		
MATH	2501	Introduction to College Math	3	
or ESCI	2601	Earth Science	3	
		Social/Behavioral Sciences		
PSYC	2901	Introduction to Psychology	3	
PSYC	2902	Developmental Psychology	3	
SOCI	2801	Introduction to Sociology	3	
Interdisciplinary Courses				
SEMN	1301	Student Success Seminar	1	
SEMN	4650	Senior Seminar	2	
				36
Biblical Studies				
BIBT	1310	Bible and Technology	3	
NTBS	1201	New Testament Survey*	3	
NTBS	1210	The Gospels and Acts	3	
NTBS	1230	Pauline Epistles	3	
NTBS	1240	General Epistles & Revelation	3	
OTBS	1101	Old Testament Survey I*	3	
OTBS	1102	Old Testament Survey II*	3	
OTBS	1110	Pentateuch	3	
OTBS	1120	Historical Books	3	
OTBS	1130	Poetic and Wisdom Books	3	
OTBS	1140	Major Prophets	3	

OTBS	1150	Minor Prophets	3	
GRKS	3301	Introduction to Greek	3	
HEBS	3401	Introduction to Hebrew	3	
				42

Theology and Spiritual Formation Studies

SPRF	3110	Spiritual Foundations	3	
SPRF	3120	Personal Evangelism	3	
SPRF	3130	Biblical Foundations for Servant Leadership	3	
CHST	3501	Church History	3	
THEO	3210	Systematic Theology I*	3	
THEO	3220	Systematic Theology II	3	
THEO	3230	Systematic Theology III	3	
THEO	3240	Systematic Theology IV	3	
				24
		Open Electives		6

Professional Development Studies

Choose one area of concentration)

		PASTORAL MINISTRY LEADERSHIP		
LEAD	4101	Pastoral Leadership I	3	
LEAD	4102	Pastoral Leadership II	3	
LEAD	4110	Pastoral Care	3	
LEAD	4120	Conflict Resolution	3	
SLEAD	4120	Servant Leadership Practicum	3	
				15
		WOMEN'S MINISTRY LEADERSHIP		
LEAD	4220	The Gifted Woman*	3	
LEAD	4221	The Christian Woman and the 21st Century Home	3	
LEAD	4222	The Christian Woman and Today's Local Church	3	
LEAD	4223	The Christian Woman in Modern Society & Marketplace	3	
SLEAD	4120	Servant Leadership Practicum	3	
				15
		WORSHIP LEADERSHIP		
WORL	4401	The Worship Toolbox	3	
WORL	4402	The Worshiping Life	3	
WORL	4403	Worship Theology	3	
WORL	4404	Psalms, Hymns, and Spiritual Songs	3	
SLEAD	4120	Servant Leadership Practicum	3	
				15
		BIBLICAL COUNSELING MINISTRY		
COUN	4301	Biblical Counseling Theory	3	
COUN	4302	Counseling Skills and Techniques	3	
COUN	4303	Marriage and Family Counseling, I*	3	
COUN	4304	Marriage and Family Counseling II	3	
SLEAD	4120	Servant Leadership Practicum	3	
				15

BACHELOR OF ARTS CURRICULUM continued next page

BACHELOR OF ARTS CURRICULUM continuation...

		BIBLICAL COUNSELING MINISTRY		
COUN	4301	Biblical Counseling Theory	3	
COUN	4302	Counseling Skills and Techniques	3	
COUN	4303	Marriage and Family Counseling, I*	3	
COUN	4304	Marriage and Family Counseling II	3	
SLEAD	4120	Servant Leadership Practicum	3	
				15
		BIBLE EXPOSITION MINISTRY		
COMM	4230	Intro to Bible Exposition	3	
COMM	4231	Exegesis for Exposition	3	
SLEAD	4120	Servant Leadership Practicum	3	
Select any two of the following:				
COMM	4212	Premier Expository Preaching III*	3	
COMM	4213	Premier Expository Preaching IV	3	
COMM	4222	Teaching Methodologies	3	
COMM	4223	Teaching Theologically	3	
				15
		DIGITAL MINISTRY		
DGMN	4700	Theology of Technology	3	
DGMN	4701	Media Topics for Corporate Worship	3	
DGMN	4702	Media Topics for Evangelism & Outreach	3	
DGMN	4703	Media Topics for Administration & Discipleship	3	
SLEAD	4120	Servant Leadership Practicum	3	
				15

Total Credits Required: 123

** Prerequisite for one or more courses.*

COURSE DESCRIPTIONS

GENERAL EDUCATION STUDIES

BCIS 1001 Introduction to Computers & Technology

Intro to Computers & Technology gives students with little to no experience in computer use a functional working knowledge of Microsoft Word (necessary for writing papers and completing assignments), email usage (necessary for communicating and receiving vital information from instructors, peers, and College administration), and the mySBIC portal (necessary for accessing course assignments, reading materials, quizzes, and grades).

BCLAB 1001 Computers & Technology Lab

This course provides designated time for students in the Introduction to Computers & Technology course or those needing extra support for developing stronger computer and technology skills. During this time, students receive instruction and assistance in completing actual assignments from other courses as well as projects and activities to help sharpen skills in this area.

ESCI 2601 Earth Science

A study of earth science with focus on physical and historical geology, meteorology and descriptive astronomy, and economic, social, and philosophic aspects.

ENGL 2101 GRAMMAR AND COMPOSITION

A course introducing the structure and usage of the English language and provides a basis for the further development of writing skills. Included are the parts of speech, punctuation, spelling rules, as well as reading various types of essays and a short novel to acquaint the student with examples of well-constructed writing. The English language usage material in the course is essential for understanding Biblical languages and English texts.

ENGL 2102 LITERATURE AND COMPOSITION

A course introducing literature in which the student will learn to think and react to literature in a meaningful manner. Students learn to distinguish between literary genres and build general and specific interpretive skills enabling them to be capable and discerning readers of fiction and non-fiction, imaginative, and trend literature. Students learn how to evaluate ideas and apply the timeless truths of Scripture to the author's points and outcomes.

HIST 2201 WESTERN CIVILIZATION I

An exploration of the relationship and development of Christianity and western culture from the ancient world through the early and high medieval periods. The course examines the intellectual, social, and cultural history of the West as it relates to Christian life and thought. Special attention is given to the historical setting for the origins and growth of the Christian church. The course demonstrates the mutually formative interaction that took place between the church and society from Greco-Roman times to feudal Europe and the emergence of Christendom.

HIST 2202 WESTERN CIVILIZATION II

A continued exploration of the relationship between the development of Christianity and western culture from the late medieval context through the Reformation and Modern, Postmodern eras. The course examines the intellectual, social, and cultural history of the West as it relates to Christian life and thought. Special attention is given to the origins and outworking of the Reformation in western culture. The course demonstrates the ongoing mutual nature of influence between Christianity and social, political, and philosophical

currents of western life.

MATH 2501 INTRODUCTION TO COLLEGE MATH

A fundamental math course especially designed to help students develop proficiency in fundamental mathematical skills with application to the social sciences.

MUSI 2301 MUSIC APPRECIATION

Designed to give the musician and non-musician a background for understanding the proper functions of church music, and an appreciation of music from a variety of styles, forms, and historical periods.

PHIL 2501 INTRODUCTION TO PHILOSOPHY

An introductory study that is partly historical and partly topical, examining methods and assumptions of philosophical systems, theories of knowledge, metaphysics, values, ethics, philosophy of religion, and the worldviews of leading philosophers in these areas. Considers some trends in contemporary philosophy. Emphasizes the development of a Christian philosophy of life from a theological base.

PHIL 2510 BIBLICAL ETHICS

This course looks at the nuances between the major views that are applicable for Biblical ethics. Attention is given to secular ethics models such as utilitarianism ("do whatever produces the most good for the most people"), deontology ("follow these rules or principles"), virtue ("be a virtuous person"), egoism ("do whatever is best for you"), and relativism ("there are no universal moral principles"), as well as discussing the general challenges and decisions faced by those who honor the Scriptures as their normal rule of faith and practice.

PHIL 2502 CRITICAL THINKING

A course aimed to develops the ability to analyze, criticize and advocate ideas from a Biblical worldview, servant leadership mode. The relationship of language to logic, induction and deduction, facts, inferences, judgments, formal and informal fallacies of language and thought are examined. The book of Romans is used as a Biblical foundation for critical thinking. Instruction is also given for writing about issues with a critical thinking model. Students are expected to be able to apply critical thinking to current issues.

PSYC 2901 INTRODUCTION TO PSYCHOLOGY

Examines historic and contemporary psychological theories of maturity, motivation, personality, emotions, and mental health. Theories are understood, evaluated, and integrated with Biblical teachings about human nature, God's design, and expectations.

SOCI 2801 INTRODUCTION TO SOCIOLOGY

A survey course dealing with the principles of social structure, social institutions, social processes, and social change. Gives special attention to secularization to help the student understand and relate Christianity to a narcissistic and religion in society.

SEMN 2100 STUDENT SUCCESS SEMINAR

A general education course that addresses (1) research and theory in learning, cognition, and motivation; (2) factors that impact learning; and (3) application of learning strategies to assist the student with constructing a personal learning system. Academic models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level student academic strategies to improve reading proficiency, enhance writing ability, and use library tools. Utilization thereof will help students identify their own strengths and weaknesses as strategic learners. Students are ultimately expected to integrate and apply learning skills discussed in the course to improve their English language skills.

SEMN 4610 CAPSTONE SEMINAR

An interdisciplinary course assigned to the professional development education studies area of the curriculum map for Associate of Science degree students taught in the final term prior to the student's graduation. In the first term, the first major purpose for the course involves bridging general education studies with Biblical/theological/spiritual formation studies. This key purpose is accomplished in the first term by requiring the student to complete an integrative, in-depth writing assignment synthesizing both of these curricular areas using critical thinking strategies to demonstrate coherent, viable solutions applicable for resolving pressing, real-world issues facing the people they will be interacting with as servant leaders. The second major focus involves review strategies prior to taking exit assessments for Biblical and theological studies.

SEMN 4650 SENIOR SEMINAR

An interdisciplinary course assigned to the professional development education studies area of the curriculum map for Bachelor of Arts degree students taught over the student's final two terms prior to graduation. In the first term, the first major purpose for the course involves bridging general education studies with Biblical/theological/spiritual formation studies. This major purpose is accomplished by requiring the student to complete an integrative, in-depth writing assignment synthesizing both of these curricular areas using critical thinking strategies to demonstrate coherent, viable solutions applicable for resolving pressing, real-world issues facing the people they will be interacting with as servant leaders.

In the second term, a second major purpose for the SEMN 4610 capstone seminar involves the requirement for a student to write a profile with ministry preparedness as the theme. The student is expected to use prior course work learning and applicable field education experiences along with other self-understanding assignments to write their response. The educational value of this synthesis gives a subjective overview of learning outcomes relevance published for each professional development studies area. Another major focus involves review strategies prior to taking exit assessments for Biblical and theological studies. The findings from these assessments give an objective, quantitative result that serves to help faculty gage and make changes for improving student learning. Findings are also compared with results based on national norms from students taking the same assessment and graduated from similar degree programs. In summary, this interdisciplinary capstone course requires the graduation candidate to demonstrate their level of degree program learning outcomes competency using written communication, critical inquiry, and innovation; the level of degree program learning outcomes expected from students graduated and equipped for competent servant leadership, who live their life and minister in accordance with a Bible-centered worldview that is transformational.

CORE STUDIES

BIBS 1310 BIBLE STUDY METHODS

A traditional Biblical studies course for learning Biblical interpretation using the inductive Bible study method and a literal, grammatical, historical approach. Students are instructed in a step-by-step procedure to effectively study, know and present the Word of God. (Occasionally substitute for BIBT 1310)

BIBT 1310 BIBLE AND TECHNOLOGY

A Biblical studies course using technology with an interactive approach for learning Biblical interpretation using the inductive Bible study method and a literal, grammatical, historical approach. Students are instructed in a step-by-step procedure to effectively study, know and present the Word of God using the premiere Bible software in the market today – Logos Bible Software.

OTSS 1101 OLD TESTAMENT SURVEY I

A survey for the Old Testament books of Genesis to Esther in their historical timeline and cultural context through God's progressive revelation of Himself and His order. A general content of the Old Testament books along with key personalities and their acts is gained with basic teachings including the outline of each book. Practical application impacting the believer's faith and practice for servant leadership is emphasized with each book and the Old Testament as a whole.

OTSS 1102 OLD TESTAMENT SURVEY II

A survey for the Old Testament books of Psalms to Malachi in their historical timeline and cultural context through God's progressive revelation of Himself and His order. A general content of the Old Testament books along with key personalities and their acts is gained with basic teachings including the outline of each book. Practical application impacting the believer's faith and practice for servant leadership is emphasized with each book and the Old Testament as a whole.

NTSS 1201 NEW TESTAMENT SURVEY

A survey of the entire New Testament in its historical timeline and cultural context through God's progressive revelation of Himself in Christ and the establishment of the Church. The intertestamental period is also included. A general content of the New Testament books is gained with basic teachings including the outline of each book. Practical application impacting the believer's faith and practice for servant leadership is emphasized with each book and the Old Testament as a whole.

THEO 3201 SURVEY OF THEOLOGY

A general survey consisting of the following theological disciplines: Prolegomena, Bibliology, Theology Proper, Anthropology, Christology, Soteriology, Pneumatology, Ecclesiology, and Eschatology. Attention is given for developing skills leading to sound systematic theological reasoning and practice that complements preaching and teaching.

SPRF 3130 BIBLICAL FOUNDATIONS FOR SERVANT LEADERSHIP

A study of the Biblical/theological aspects of servant leadership (developmental and evaluative), including relevant study from the Old and New Testaments reflecting the Biblical perspective on how to become, and what it means to be, a godly servant leader, particularly in the home, church and public settings, as well as anticipated hindrances to the development, and exercising, of such Biblically appropriate leadership.

NTBS 1210 GOSPELS AND ACTS

Historical background of the intertestamental period, a chronological and synthetic study of the Christ's birth, life, death, burial, and resurrection, and synopsis of the apostolic era and founding of the Church. Application for Christian living from Christ's words and evangelistic endeavor from Acts is emphasized.

NTBS 1220 PAULINE EPISTLES

A study of the Pauline epistles instructing the Church about the great theological truths of justification by faith, the Spirit filled life, the person and work of Christ, the exalted position and work of the Church, the return of Christ, and rife error in the early and present day of the Church.

NTBS 1230 GENERAL EPISTLES AND THE REVELATION

An expository study of the epistles of James, Peter, Jude, and John, in their historical background and contributions to the life of the church and practice of the individual believer. Attention is also given to warnings about the encroachment of false teaching challenging the early and present day of the Church. A thumbnail examination of The Revelation as the completion and climax of the God's prophetic calendar

OTBS 1101 PENTATEUCH

An examination of the books of the Pentateuch to understand the purpose and message of each book with key exegetical, historical, archaeological, geographical, and developmental issues. Dispensational and covenant issues are given special attention due their importance in understanding the remainder of God's Word. Principles for living a God honoring life are likewise presented.

OTBS 1120 HISTORICAL BOOKS

A historiography of God's dealings with Israel and surrounding nations beginning with Joshua and the conquest of Canaan, the rule of the Israel's judges, and the rise and fall of the kingdom ending with the postexilic period of Ezra, Nehemiah, and Esther. The implications for relevant application to the Christian's walk is emphasized.

OTBS 1130 POETIC AND WISDOM BOOKS

An introduction to Old Testament wisdom and worship literature, examining Job, Psalms, Proverbs, Ecclesiastes, and Song of Solomon. Emphasis is given to the argument of the book of Job, elements of Hebrew poetry, key Psalms in their literary genre, the book of Proverbs as a guide for skillful living, the message of Ecclesiastes, and interpretation for the Song of Solomon.

OTBS 1140 MAJOR PROPHETS

An examination of the book of Isaiah, giving attention to historical background, critical issues, and the prophetic voice concerning Israel's restoration and promised Messiah; the books of Isaiah, Jeremiah, Lamentations, Ezekiel, and Daniel giving attention to the events surrounding the fall of Jerusalem and exile, oracles and the emerging message, laments, and the theological significance of God's covenant relationship with Israel with its implications for the New Testament, the Church, and believer today.

OTBS 1150 MINOR PROPHETS

An analysis of the oracles and emerging messages of the twelve Minor Prophets. The Prophet's role in Israel is explored along with special hermeneutics for prophetic literature. Attention is given to the theological content of each prophet's message so that these books maybe reclaimed for practical personal use and teaching in the local Church today.

DISCIPLINARY STUDIES

CHST 3501 CHURCH HISTORY

A course surveying the history of the Christian Church from its origins to the present time. The four main periods of Church history outline course content [Early (50-600), Medieval (60-1500), Reformation (1500-1650), and Modern (1650-Present)]. Students study key persons, dates, developments, movements, and theological issues that pervade and sometimes overlap and reappear in these time periods.

SPRF 3110 SPIRITUAL FOUNDATIONS

An introduction to the basic convictions and disciplines of the Christian life with particular relevance for servant leadership among believers. Emphasis is given to the imperative of meditating on and practicing Biblical truth in the believer's daily walk.

SPRF 3120 PERSONAL EVANGELISM

An introduction to personal evangelism based on Biblical and theological truths and the study of personal evangelism methodologies. Student gain personal experience in personal evangelism by presenting their personal testimony. Emphasis is given to the theological content of believing, repentance, and faith as key components for articulating a theology of evangelism. Assignments require actual training.

THEO 3210 SYSTEMATIC THEOLOGY I

A study of selected topics in systematic theology, including: Prolegomena – why study theology and the branches of theology as well as essential definitions and methods for developing sound systematic theology; Bibliology - general and special revelation; Scripture's inspiration, inerrancy, canonicity; Theology Proper - theism and the existence of God, the nature, attributes, and names of God; the doctrine of God revealed in the Trinity, including relevant elements of Christology and Pneumatology, the decrees and works of God. *Prerequisites: OTSS 1101, OTSS 1102, NTSS 1201*

THEO 3220 SYSTEMATIC THEOLOGY II

A study of selected topics in systematic theology, including: Anthropology - humanity's creation and place in God's heart, *imago dei*, nature and essence; Harmartiology - the fall and its consequences, original and actual sin, necessity of redemption; Christology - the preexistence of Christ, His incarnation, the hypostatic union, His earthly ministry, His exaltation, and His intercession and high priesthood. *Prerequisite: THEO 3210*

THEO 3230 SYSTEMATIC THEOLOGY III

A study of selected topics in systematic theology, including: Soteriology - grace; the death, resurrection, and mediator role of Christ, election, regeneration, justification, sanctification, and eternal life; Pneumatology - the personality and deity of the Holy Spirit, His work in creation and inspiration of the Scriptures, His place in the life and work of Christ, His ministry in the Church age of grace, and the ages to come.
Prerequisite: THEO 3210

THEO 3240 SYSTEMATIC THEOLOGY IV

A study of selected topics in systematic theology, including: Ecclesiology - the origin and work of the church, relationship to Israel and its present, organization, ministers, and ordinances; Eschatology – the ages of time in accord with God's eternal purposes and the consummation, the Second Coming of Christ, the millennial kingdom, and eternity.
Prerequisite: THEO 3210

PROFESSIONAL MINISTRY DEVELOPMENT STUDIES

COMM 4230 INTRODUCTION TO BIBLICAL EXPOSITION

This course introduces the fundamentals of Bible exposition and effective communication of Biblical truths. It also engages the student in observation of elements which produces strong expository messages and lessons as well as benchmarks the student's initial level of acuity.

COMM 4231 EXEGESIS FOR EXPOSITION

This course is an in-depth study of methods and useful tools in the exegesis of Biblical texts for the purpose of exposition. Additionally, it provides advance study into message and lesson development.

COMM 4212 PREMIER PREACHING III

The third tier of expository preaching courses in SBIC's Premier Preaching professional studies focuses on the exploration and development of the stylistic elements in preaching, as well as making adjustments to certain aspects and details of delivery. Additionally, this course encourages the practice and presentation of internalized introductions and conclusions for all messages. *Prerequisites: COMM 4210 or COMM 4230, COMM 4211*

COMM 4213 PREMIER PREACHING IV

The fourth tier of expository preaching courses in SBIC's Premier Preaching professional studies explores the dynamics and methods for developing sermon series, topical expertise, and preaching through theological topics. *Prerequisites: COMM 4210 or COMM 4230, COMM 4211*

COMM 4222 TEACHING METHODOLOGIES

A practice-oriented introduction to teaching the Scriptures from an expositional base with emphasis given to the fundamental process of communication via public presentation for large and small groups, organization of materials, point by point preparation, speaker-listener relationship, and response strategies, along with the use of the voice, articulation, and body expression. Attention is also given to training listeners in becoming expositional listeners through differing speaker approaches.

COMM 4223 TEACHING THEOLOGICALLY

This course examines the process of structuring, preparing, and delivering theological messages. Emphasis is placed upon accurately interpreting a theological thread emerging from a Bible text and applying it doctrinally with relevance for human need and relationship with God.

COUN 4301 BIBLICAL COUNSELING THEORY

A course introducing students to a cognitive, affective, and behavioral model that assists with the stages and processes of helping. Students integrate counseling theory with a thoroughly Biblical theological anthropology and spiritual formation.

COUN 4302 COUNSELING SKILLS AND TECHNIQUES

This course introduces students to counseling skills and techniques using the Scriptures as a foundation for ministering to people in times of difficulty. Students also learn how to encourage spiritual growth for long term change and explore issues commonly experienced by Christians seeking counseling intervention and services through the local church and a Biblically founded counselor.

COUN 4303 MARRIAGE AND FAMILY I

This course examines the nature and needs of various family systems. Students study

family structures, issues, concerns, problems, and dynamics. A theology of the family is presented for developmental outcomes along with the Biblical basis, distinctives, and functions for the family, which prepare men and women for a Christian marriage, family roles and relationships, and parenting and child training.

COUN 4304 MARRIAGE AND FAMILY II

A course designed to help students interested in pursuing a counseling ministry in the local church. Conceptual and philosophical. Differing counseling approaches are explored using case studies with skills and techniques for intervening is a variety of issues faced by people looking to the local church for help.

DGMN 4700 THEOLOGY OF TECHNOLOGY

This course explores the key theological implications and strategic usefulness of digital tools, platforms, software, and applications for ministry. Additionally, challenges, issues, and obstacles associated with the use of technology in ministry contexts are addressed.

DGMN 4701 MEDIA TOPICS FOR CORPORATE WORSHIP

Specialized courses relative to common and emerging technologies involving the corporate worship experience.

DGMN 4702 MEDIA TOPICS FOR EVANGELISM AND OUTREACH

Specialized courses relative to common and emerging technologies with regard to evangelism and/or outreach.

DGMN 4703 MEDIA TOPICS FOR ADMINISTRATION AND DISCIPLESHIP

Specialized courses relative to common and emerging technologies regarding administration, management, and/or discipleship.

GRKG 4501 ELEMENTARY GREEK I

The first part of a two-part introduction to the Greek of the New Testament. The essentials of the grammar of New Testament Greek necessary for a proficiency in reading and a foundation for advanced exegetical skills are covered.

GRKG 4502 ELEMENTARY GREEK II

The second part of a two-part introduction to the Greek of the New Testament. The essentials of the grammar of New Testament Greek necessary for a proficiency in reading and a foundation for advanced exegetical skills are covered. *Prerequisite: GRKG 4501*

GRKE 4503 GREEK EXEGETICAL SYNTAX I

An introduction to the syntax of New Testament Greek. The syntax of the parts of speech, sentences, and paragraphs are covered.

GRKE 4504 GREEK EXEGETICAL SYNTAX II

A course building on GRKE 4503 by introducing the student to discourse grammar and analysis for analyzing, from a top-down perspective, the semantic and syntactical relationships between sections, paragraphs, sentences, and words of a New Testament. *Prerequisites: GRKG 4501, GRKG 4502, GRKE 4503*

LEAD 4101 PASTORAL LEADERSHIP I

A study that combines the Biblical/theological aspects of pastoral ministry rooted in the teachings from the pastoral epistles of 1 Timothy and Titus. The class draws insight from the experiences of seasoned pastors and place a special focus on creating an environment that fosters a mutually beneficial dialogue among the students that results in students being

able to transferring the insights and tools discussed in the class to their ministry setting.

LEAD 4102 PASTORAL LEADERSHIP II

A continuation of LEAD 4101 Pastoral Leadership I: This course analyzes various issues and problems for developing a coherent Biblical/theological practice in pastoral ministry rooted in teachings from 2 Timothy. The class draws insight from the experiences of seasoned pastors and place a special focus on creating an environment that fosters a mutually beneficial dialogue among the students that results in students being able to transferring the insights and tools discussed in the class to their ministry setting.

LEAD 4110 PASTORAL CARE

This course demonstrates the foundational principles of pastoral care from a Biblical perspective for local church ministry. Attention is given to the care ministry of the pastor as healer, comforter, enabler, exhorter, and disciplinarian. Understanding human development stages along with communication and listening skills are presented for ministering in death, sickness, crisis, and change. Referral and limitations for the pastor as care giver are discussed as well as strategies for personal renewal.

LEAD 4120 CONFLICT RESOLUTION

A practical analysis of the causes leading to conflicts and workable resolutions for healthy interpersonal and organizational relationships. Conflict as means for growth is investigated along with constructive models to assist those in conflict, the people affected, and the ones who mediate.

LEAD 4220 THE GIFTED WOMAN

This course identifies and examines the Biblical foundation for the variety of gifts and explores various ways in which these gifts may be exercised most effectively in the 21st century. Assessment and discovery of the student's personal gifting(s) and personal ministry development options will also be covered.

LEAD 4221 THE CHRISTIAN WOMAN AND THE 21ST CENTURY HOME

This course is a study of the Biblical/theological aspects of God's design of, and intention for, women regarding the home and the importance of their contribution to home life. Additionally, this class explores common challenges in today's family dynamics, and the use of various gifts to minister to women facing such issues. *Prerequisites: LEAD 4220*

LEAD 4222 THE CHRISTIAN WOMAN AND TODAY'S LOCAL CHURCH

This course is a study of the Biblical/theological aspects of God's intention for women and the importance of their contribution to the purpose and life of the church. Additionally this class explores common challenges women face in light of today's church dynamics, as well as ways to minister in the context of the local church or parachurch ministries. *Prerequisites: LEAD 4220*

LEAD 4223 THE CHRISTIAN WOMAN IN MODERN SOCIETY & MARKETPLACE

This course is a study of the Biblical/theological aspects of God's intention for women with regard to the community and marketplace (work/social settings), including the importance of their contribution to societal life. Additionally, this class explores common concerns women encounter in modern society, as well as ways to minister to women challenged by such cultural and societal issues. *Prerequisites: LEAD 4220*

WORL 4401 THE WORSHIP TOOLBOX

A survey of Biblical foundation and theological, aesthetic, and philosophical issues concerning Christian worship. The goal of the course is to help the student develop a sound philosophy of the Fine Arts in worship while gaining important administrative skills

necessary to plan, develop, and lead worship experiences. Music's role in modern Christian worship practice is explored. Upon completion of the course, the student processes competencies in worship planning and worship leading worthy of Christian service to the church and the world.

WORL 4402 THE WORSHIPING LIFE

This course surveys the resources available to a Christian minister for personal spiritual growth and effectives as a minister. The study includes practical guidance and personal disciplines for spiritual formation based upon Biblical principles.

WORL 4403 WORSHIP THEOLOGY

This course examines the Biblical, historical (Christian/Church), and practical aspects of theology in Worship ministry. The course provides theological foundations for Worship, reflective tools to assess theological implications of personal and corporate ministry, and equips worshipping leaders to apply these tools practically in ministry contexts.

WORL 4404 PSALMS, HYMNS, AND SPIRITUAL SONGS

This course equips the student with an understanding of the nature and function of corporate song in the service of Worship. It explores the historical development of corporate song throughout the history of Christianity. Class instruction includes the study of Psalms, Chorales, Hymns, Gospel Songs and Contemporary Christian Song. The Sacred Song as literature is explored. The importance of song to the theological education of the church is featured. Early Church Song, Psalmody, and the development of the Hymn in England and America are pursued. Analysis of current trends in the use of corporate song in the worship and mission of the church are explored.

SLED 4100 SERVANT LEADERSHIP EDUCATION (Christian Service)

Practical ministry opportunities through structured field experiences in conjunction with local churches and Christian organizations. Students document their experiences by completing a contract with a ministry leader, a mid-semester progress form, and participating in an evaluation by a ministry leader. Graduation requirement for each semester of enrollment.

SLED 4120 SERVANT LEADERSHIP PRACTICUM

Intense, focused hands-on field ministry work in local a church or Christian organization that directly relates to the student's education received in their degree program, utilizes experiences gained in regular Christian ministry (SLED), and through courses focused in the student's choice for professional development. Students document their experiences by composing a journal, receive mentorship from key personnel involved, and participate in an evaluation by a ministry leader.

DIRECTORY INFORMATION

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Anne Waldie
Retired Businesswoman
Dallas, TX

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President of Sheila B. Ministries

Dr. Martin E. Hawkins
Immediate Past President of Southern Bible Institute & College

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PRESIDENT & CEO
Ford, Terrance
B.S. Florida A&M University; Th.M., Dallas Theological Seminary; Ph.D. University of Texas at Arlington

SENIOR STAFF

VICE PRESIDENT ADMINISTRATION & ADVANCEMENT
Grice, Lakesha
B.B.A., Midwestern State University; M.B.A., University of Phoenix

VICE PRESIDENT STUDENT SERVICES & DEVELOPMENT
Hawkins, Kevin
B.A., Dallas Baptist University; Th.M., D.Min., Dallas Theological Seminary

VICE PRESIDENT ACADEMIC AFFAIRS
Jackson, Justin
B.A., University of Central Oklahoma; M.Div., D.Min., The Southern Baptist Theological Seminary
Ph.D. (in Progress) Midwestern Baptist Theological Seminary

INSTITUTIONAL EFFECTIVENESS ADMINISTRATOR & ACCREDITATION LIAISON
Wilson, Joel
B.A., M.A., Criswell College; D.Min., Western Theological Seminary; Ph.D. (Studies) University of North Texas

FULL-TIME FACULTY

Ford, Terrance
Professor of Digital Ministry, Bible Exposition & Literature
B.S. Florida A&M University; Th.M., Dallas Theological Seminary; Ph.D. University of Texas at Arlington

Fuller, Tim
Assistant Professor of Bible Exposition & Biblical Studies; Lead Faculty Ministry/Professional Development
B.A., University of Texas Arlington; M.Div., Ph.D., Southwestern Baptist Theological Seminary

Hawkins, Kevin
Assistant Professor of Biblical Studies and Servant Leadership
B.A., Dallas Baptist University; Th.M., D.Min., Dallas Theological Seminary

Jackson, Justin
Assistant Professor of Biblical Studies
B. A., University of Central Oklahoma; M.Div., D.Min., The Southern Baptist Theological Seminary
Ph.D. (in Progress) Midwestern Baptist Theological Seminary

Wilson, Joel
Associate Professor of Biblical and Theological Studies, Spiritual Formation;
B.A., M.A., Criswell College; D.Min., Western Theological Seminary; Ph.D. (Studies) University of North Texas

PART-TIME FACULTY

Campbell, Fred
Coordinator for Servant Leadership Initiatives & Relationships
B.A., Philadelphia College of the Bible; Th.M., Dallas Theological Seminary; D.Min., Phoenix Seminary

Keel, Brandon
Lead Faculty Biblical & Theological Studies
Adjunct Professor of Theological Studies
B.A., Auburn University; M.Div., The Southern Baptist Seminary;
Ph.D. (in progress) Midwestern Baptist Theological Seminary

Pierce, Harold
Lead Faculty General Education Studies
Adjunct Professor of General Education & Biblical Studies
B.A., University of North Dallas; M.Ed., Grand Canyon University; Th.M., Dallas Theological Seminary

ADJUNCT FACULTY

Barnett, Oletha
Adjunct Professor of Women's Ministry Leadership
B.S., Langston University; MACE., Dallas Theological Seminary; J.D., Thurgood Marshall Law College's

Edwards, Carolyn
Adjunct Professor of General Education
B.S., Prairie View A&M University; M. Ed., Texas Southern University

Esquejo, Ercleo
Adjunct Professor of General Education
B.S., Central Philippine University; M.B.A.. De La Salle University; M.A., University of Texas at Dallas.

Jones, Keshia
Adjunct Professor of Women's Ministry Leadership
B.A., Clark Atlanta University; M.A., Clark Atlanta University; M.A.C.E.,
DEdMin (in Progress), Dallas Theological Seminary

Kirkland, Andre'
Adjunct Professor of Bible Exposition & Biblical Studies
B.S., University of Arkansas at Pine Bluff; M.Div. & Th.M., Southwestern Baptist Theological Seminary
Ph.D. (ABD) Southwestern Baptist Theological Seminary

Marshall, Alvin
Adjunct Professor of Biblical Studies & Spiritual Formation
B.S., Southern University; Th.M., Dallas Theological Seminary; Ed.D., Dallas Baptist University

McClendon, Demetrius
Adjunct Professor of Biblical Studies, Spiritual Formation, & Worship Leadership
B.A., Huston Tillotson; M.A., Dallas Baptist University; D.Min (in Progress), Truett Seminary

McCollins, Sharon, Librarian
B.S. Rutgers University; MLS University of North Texas

Nelson, Brian
Adjunct Professor of General Education
B.A., M.Ed., University of North Dallas; M.Div. (in Progress), Southwestern Baptist Theological Seminary

Taylor, Sean
Adjunct Professor of Biblical and Theological Studies
B.S., Crichton College; Th.M., Dallas Theological Seminary;
D.Min. (Studies) Southern Baptist Theological Seminary

Wyrtzen, David
Adjunct Professor of Biblical Studies
B.A., Houghton College; Th.M., Th.D., Dallas Theological Seminary

Young, Craig
Adjunct Professor of Biblical Counseling
B.S., University of Florida; Th.M., Dallas Theological Seminary; Ed.D. Texas A&M University - Commerce

OFFICES & STAFF EXTENSIONS

CAMPUS MAIN CONTACT (972) 224-5481

OFFICE OF THE PRESIDENT

Extension 246 presidentoffice@southernbible.org

President & CEO
Terrance A. Ford

Executive Assistant to the President
Anastasia Glenn Extension 246 aglenn@southernbible.org

Special Assistant to Dr. Martin E. Hawkins
Vicki Tarkington Extension 223 vtarkington@southernbible.org

OFFICE OF STUDENT SERVICES & DEVELOPMENT

Vice President Student Services & Development
Kevin Hawkins Extension 221 khawkins@southernbible.org

Registrar
Marcia Upshaw Extension 225 mupshaw@southernbible.org

Lead Recruiter
Tim Fuller Extension 2xx tfuller@southernbible.org

OFFICE OF ADMINISTRATION & ADVANCEMENT

Interim Vice President Administration & Advancement
Lakesha Grice Extension 235 lgrice@southernbible.org

Facilities Manager/Campus Safety Liaison
Tony Myers Extension 242 tmyers@southernbible.org

Special Projects/SBIC Spirit Store
Sarai Ford Extension 229 sford@southernbible.org

OFFICE OF ACADEMIC AFFAIRS

Vice President Academic & Affairs
Justin Jackson jjackson@southernbible.org

Librarian

Sharon McCollins Extension 243 smccollins@southernbible.org

OFFICE OF INSTITUTIONAL EFFECTIVENESS

Institutional Effectiveness Administrator

Joel Wilson jwilson@southernbible.org

CONSULTING PARTNERS

Marketing & Social Media Management Partner

Trellis Global, LLC